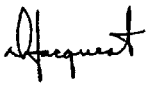





TOWN OF COMOX REPORT TO COUNCIL

FROM:	Donald Jacquest, Director of Finance
SUBJECT:	2017 Financial Plan and Tax Rate Bylaws
MEETING DATE:	April 19, 2017
REPORT DATE:	April 12, 2017


Submitted by


Concurrence


Approval

RECOMMENDATION:

That Comox Financial Plan Bylaw, 2017 and Comox Tax Rates Bylaw, 2017 be given First, Second and Third Readings.

BACKGROUND:

After the April 12th Committee of the Whole meeting, we have made the changes discussed to the Financial Plan and drafted the Financial Plan bylaw. To balance the individual years in the Plan (some of which had cash shortfalls and others surplus), contributions to or draws from the General Capital Reserve have been added for 2018 through 2021. Overall, the draft Financial Plan uses 2,848,797 of the \$3,007,250 General Fund surplus carried forward to 2017.

We recently received a Ministry critique on the format of the Revenue Objectives and Policies section of our prior Financial Plan, so we have re-written that section of the bylaw for 2017. You will note that the new version is much simpler although it contains the same tables as before.

Based upon the revenues needed in the Financial Plan, we have also drafted a tax rates bylaw. It includes an overall 2.2% increase in class 6 (business & other) taxes levied, and a 3.2% overall increase in taxation from other classes. The median changes for 2017 taxes (for properties with comparable data) are +\$36.61 (+3.32%) for single-family homes, -\$13.97 (-1.8%) for strata residential units, and -\$42.71 (-1.9%) for businesses.

Attached to this memo is the summary of the Regional District requisition. You will note substantial increases in the requisitions for solid waste, recreation complexes, and transit which are included in our tax rates for the Regional District. The Sewer requisition also rises, but it is collected through our user fees (sewer fees were not increased this year).

As always, our tax rates bylaw excludes Provincial School Taxes, BC Assessment and the Municipal Finance Authority, which set their own rates. We now received all their rates so have also attached to this memo a worksheet showing taxes and utilities on an average single-family home, and our table of taxes & fees for 2017.

Town of Comox

Prepared: D. Jacquest Apr 5, 2017

Comox Valley Reg. Dist. Tax Requisition Summary - 2017

<u>Service</u>	<u>Comox</u>		<u>Courtenay</u>	<u>Total</u>	<u>Participants</u>
100 Administration - Municipal	124,193	h*	268,173	421,486	3
110 Admin & Gen. Gov't.	30,893	h	66,524	175,000	6
150 Feasibility Study - Regional	2,581	h*	5,572	14,707	6
200 Victim Services & Crimestoppers	14,874	g	32,117	84,767	6
205 Community Justice	6,875	h	14,804	38,945	6
265 Search & Rescue - C.V.	20,197	h	43,492	114,413	6
275 Emergency 911 Ans. Service	128,656	g	277,808	733,217	6
335 Regional Sewer System	1,696,599	neither	3,670,687	5,367,286	2
391 Regional Solid Waste	446,784	g	964,747	4,000,000	11
400 Cemetery	29,552	g	63,813	112,000	3
451 Homelessness Supports	-		82,063	165,000	5
512 Regional Growth Strategy (Part 25)	8,411	h	18,112	44,828	6
550 Economic Development	221,137	g	477,504	1,133,388	6
600 Recreation Grant	48,253	g	104,195	275,000	6
601 Sports Track	39,530	g	85,358	202,604	5
645 Comox Valley Rec Complexes	848,126	h	1,826,336	4,520,251	6
660 Exhibition Grounds	81,204	h	174,862	460,000	6
780 Transit	295,249	g	637,535	1,600,000	6
795 Airport Terminal	56,490	h	121,643	320,000	6
Total Current Requisition	4,099,604		8,935,345	19,782,892	
Adjustment to Prior Year	-		-		
Total Current Requisition	4,099,604		8,935,345		
Converted Hospital Assessment	251,078,412		540,667,016	1,422,300,038	6
Total Change in Year (in %)	11.65%		9.26%	9.00%	

For whole RD

Note: The above taxes do not include fees charged for services like water, garbage, emergency planning, etc

Changes from 2016

<u>Service</u>	<u>Comox</u>	<u>Courtenay</u>	<u>Total</u>	
100 Administration - Municipal	17,981	33,685	54,951	
110 Admin & Gen. Gov't.	734	162	-	
150 Feasibility Study - Regional	64	15	-	
200 Victim Services	366	86	-	
205 Community Justice	163	36	-	
265 Search & Rescue - C.V.	732	661	1,466	
275 Emergency 911 Ans. Service	5,695	6,342	14,796	
335 Regional Sewer System	117,807	186,002	303,809	<- please note increase
391 Regional Solid Waste - Note 1	231,342	489,107	2,000,000	<- please note increase
400 Cemetery	539	(240)	-	
451 Homelessness Supports	-	410	-	
512 Regional Strategies (Part 25)	500	705	1,741	
550 Economic Development	7,346	5,508	(38,512)	
600 Recreation Grant	1,956	1,982	4,500	
601 Sports Track	853	(32)	-	
645 Comox Valley Rec Complexes	42,056	52,639	130,000	<- please note increase
660 Exhibition Grounds	4,737	6,602	16,290	
780 Transit	25,143	41,211	100,481	<- please note increase
795 Airport Terminal	2,277	2,352	5,423	
Total Change from 2016	460,291	827,233	2,594,945	
Total Change in Year (in %)	12.65%	10.20%	15.10%	
Excluding Sewer:				
Total Change from 2016	342,484	641,231	2,291,136	
Total Change in Year (in %)	16.62%	13.87%	18.90%	

Note: g/h splits requisition on general or hospital tax base
g reqn totals \$1,224,035 (excl Sewer) & h totals \$1,178,970

Town of Comox

Prepared: D. Jacquest April 12, 2017

Taxation & Fees for average Single Family Residence in 2017 compared to 2016

	2017		2016			
Tax Roll Totals						
Res Single Family Assessment		1,765,605,700		1,545,974,800		
Number of Occurrences		4,417		4,371		
		<u>\$ 399,729.61</u>	13.02%	<u>\$ 353,689.04</u>		
	Rate/\$1,000	Taxation		Rate/\$1,000	Taxation	Change (2017 - 2016)
General Mun. Taxation	2.9827	\$ 1,192.27		3.2682	\$ 1,155.93	\$ 36.34 3.14%
Prov. School Taxes	1.9706	787.71		2.2199	785.15	2.56 0.33%
Regional District on General taxation basis	0.4500	179.88	see note	0.3942	139.42	53.38 17.00%
Regional District on Hospital taxation basis	0.4690	187.47	below	0.4935	174.55	
Vanc. Isl. Regional Library	0.2352	94.02		0.2561	90.58	3.44 3.80%
Regional Hospital District	0.7579	302.96		0.8182	289.39	13.57 4.69%
BC Assessment Authority	0.0432	17.27		0.0543	19.21	(1.94) -10.10%
Municipal Finance Auth.	0.0002	0.08		0.0002	0.07	0.01 14.29%
Property Value taxes	<u>6.9088</u>	<u>2,761.66</u>		<u>7.5046</u>	<u>2,654.30</u>	<u>107.36</u> 4.04%
Water Parcel Tax		45.00			45.00	- 0.00%
Sewer Parcel Tax		45.00			45.00	- 0.00%
Property Taxes		<u>2,851.66</u>			<u>2,744.30</u>	<u>107.36</u> 3.91%
Water User Fee (for a single family residence)		351.00			327.00	24.00 7.34%
Sewer User Fee (for a single family residence)		369.00			369.00	- 0.00%
Garbage Fee (for a single family residence)		210.00			210.00	- 0.00%
Total Taxes & Fees		<u>3,781.66</u>			<u>3,650.30</u>	<u>131.36</u> 3.60%
- regular N&R Home Owners' Grant		<u>(770.00)</u>			<u>(770.00)</u>	-
Net Payable		<u>\$ 3,011.66</u>			<u>\$ 2,880.30</u>	<u>\$ 131.36</u>

Note - as a result of court cases elsewhere in BC in 2009, we have divided the Regional District's Tax Requisition into two portions; one part is collected on the General Tax Base (assessments and property class multipliers used for General Municipal Taxation) and the remainder collected on the Hospital Tax Base (used for Regional Hospital District taxation).

Town of Comox - 2017 Tax Rates (per \$1,000 of Assessment)

Prepared: D. Jacquest Apr 12, 2017

	<u>Class 01</u>	<u>Class 02</u>	<u>Class 04</u>	<u>Class 05</u>	<u>Class 06</u>	<u>Class 08</u>	<u>Class 09</u>	
	Residential	Utilities	Major Industry	Light Industry	Business	Recreational & Non Profit	Farm	
* Municipal Multiplier		7.68 x	5.35 x	5.35 x	3.77 x	1.93 x	1 x	
* Municipal	2.9827	22.9180	15.9463	15.9463	11.2565	5.7648	2.9827	77.79730
School Tax (Provincial) <i>(less Provincial Tax Credit)</i>	1.9706	13.4000	4.8000 (2.8800)	4.8000 <i>credits are 60% of H.Ind. & 50% of Farm</i>	4.8000	2.7000	6.9000 (3.4500)	39.37060
* Regional Dist. Gen	0.4500	3.4576	2.4058	2.4058	1.6983	0.8697	0.4500	11.73720
Regional Dist. Hosp	0.4690	1.6415	1.5946	1.5946	1.14905	0.4690	0.4690	7.38675
Hospital District	0.7580	2.6530	2.5772	2.5772	1.8571	0.7580	0.7580	11.93850
* Regional Library	0.2353	1.8080	1.2580	1.2580	0.8880	0.4548	0.2353	6.13740
B.C.A.A.	0.0432	0.4981	0.4981	0.1393	0.1393	0.0432	0.0432	1.40440
M.F.A.	0.0002	0.0007	0.0007	0.0007	0.0005	0.0002	0.0002	0.00320
Total	<u>6.9090</u>	<u>46.3769</u>	<u>26.2007</u>	<u>28.7219</u>	<u>21.78875</u>	<u>11.0597</u>	<u>8.3884</u>	

Business Improvement Area (applies within service area only)

		<i>PROOF NET of Cr</i>	<i>149.44535</i>
		<i>PROOF GROSS</i>	<i>155.77535</i>
Total in BIA	<u>23.43345</u>		

Parcel Taxes:

\$ 45.00	Water
45.00	Sewer
<u>\$ 90.00</u>	Total

Residential User Fees (per unit):

Water - \$29.25/mo.	\$351.00 /yr
Sewer - \$30.75/mo.	\$369.00 /yr
Garbage - \$17.50/mo.	\$210.00 /yr

Rates for Year

Total Utility Parcel Taxes & User Fees are \$1,020 / single-family residence

Total - \$ 930.00 /yr

Total is \$942 for multi-family units (Garbage = \$11/mo = \$132/yr)

LOCAL IMPROVEMENTS LEVIED ON SPECIFIC AREAS:

Kye Bay Capital Parcel Taxes	Water \$312.00	+ \$ 355.00	Sewer = Total \$ 667.00	
Point Holmes Water Capital Parcel Taxes	\$ 364.00		Point Holmes Lift Station LSA Parcel Tax	\$ 1,100.00
Beckton Drainage Maintenance	\$175.00/ ha		Lancaster Heights Lift Station LSA Parcel Tax	\$ 165.00

Comox Downtown Revitalization	Frontage Tax: \$7.19 / ft.of frontage plus Property Value Taxes	Class 1	0.1479
	(per \$1,000)	Class 6	0.5582
		Class 8	0.2859

2017 Financial Plan.xlsx

GENERAL FUND REVENUE	2015 <u>Budget</u>	2015 <u>Actual</u>	2016 <u>Budget</u>	2016 <u>Actual</u>	2017 <u>Budget</u>	2018 <u>Budget</u>	2019 <u>Budget</u>	2020 <u>Budget</u>	2021 <u>Budget</u>
Taxation	\$37k n-mg		\$76,832 n-mg	\$76,832 n-mg	3.2% tot incr	0.7% n-mg	0.7% n-mg	0.7% n-mg	0.7% n-mg
Municipal Property Tax	+2.5%&1.5%		plus 2.7%	plus 2.7%	mkt & non	plus 2.7%	plus 2.7%	plus 2.7%	plus 2.7%
General Municipal Purposes	7,409,090	7,408,941	7,672,760	7,670,053	7,901,844	8,170,507	8,448,304	8,735,546	9,032,555
Business Improvement Area	72,900	72,900	72,900	72,899	72,900	72,900	72,900	72,900	72,900
Downtown Revitalization Local Improvement Tax	16,868	16,866	16,868	16,875	16,868	16,868	Ends 2018	0	0
	<u>7,498,858</u>	<u>7,498,707</u>	<u>7,762,528</u>	<u>7,759,827</u>	<u>7,991,612</u>	<u>8,260,275</u>	<u>8,521,204</u>	<u>8,735,546</u>	<u>9,032,555</u>
Utility Tax (1% revenues in lieu of taxation on distribution assets value)									
Telus	23,482	23,482	22,760	22,760	22,557	22,557	22,557	22,557	22,557
Shaw	34,552	34,552	33,624	33,625	32,378	32,378	32,378	32,378	32,378
Fortis	45,596	45,596	45,595	45,596	31,576	31,500	31,500	31,500	31,500
	<u>103,630</u>	<u>103,630</u>	<u>101,979</u>	<u>101,981</u>	<u>86,511</u>	<u>86,435</u>	<u>86,435</u>	<u>86,435</u>	<u>86,435</u>
Parcel Taxes									
Beckton Drain Improvement Tax	4,183	4,350	4,183	4,350	4,304	4,304	4,304	4,304	4,304
Downtown Revitalization Local Improvement Tax	16,868	17,083	16,868	16,868	16,868	16,868	Ends 2018	0	0
Sub-total Property Taxes	<u>7,623,539</u>	<u>7,623,770</u>	<u>7,885,558</u>	<u>7,883,026</u>	<u>8,099,295</u>	<u>8,367,882</u>	<u>8,611,943</u>	<u>8,826,285</u>	<u>9,123,294</u>
Grants in Lieu of Tax									
Federal Gov't	1,280,000	1,323,276	1,290,000	1,354,238	1,342,000	1,352,000	1,362,000	1,372,000	1,382,000
B C Hydro	97,082	97,082	99,281	99,282	107,962	110,121	112,323	114,569	116,860
Total Grants in Lieu	<u>1,377,082</u>	<u>1,420,358</u>	<u>1,389,281</u>	<u>1,453,520</u>	<u>1,449,962</u>	<u>1,462,121</u>	<u>1,474,323</u>	<u>1,486,569</u>	<u>1,498,860</u>
Services to Other Governments									
Fire Protection District	27.8%	27.8%	28.2%		27.5%	27.5%	27.5%	27.5%	27.5%
Share of Operating Expenditures	277,632		289,487		295,099	300,705	304,378	310,491	314,316
Share of Capital Reserves	13,900		14,100		0	20,625	20,625	20,625	27,500
Share of Capital Expenditures	36,000		32,467		46,150	42,800	29,700	31,600	10,400
	<u>327,532</u>	<u>303,359</u>	<u>336,054</u>	<u>326,148</u>	<u>341,249</u>	<u>364,130</u>	<u>354,703</u>	<u>362,716</u>	<u>352,216</u>
General Administration									
School Tax Collection	7,200	7,207	7,200	7,086	7,200	7,200	7,200	7,200	7,200
	<u>7,200</u>	<u>7,207</u>	<u>7,200</u>	<u>7,086</u>	<u>7,200</u>	<u>7,200</u>	<u>7,200</u>	<u>7,200</u>	<u>7,200</u>
Other Sales of Service (continued)									
Comox Indian Band - Fire Prot.	12,107	13,107	13,369	13,369	13,636	13,909	14,187	14,471	14,760
KFN Real Estate LP	2,534	2,534	2,585	2,585	2,637	2,690	2,744	2,799	2,855
Bates/Huband Fire Protection	20,850	22,207	23,600	23,714	33,000	27,000	27,500	28,000	28,500
Fire Dept. - Other		110,012		50,268					
Storm Drain Connection Fees	3,500	5,500	3,500	9,900	3,500	3,500	3,500	3,500	3,500

2017 Financial Plan.xlsx

	2015	2015	2016	2016	2017	2018	2019	2020	2021
<u>GENERAL FUND REVENUE</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>
Pavement Cuts	4,000	4,100	4,000	16,080	4,000	4,000	4,000	4,000	4,000
	\$ 9 increase	\$ 9 increase	\$ 12 increase	\$ 3 increase	no increase	\$ 3 increase	\$ 3 increase	\$ 3 increase	
Garbage Collection Fees - incl yard waste	871,200	869,998	929,250	933,541	942,900	962,760	982,800	1,001,925	1,007,400
Garbage Collection Fees - without yard	180,810	177,752	202,500	207,504	210,144	217,350	224,940	232,650	235,470
Garbage Collection Fees - Commercial	279,348	273,734	287,728	286,150	286,150	291,873	297,710	303,664	309,737
Garbage Pickup Tags	5,000	5,023	5,000	4,331	5,000	5,000	5,000	5,000	5,000
Recreation Revenue	1,458,935	1,512,100	1,614,568	1,615,665	1,654,652	1,689,549	1,721,870	1,762,721	1,797,975
Municipal Marina									
Berthage	289,196	275,398	289,196	263,548	292,088	295,009	297,959	300,939	303,948
Temp Berthage	1,099	2,615	1,099	7,629	1,121	1,143	1,166	1,189	1,213
Electricity	21,943	21,530	21,943	20,252	23,040	23,501	23,971	24,450	24,939
Launching Passes	9,352	11,422	9,352	9,994	9,539	9,730	9,925	10,124	10,326
Ticket Dispenser	25,000	24,670	25,000	26,044	25,500	26,010	26,530	27,061	27,602
Grid Rental	5,000	3,514	5,000	3,312	5,100	5,202	5,306	5,412	5,520
Lease	10,600	13,636	10,600	13,306	10,812	11,028	11,249	11,474	11,703
Penalties on late payments				470					
Other	250	607	250	600	250	250	250	250	250
Keys	100	220	100	400	100	100	100	100	100
	<u>362,540</u>	<u>353,612</u>	<u>362,540</u>	<u>345,555</u>	<u>367,550</u>	<u>371,973</u>	<u>376,456</u>	<u>380,999</u>	<u>385,601</u>
Total Sales of Service	<u>3,208,024</u>	<u>3,356,886</u>	<u>3,455,840</u>	<u>3,515,748</u>	<u>3,530,369</u>	<u>3,596,804</u>	<u>3,667,907</u>	<u>3,746,929</u>	<u>3,801,998</u>
Other Revenue From Own Sources									
Licences and Permits									
Business Licences	81,500	77,851	77,000	79,078	77,500	78,000	78,500	79,000	79,500
Commercial Vehicle Plates	3,250	3,444	3,250	3,359	3,250	3,250	3,250	3,250	3,250
Service Connection Inspections	5,000	3,450	5,000	4,650	5,000	5,000	5,000	5,000	5,000
Building Permits	80,000	100,422	90,000	116,491	105,000	117,000	118,000	120,000	120,000
Plumbing Permits	10,000	10,572	11,000	9,231	12,000	12,000	12,000	12,000	12,000
Other Revenue From Own Sources (cont'd)									
Franchise Fees from Fortis			24,606	24,606	83,723	80,000	80,000	80,000	80,000
Planning & Subdivision Fees	5,000	4,290	5,000	4,125	5,000	5,000	5,000	5,000	5,000
Development Permits	5,000	10,200	5,000	15,060	5,000	5,000	5,000	5,000	5,000
Development Variance Permits	3,000	5,000	3,000	8,480	3,000	3,000	3,000	3,000	3,000
Zoning/OCP Amendments	6,000	15,400	6,000	15,200	6,000	6,000	6,000	6,000	6,000
Other Planning/Development Permits		4,424		4,520					

2017 Financial Plan.xlsx

GENERAL FUND REVENUE	2015 <u>Budget</u>	2015 <u>Actual</u>	2016 <u>Budget</u>	2016 <u>Actual</u>	2017 <u>Budget</u>	2018 <u>Budget</u>	2019 <u>Budget</u>	2020 <u>Budget</u>	2021 <u>Budget</u>
Dog Licences	5,000	6,102	5,000	6,151	5,000	5,000	5,000	5,000	5,000
Dog Violation Tickets	500	630	500	90	500	500	500	500	500
Parking Tickets	1,250	1,000	1,250	3,230	1,250	1,250	1,250	1,250	1,250
MTI Tickets		225		1,820					
	<u>205,500</u>	<u>243,010</u>	<u>236,606</u>	<u>296,091</u>	<u>312,223</u>	<u>321,000</u>	<u>322,500</u>	<u>325,000</u>	<u>325,500</u>
Rentals of Municipal Facilities									
Library	96,000	100,367	97,500	103,693	99,000	100,500	100,500	100,500	100,500
Commercial Space (1729 Comox Ave)	23,000	23,067	23,000	23,466	23,500	23,500	23,500	23,500	23,500
Lion's Den	8,000	7,998	8,000	8,911	8,000	8,000	8,000	8,000	8,000
Other rents (incl. encroachment agreements)	0	286	0	765	0	0	0	0	0
	<u>127,000</u>	<u>131,718</u>	<u>128,500</u>	<u>136,835</u>	<u>130,500</u>	<u>132,000</u>	<u>132,000</u>	<u>132,000</u>	<u>132,000</u>
Municipal Equipment Pool Rentals (internal)	265,770	320,221	279,591	336,236	279,591	279,591	279,591	279,591	279,591
Investment Income									
General	110,000	103,416	115,000	115,328	120,000	125,000	130,000	130,000	130,000
Mack Laing Reserve account	2,300	1,848	2,350	1,104	2,000	1,000			
Penalty & Interest on Taxes and Utilities									
Penalty on Property Tax	70,000	63,464	70,000	42,855	50,000	50,000	50,000	50,000	50,000
Penalty on Utilities	2,000	2,779	2,000	1,623	2,000	2,000	2,000	2,000	2,000
Interest on Tax Arrears	12,000	16,511	12,000	7,096	9,000	12,000	12,000	12,000	12,000
Interest on Delinquent Taxes	4,000	11,065	4,000	2,689	3,500	4,000	4,000	4,000	4,000
	<u>88,000</u>	<u>93,819</u>	<u>88,000</u>	<u>54,263</u>	<u>64,500</u>	<u>68,000</u>	<u>68,000</u>	<u>68,000</u>	<u>68,000</u>
Miscellaneous Revenues									
Sale of Maps	200	32	200	61	200	200	200	200	200
Copy Machine	500	2,737	500	3,176	2,400	2,290	2,053	2,400	2,400
Tax Information & Comfort Letters	14,500	16,225	15,000	17,180	16,000	16,000	16,000	16,000	16,000
SD #71 - Election Expenses				25,850					
False Alarm Fines	250		250		250	250	250	250	250
Capital Donations		12,164			6,000				
Service Club - Playground Equipment					50,000			10,000	
Park benches and trees	4,000		4,000	5,600	4,000	4,000	4,000	4,000	4,000
Partner contribs to parks facilities			8,500	20,250	300,000	32,000	25,000	100,000	
Development Works Agreement to fund study of Anderton Corridor Servicing			80,000		80,000				
Cap Imp Charges for development in NE Comox (recovering NE Storm Mgmt Plan costs)					10,000	10,000	10,000	10,000	10,000
Miscellaneous		25,608		9,911		55,000	45,000	Latecomer pmts assigned	
	<u>19,450</u>	<u>56,766</u>	<u>108,450</u>	<u>82,028</u>	<u>468,850</u>	<u>194,740</u>	<u>102,503</u>	<u>142,850</u>	<u>32,850</u>

2017 Financial Plan.xlsx

<u>GENERAL FUND REVENUE</u>	2015 <u>Budget</u>	2015 <u>Actual</u>	2016 <u>Budget</u>	2016 <u>Actual</u>	2017 <u>Budget</u>	2018 <u>Budget</u>	2019 <u>Budget</u>	2020 <u>Budget</u>	2021 <u>Budget</u>
Total Other Revenue From Own Sources	<u>818,020</u>	<u>950,798</u>	<u>958,497</u>	<u>1,021,885</u>	<u>1,377,664</u>	<u>1,121,331</u>	<u>1,034,594</u>	<u>1,077,441</u>	<u>967,941</u>
Transfers From Other Gov't									
Unconditional Transfers									
Small Communities Protection Transfer	280,000	328,702	325,000	313,530	315,000	315,000	314,000	313,000	312,000
Traffic Fine Sharing	80,000	94,772	90,000	73,619	75,000	75,000	75,000	75,000	75,000
	<u>360,000</u>	<u>423,474</u>	<u>415,000</u>	<u>387,149</u>	<u>390,000</u>	<u>390,000</u>	<u>389,000</u>	<u>388,000</u>	<u>387,000</u>
Conditional Transfers	320,045		320,045	WED&ICET					
Federal Grants	560,135	4,312	560,134	168,990	711,189	WED&ICET (balance)			
Community Works Funds Used	426,670	93,217	866,837	509,936	797,387	714,560	475,260	1,235,060	980,885
Provincial Gov't									
Infrastructure Grants	1,200,000		1,178,403	1,179,403	Bike BC, EMBC & 1,000				
Other Provincial Grants		1,000					15,000		
ICBC & other agency grants									
Recreation Facilities Grants									
Regional District									
Recreation	4,800	4,800	4,800	4,800	4,800	4,800	4,800	4,800	4,800
Highland Regional Playfield	12,000	16,705	12,000	22,503	12,000	12,000	12,000	12,000	12,000
Rescue 36 Response Grant (RDCS)	16,100	16,100	16,600	16,600	17,100	17,600	18,100	18,600	19,100
	<u>2,539,750</u>	<u>136,134</u>	<u>2,958,819</u>	<u>1,902,232</u>	<u>1,542,476</u>	<u>748,960</u>	<u>525,160</u>	<u>1,270,460</u>	<u>1,016,785</u>
Total Transfers From Other Gov't	<u>2,899,750</u>	<u>559,608</u>	<u>3,373,819</u>	<u>2,289,381</u>	<u>1,932,476</u>	<u>1,138,960</u>	<u>914,160</u>	<u>1,658,460</u>	<u>1,403,785</u>
Transfers From Own Surplus and Reserves									
General Fund Surplus	1,167,246		2,496,880		2,848,797				
General Capital Works Reserve	640,000		0		0	0	0	173,540	18,842
Equipment Replacement Reserve	142,500		294,000	225,000	272,000	319,000	0	189,044	0
Marina & Waterfront Development Reserve	0		0		50,000	0	0	0	0
Fire Department Capital Reserve	0		0		350,000	0	0	0	0
Public Safety Reserve (buffer policing % in 2022)									
Open Space DCC Reserve	115,830	14,638	5,940		13,860	105,940	5,940	5,940	45,540
Storm Drain DCC Reserve	0		0		156,983	0	0	62,568	0
Road DCC Reserve	0		0		0	1,188,000	49,500	1,188,000	0
Property Sales	475,000	642,144		33,000		400,000			
Long Term Debt & DRF returns		1,138			28,000	19,000			
Total Trans. From Surplus & Res.	<u>2,540,576</u>	<u>657,920</u>	<u>2,796,820</u>	<u>258,000</u>	<u>3,719,640</u>	<u>2,031,940</u>	<u>55,440</u>	<u>1,619,092</u>	<u>64,382</u>
TOTAL GENERAL FUND REVENUE	<u>18,794,523</u>	<u>14,872,699</u>	<u>20,195,869</u>	<u>16,747,708</u>	<u>20,450,655</u>	<u>18,083,168</u>	<u>16,113,070</u>	<u>18,777,492</u>	<u>17,212,476</u>

<u>GENERAL FUND REVENUE</u>	2015 <u>Budget</u>	2015 <u>Actual</u>	2016 <u>Budget</u>	2016 <u>Actual</u>	2017 <u>Budget</u>	2018 <u>Budget</u>	2019 <u>Budget</u>	2020 <u>Budget</u>	2021 <u>Budget</u>
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PROPOSED INCREASES TO CORE SERVICE:

None this year

Totals \$0

General Government

	2015 <u>Budget</u>	2015 <u>Actual</u>	2016 <u>Budget</u>	2016 <u>Actual</u>	2017 <u>Budget</u>	2018 <u>Budget</u>	2019 <u>Budget</u>	2020 <u>Budget</u>	2021 <u>Budget</u>
Legislative									
Mayor									
Salary & Benefits	32,734	31,614	33,389	32,060	34,057	34,738	35,433	36,142	36,865
Travel & Conferences	9,000	8,699	9,000	7,533	9,000	9,000	9,000	9,000	9,000
	<u>41,734</u>	<u>40,313</u>	<u>42,389</u>	<u>39,593</u>	<u>43,057</u>	<u>43,738</u>	<u>44,433</u>	<u>45,142</u>	<u>45,865</u>
Councillors									
Salary & Benefits	102,523	100,705	104,573	102,320	106,664	108,797	110,973	113,192	115,456
Travel & Conferences	29,000	20,715	29,000	16,375	29,000	29,000	29,000	29,000	29,000
Orientation Courses	3,000	999							
	<u>134,523</u>	<u>122,419</u>	<u>133,573</u>	<u>118,695</u>	<u>135,664</u>	<u>137,797</u>	<u>139,973</u>	<u>142,192</u>	<u>144,456</u>
Other Council Expense									
Public Relations/Receptions	18,000	14,067	18,000	12,788	18,000	18,000	18,000	18,000	18,000
Memberships	12,000	11,306	12,000	11,616	12,000	12,000	12,000	12,000	12,000
Other		3,435		500					
	<u>30,000</u>	<u>28,808</u>	<u>30,000</u>	<u>24,904</u>	<u>30,000</u>	<u>30,000</u>	<u>30,000</u>	<u>30,000</u>	<u>30,000</u>
Total Legislative	<u>206,257</u>	<u>191,540</u>	<u>205,962</u>	<u>183,192</u>	<u>208,721</u>	<u>211,535</u>	<u>214,406</u>	<u>217,334</u>	<u>220,321</u>
Administration & Finance Personnel Budget									
Cost of Salaries and Benefits	978,013	931,107	980,133	960,583	1,027,987	1,014,549	1,034,839	1,055,536	1,076,647
FTE of Staffing	10.54 FTE	10.54 FTE	10.54 FTE	10.54 FTE	10.71 FTE	10.54 FTE	10.54 FTE	10.54 FTE	10.54 FTE
				Dir Fin overlap (2 mo)					
Other Administration									
Travel & Conferences	8,000	8,071	8,500	8,923	8,500	8,500	8,500	8,500	8,500
Travel - Business	1,500	667	1,000	827	1,000	1,000	1,000	1,000	1,000
	<u>9,500</u>	<u>8,738</u>	<u>9,500</u>	<u>9,750</u>	<u>9,500</u>	<u>9,500</u>	<u>9,500</u>	<u>9,500</u>	<u>9,500</u>
Legal									
Legal Fees	60,000	45,465	120,000	129,165	120,000	60,000	60,000	60,000	60,000
Damage Claims	15,000	7,500	15,000	188,141	15,000	15,000	15,000	15,000	15,000
	<u>75,000</u>	<u>52,965</u>	<u>135,000</u>	<u>317,306</u>	<u>135,000</u>	<u>75,000</u>	<u>75,000</u>	<u>75,000</u>	<u>75,000</u>
Records Management									
	750	275	750	343	750	750	750	750	750
Financial Management									
Travel & Conferences	4,000	3,145	4,000	5,259	4,000	4,000	4,000	4,000	4,000
Travel - Business	0	51	0		0	0	0	0	0
	<u>4,000</u>	<u>3,196</u>	<u>4,000</u>	<u>5,259</u>	<u>4,000</u>	<u>4,000</u>	<u>4,000</u>	<u>4,000</u>	<u>4,000</u>
Data Processing / Information Technology									
Contract Services	88,000	80,915	94,000	83,566	100,000	102,000	104,000	106,000	108,000

General Government

	2015	2015	2016	2016	2017	2018	2019	2020	2021
	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>
Computer Repairs	2,000	1,511	2,000		2,000	2,000	2,000	2,000	2,000
Materials & Supplies	14,500	13,687	15,000	24,764	15,500	16,000	16,500	17,000	17,500
	<u>104,500</u>	<u>96,113</u>	<u>111,000</u>	<u>108,330</u>	<u>117,500</u>	<u>120,000</u>	<u>122,500</u>	<u>125,000</u>	<u>127,500</u>
External Audit & Financial Consulting	31,000	29,267	32,000	27,510	31,000	31,500	32,000	32,500	33,000
Taxation									
Postage	3,800	4,005	4,500	4,131	4,600	4,700	4,800	4,900	5,000
Advertising	1,500	1,085	1,500	1,918	1,500	1,500	1,500	1,500	1,500
Folding, Stuffing, Copying, etc.	750	540	750	566	750	750	750	750	750
Materials & Supplies	500	287	500	298	500	500	500	500	500
Printing	1,500	2,643	1,500	2,598	2,500	2,500	2,500	2,500	2,500
	<u>8,050</u>	<u>8,560</u>	<u>8,750</u>	<u>9,511</u>	<u>9,850</u>	<u>9,950</u>	<u>10,050</u>	<u>10,150</u>	<u>10,250</u>
Town Hall Operation & Repair									
Repair wages & benefits	2,000	5,303	2,000	5,868	2,000	2,000	2,000	2,000	2,000
Cable communication	1,250	1,290	1,250	1,590	1,250	1,250	1,250	1,250	1,250
Contract Services	2,500	7,528	2,500	4,008	2,500	2,500	2,500	2,500	2,500
Building Insurance	3,000	3,119	3,000	3,641	3,000	3,000	3,000	3,000	3,000
Janitor Service	11,000	11,021	11,000	11,247	11,000	11,500	12,000	12,500	13,000
Garbage Disposal	750	541	750	559	750	750	750	750	750
Light & Power	9,264	7,840	9,727	7,849	8,000	8,320	8,653	8,999	9,359
Mun Equip Rental	2,000	1,380	2,000	1,540	2,000	2,000	2,000	2,000	2,000
Materials & Supplies	5,000	5,929	5,000	3,343	5,000	5,000	5,000	5,000	5,000
Janitor Supplies	3,500	3,348	3,600	3,187	4,000	4,000	4,000	4,000	4,000
Other Expenses	1,700		1,800		1,800	1,800	1,800	1,800	1,800
Council Chamber Janitorial Services	3,500	3,637	3,600	3,533	3,000	3,075	3,150	3,225	3,300
Municipal Water & Sewer	1,602	1,701	1,602	1,752	1,602	1,602	1,602	1,602	1,602
	<u>47,066</u>	<u>52,637</u>	<u>47,829</u>	<u>48,117</u>	<u>45,902</u>	<u>46,797</u>	<u>47,705</u>	<u>48,626</u>	<u>49,561</u>
Other Common Services									
Postage & courier	10,000	7,048	9,000	7,207	9,000	9,000	9,000	9,000	9,000
Telephone	14,000	16,302	16,500	17,353	16,500	16,500	16,500	16,500	16,500
Advertising & Communications	5,000	3,930	4,500	5,075	5,250	5,250	5,500	5,500	5,750
Contract Services	8,000	5,863	8,000	21,462	20,000	8,000	20,000	8,000	8,000
Training & Education	6,000	6,123	6,000	1,782	6,500	6,500	6,500	6,500	6,500
Liability insurance	13,500	20,000	20,000	20,559	19,643	20,000	20,500	21,000	21,500
less MIABC rebate		-5,299	-5,000						
Memberships	5,000	6,891	5,000	7,301	5,000	5,000	5,000	5,000	5,000
Machine Rental & Service	5,000	6,905	5,000	6,934	5,000	5,000	5,000	5,000	5,000
Licence Fees	1,000	317	1,000	318	1,000	1,000	1,000	1,000	1,000
Bank Charges	4,750	5,595	6,000	6,048	6,000	6,000	6,000	6,000	6,000

General Government

	2015	2015	2016	2016	2017	2018	2019	2020	2021
	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>
Vehicle operation	2,500	3,413	2,500	2,151	2,500	2,500	2,500	2,500	2,500
Printing	4,000	3,263	4,000	4,757	4,000	4,000	4,000	4,000	4,000
Subscriptions/Publications	1,000	877	1,000	1,032	1,000	1,000	1,000	1,000	1,000
Stationery & Office Supplies	14,000	11,763	12,000	10,296	12,000	12,000	12,000	12,000	12,000
Contingencies	10,000	1,000	10,000		10,000	10,000	10,000	10,000	10,000
	<u>103,750</u>	<u>93,991</u>	<u>105,500</u>	<u>112,275</u>	<u>123,393</u>	<u>111,750</u>	<u>124,500</u>	<u>113,000</u>	<u>113,750</u>

Regional Initiative to Address Homelessness

Contribution to non-capital portion of affordable housing project in Comox			33,350	0	33,350	<i>unspent 2015 budget for reserve contribution</i>			
Contribution to Regional Projects to address homelessness			<u>30,000</u>	<u>30,000</u>	<u>30,000</u>	<u>30,000</u>	<u>30,000</u>	<u>30,000</u>	<u>30,000</u>

Bylaw Enforcement

Cost of Salaries and Benefits	72,554	73,373	74,005	73,900	75,485	76,995	78,535	80,106	81,708
Advertising	500		500		500	500	500	500	500
Training & Education	1,500		1,500		1,500	1,500	1,500	1,500	1,500
RD Pesticide Awareness Program	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
Printing	500		500	770	500	500	500	500	500
Vehicle operation	1,000	900	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Materials & Suplies	1,000	254	1,000	112	1,000	1,000	1,000	1,000	1,000
Other	2,000	21	2,000		2,000	2,000	2,000	2,000	2,000
	<u>82,054</u>	<u>77,548</u>	<u>83,505</u>	<u>78,782</u>	<u>84,985</u>	<u>86,495</u>	<u>88,035</u>	<u>89,606</u>	<u>91,208</u>

Less: Cost allocations other Depts.

	-211,500	-212,201	-221,500	-211,650	-231,500	-241,500	-251,500	-261,500	-261,500
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Total General Administrative

	<u>1,232,183</u>	<u>1,142,196</u>	<u>1,359,817</u>	<u>1,496,116</u>	<u>1,388,367</u>	<u>1,298,791</u>	<u>1,327,379</u>	<u>1,332,168</u>	<u>1,359,666</u>
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General Elections

Salaries, Wages & Benefits						9,000			
Advertising						5,000			
Contract Services						4,000			
Mun Equip Recovery									
Printing						2,000			
Material & Supplies				122		3,000			
Stationery & Office Supplies									
General Elections	<u>0</u>	<u>0</u>	<u>0</u>	<u>122</u>	<u>0</u>	<u>23,000</u>	<u>0</u>	<u>0</u>	<u>0</u>

Public Hearings

Advertising	2,000		2,000		2,000	2,000	2,000	2,000	2,000
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General Government	2015		2016		2017		2018		2019		2020		2021	
	Budget	Actual	Budget	Actual	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget
Development Permits	300		300		300	300	300	300	300	300	300	300	300	300
Board of Variance	450		450		450	450	450	450	450	450	450	450	450	450
Total Other General Government	<u>2,750</u>	<u>0</u>	<u>2,750</u>	<u>122</u>	<u>2,750</u>	<u>25,750</u>	<u>2,750</u>	<u>2,750</u>	<u>2,750</u>	<u>2,750</u>	<u>2,750</u>	<u>2,750</u>	<u>2,750</u>	<u>2,750</u>
TOTAL GENERAL GOVERNMENT	<u><u>1,441,190</u></u>	<u><u>1,333,736</u></u>	<u><u>1,568,529</u></u>	<u><u>1,679,430</u></u>	<u><u>1,599,838</u></u>	<u><u>1,536,076</u></u>	<u><u>1,544,535</u></u>	<u><u>1,552,252</u></u>	<u><u>1,582,737</u></u>					

PROPOSED INCREASES TO CORE SERVICE:

None this year

Totals \$0

POLICE PROTECTION

	2015 <u>Budget</u>	2015 <u>Actual</u>	2016 <u>Budget</u>	2016 <u>Actual</u>	2017 <u>Budget</u>	2018 <u>Budget</u>	2019 <u>Budget</u>	2020 <u>Budget</u>	2021 <u>Budget</u>
RCMP Contract									
Civilian Support Staff	244,445	228,672	230,000	266,425	234,600	239,292	244,078	248,960	253,939
Regular Force	1,324,720 <i>11.6 RCMP</i> @\$114,200	1,060,843 <i>10.85 RCMP</i> @\$114,226	1,357,200 <i>11.6 RCMP</i> @\$117,000	926,079 <i>7.5 RCMP</i> @\$118,034	1,383,880 <i>11.6 RCMP</i> @\$119,300	1,403,600 <i>11.6 RCMP</i> @\$121,000	1,426,800 <i>11.6 RCMP</i> @\$123,000	1,450,000 <i>11.6 RCMP</i> @\$125,000	1,484,800 <i>11.6 RCMP</i> @\$128,000
Prior Year Adjustment		-101,776		-60,961					
RCMP Overtime	39,000	32,646	40,716	35,671	41,516	42,108	45,000	46,000	47,000
Accommodation	81,000	80,441	83,000	80,831	84,000	86,000	88,000	90,000	92,000
Other (DNA lab 2016 on)				5,780	6,000	6,000	6,000	6,000	6,000
	<u>1,689,165</u>	<u>1,300,826</u>	<u>1,710,916</u>	<u>1,253,825</u>	<u>1,749,996</u>	<u>1,777,000</u>	<u>1,809,878</u>	<u>1,840,960</u>	<u>1,883,739</u>
City of Courtenay									
Guards & Matrons	32,000	30,240	33,000	27,154	34,000	35,000	36,000	37,000	38,000
LAN Administrator	12,000		14,500	Tech support	now done by RCMP support staff - not City staff				
	<u>44,000</u>	<u>30,240</u>	<u>47,500</u>	<u>27,154</u>	<u>34,000</u>	<u>35,000</u>	<u>36,000</u>	<u>37,000</u>	<u>38,000</u>
Administration									
Contributions to Capital (for RCMP)		2,965							
Auxillary Police (paid to RCMP)	4,700	4,700	4,800	4,800	4,900	5,000	5,100	5,200	5,300
Crime Prevention (paid to RCMP)	1,150	1,150	1,200	1,200	1,250	1,300	1,350	1,400	1,450
Citizens on Patrol Soc (COPS)	4,500	4,500	4,600	4,600	4,700	4,800	4,900	5,000	5,100
Security Patrols	10,500	8,143	11,000	6,678	11,500	12,000	12,500	13,000	13,500
	<u>20,850</u>	<u>21,458</u>	<u>21,600</u>	<u>17,278</u>	<u>22,350</u>	<u>23,100</u>	<u>23,850</u>	<u>24,600</u>	<u>25,350</u>
TOTAL POLICE PROTECTION	<u><u>1,754,015</u></u>	<u><u>1,352,524</u></u>	<u><u>1,780,016</u></u>	<u><u>1,298,257</u></u>	<u><u>1,806,346</u></u>	<u><u>1,835,100</u></u>	<u><u>1,869,728</u></u>	<u><u>1,902,560</u></u>	<u><u>1,947,089</u></u>
PROPOSED INCREASES TO CORE SERVICE	<i>unspent</i>	<i>401,491</i>	<i>unspent</i>	<i>481,759</i>	<i>recommending \$150,000 to Pub Safety Rsv in 2017</i>				
None this year									
Totals \$0									

COMOX FIRE RESCUE	2015 <u>Budget</u>	2015 <u>Actual</u>	2016 <u>Budget</u>	2016 <u>Actual</u>	2017 <u>Budget</u>	2018 <u>Budget</u>	2019 <u>Budget</u>	2020 <u>Budget</u>	2021 <u>Budget</u>
Salaries & Benefits	627,566	579,207	656,141	629,578	688,123	701,886	715,923	730,241	744,846
Total Fire Department	6.1 FTE	6.1 FTE	6.6 FTE		6.9 FTE	6.9 FTE	6.9 FTE	6.9 FTE	6.9 FTE
Fire Administration									
Travel & Conventions	3,100	3,172	3,100	2,152	3,100	3,100	3,100	3,100	3,100
Delivery & Postage	1,000	288	1,000	402	1,000	1,000	1,000	1,000	1,000
Telephone	3,500	5,888	4,500	5,888	4,500	4,500	4,500	4,500	4,500
Liability Insurance	13,750	11,493	10,714	11,714	11,786	11,936	12,086	12,236	12,386
Memberships	1,000	1,675	1,000	1,936	2,000	2,000	2,000	2,000	2,000
Machine Rental & Service	1,000	1,322	1,000	1,112	1,000	1,000	1,000	1,000	1,000
Computer Leases & licences	1,000	3,275	1,000	2,134	2,000	2,000	2,000	2,000	2,000
Leases & Licences	1,100		1,100		1,100	1,100	1,100	1,100	1,100
Administrative Recoveries	15,500	15,500	15,500	15,500	15,500	15,500	15,500	15,500	15,500
Stationery & Office Supplies	1,500	4,409	2,500	8,925	3,000	3,000	3,000	3,000	3,000
Uniform	7,000	8,051	7,000	9,383	8,000	8,000	8,000	8,000	8,000
	49,450	55,073	48,414	59,146	52,986	53,136	53,286	53,436	53,586
Paid On Call Firefighters									
Training pay	70,900	73,388	73,600	86,315	77,600	80,500	80,500	84,700	84,700
Response Pay	57,700	40,445	58,900	34,541	62,100	64,400	64,400	67,800	67,800
Standby Pay	16,000	8,309	16,500	8,430	17,500	18,100	18,100	19,100	19,100
POC Incentives (meals, bonus, gifts)	11,500	5,611	11,500	3,665	11,500	11,500	11,500	11,500	11,500
Training, response & standby pay	156,100	127,753	160,500	132,951	168,700	174,500	174,500	183,100	183,100
Employer Contributions	27,000	21,654	27,000	27,898	33,500	28,500	28,500	28,500	28,500
	183,100	149,407	187,500	160,849	202,200	203,000	203,000	211,600	211,600
Prevention & Investigations									
Contract services				1,458					
Training & Education	2,500	1,850	2,500	4,512	2,500	2,500	2,500	2,500	2,500
Material & Supplies	3,000	2,270	3,000	2,894	3,000	3,000	3,000	3,000	3,000
	5,500	4,120	5,500	8,864	5,500	5,500	5,500	5,500	5,500
Fire Department Operations									
Material & Supplies	23,000	32	23,000	11,239	23,000	23,000	23,000	23,000	23,000
Water Supply	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000
	29,000	6,032	29,000	17,239	29,000	29,000	29,000	29,000	29,000

COMOX FIRE RESCUE

	2015 <u>Budget</u>	2015 <u>Actual</u>	2016 <u>Budget</u>	2016 <u>Actual</u>	2017 <u>Budget</u>	2018 <u>Budget</u>	2019 <u>Budget</u>	2020 <u>Budget</u>	2021 <u>Budget</u>
Material & Supplies	16,100	16,455	16,600	17,236	17,100	17,600	18,100	18,600	19,100
Training									
Training & Education (Registration)	26,000	15,813	26,000	14,288	26,000	26,000	26,000	26,000	26,000
Material & Supplies	8,500	20,809	8,500	10,174	8,500	8,500	8,500	8,500	8,500
	34,500	36,622	34,500	24,462	34,500	34,500	34,500	34,500	34,500
Training Wages Recovered		55,307		35,696					
Facilities & Equipment									
Fire Station & Building Operation									
Wages & Employer Contributions	4,000		4,000	147	4,000	4,000	4,000	4,000	4,000
Cable Communications	1,350	1,346	1,350	1,733	1,350	1,350	1,350	1,350	1,350
Contract Svcs	500	5,871	500	11,942	500	500	500	500	500
Insurance	5,200	7,524	5,200	7,720	5,200	5,200	5,200	5,200	5,200
Garbage bin rental & pickup	500	740	500	752	500	500	500	500	500
Light & Power	9,500	13,837	9,500	15,749	9,500	9,500	9,500	9,500	9,500
Materials & Supplies	6,000	32,454	6,000	41,097	6,000	6,000	6,000	6,000	6,000
Janitor & Maint. Services	1,000		1,000	0	1,000	1,000	1,000	1,000	1,000
Janitor Supplies	2,000	2,859	2,000	2,796	2,000	2,000	2,000	2,000	2,000
Water & Sewer for firehall		1,521		1,572					
	30,050	66,152	30,050	83,508	30,050	30,050	30,050	30,050	30,050
Equipment Maintenance & Replacement									
Purchased Repair & Service	3,000	31,687	3,000	34,368	3,000	3,000	3,000	3,000	3,000
Foam & Hose Replacement	5,000	51,270	5,000	29,148	5,000	5,000	5,000	5,000	5,000
Maintenance of Turnout Gear	19,000		19,000		24,000	24,000	24,000	24,000	24,000
Material & Supplies	3,000		3,000		3,000	3,000	3,000	3,000	3,000
Pager & Radio Purchases	6,000	5,003	6,000	35	6,000	6,000	6,000	6,000	6,000
	36,000	87,960	36,000	63,551	41,000	41,000	41,000	41,000	41,000
Vehicle Pool									
Licence & Insurance	9,000	8,732	9,000	9,638	9,000	9,000	9,000	9,000	9,000
Purchased Maintenance	9,000	14,474	9,000	4,509	9,000	9,000	9,000	9,000	9,000
Vehicle Leases - Donated	5,500	6,094	5,500	7,128	5,500	5,500	5,500	5,500	5,500
Parts	5,000	1,627	5,000	17,403	5,000	5,000	5,000	5,000	5,000
Gasoline & Diesel	10,500	7,795	10,500	9,931	10,500	10,500	10,500	10,500	10,500

COMOX FIRE RESCUE	2015 <u>Budget</u>	2015 <u>Actual</u>	2016 <u>Budget</u>	2016 <u>Actual</u>	2017 <u>Budget</u>	2018 <u>Budget</u>	2019 <u>Budget</u>	2020 <u>Budget</u>	2021 <u>Budget</u>
	39,000	38,722	39,000	48,609	39,000	39,000	39,000	39,000	39,000
Total Services & Materials	<u>422,700</u>	<u>515,850</u>	<u>426,564</u>	<u>519,160</u>	<u>451,336</u>	<u>452,786</u>	<u>453,436</u>	<u>462,686</u>	<u>463,336</u>
TOTAL FIRE DEPARTMENT	<u>1,050,266</u>	<u>1,095,057</u>	<u>1,082,705</u>	<u>1,148,738</u>	<u>1,139,459</u>	<u>1,154,672</u>	<u>1,169,359</u>	<u>1,192,927</u>	<u>1,208,182</u>
PROPOSED INCREASES TO CORE SERVICE:									
Increased Casual VFF hours					10,000	10,200	10,404	10,612	10,824
Increased Work Exp / Summer Student hours					10,000	10,200	10,404	10,612	10,824
Totals \$104,080									

Other Protection	2015 <u>Budget</u>	2015 <u>Actual</u>	2016 <u>Budget</u>	2016 <u>Actual</u>	2017 <u>Budget</u>	2018 <u>Budget</u>	2019 <u>Budget</u>	2020 <u>Budget</u>	2021 <u>Budget</u>
<u>EMERGENCY MEASURES:</u>									
Comox Valley Emergency Program	19,898	24,028	26,000	25,954	30,000	32,000	34,000	36,000	38,000
Emergency Planning Supplies	2,500	152	2,500	3,085	3,000	3,000	3,000	3,000	3,000
TOTAL EMERGENCY MEASURES	22,398	24,180	28,500	29,039	33,000	35,000	37,000	39,000	41,000
<u>BUILDING INSPECTION:</u>									
Salaries & Benefits	106,581	97,750	110,376	106,122	112,584	114,835	117,132	119,474	121,864
	<i>1.2 FTE</i>	<i>1.2 FTE</i>	<i>1.2 FTE</i>	<i>1.3 FTE</i>	<i>1.2 FTE</i>	<i>1.2 FTE</i>	<i>1.2 FTE</i>	<i>1.2 FTE</i>	<i>1.2 FTE</i>
Services & Materials Budget									
Travel & Conventions	1,700	1,734	1,700	1,840	1,700	1,700	1,700	1,700	1,700
Travel - Business									
Telephone	600	707	720	721	720	720	720	720	720
Contract Services (Permit Database)			3,000			10,000	3,000	3,000	3,000
Training & Education	1,000	662	1,000	21	1,000	1,500	1,000	1,000	1,000
Memberships	1,000	480	500	490	1,000	500	500	500	500
Vehicle Operating Costs	2,000	4,484	2,400	2,407	2,400	2,400	2,400	2,400	2,400
Printing	300	0	300	187	300	300	300	300	300
Publications/subscriptions (incl LTSA)	1,300	1,325	1,500	1,490	1,500	1,500	1,500	1,500	1,500
Stationery & Office Supplies	1,000	1,277	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Sundry	200	247	200		200	200	200	200	200
Total Services & Materials	9,100	10,916	12,320	8,156	9,820	19,820	12,320	12,320	12,320
TOTAL BUILDING INSPECTION	115,681	108,666	122,696	114,278	122,404	134,655	129,452	131,794	134,184
<u>ANIMAL CONTROL:</u>									
Patrol and Impounding									
Animal Control	4,000		4,000		4,000	4,000	4,000	4,000	4,000
SPCA Contract	6,216	6,216	6,216	6,216	6,336	6,456	6,588	6,720	6,854
Dog Tags	370	349	370	423	370	370	370	370	370
TOTAL ANIMAL CONTROL	10,586	6,565	10,586	6,639	10,706	10,826	10,958	11,090	11,224
TOTAL OTHER PROTECTION	148,665	139,411	161,782	149,956	166,110	180,481	177,410	181,884	186,408
PROPOSED INCREASES TO CORE SERVICE:									
None this year									
Totals \$0									

Public Works Department

	2015 Budget	2015 Actual	2016 Budget	2016 Actual	2017 Budget	2018 Budget	2019 Budget	2020 Budget	2021 Budget
Personnel Budget	13.90 FTE	13.90 FTE	13.90 FTE	13.90 FTE	14.40 FTE	14.90 FTE	14.90 FTE	14.90 FTE	14.90 FTE
Cost of Salaries, Wages & Benefits	1,253,665		1,325,843		1,393,937	1,421,815	1,450,252	1,479,257	1,508,843
Standby (306 hr Fman & 728 hr Crew)	33,278		33,944		34,623	35,315	36,021	36,741	37,476
Overtime	12,500		12,500	snow	17,500	12,500	17,500	12,500	12,500
Total Personnel Budget	1,299,443		1,372,287	0	1,446,060	1,469,630	1,503,773	1,528,498	1,558,819
Less Crew Charge-outs to Water & Sewer	-209,000		-240,000		-250,000	-260,000	-270,000	-280,000	-280,000
Less Crew Charge-outs for Capital Project	-81,000		-70,000		-65,000	-60,000	-55,000	-50,000	-50,000
Less Fleet Operations charge-out	-79,797		-82,635	0	-84,288	-85,973	-87,693	-89,447	-91,237
Less Vacancy (labourer position being fill)	-15,000								
Net Public Works Personnel Budget	914,646	831,187	979,652	817,628	1,046,772	1,063,657	1,091,080	1,109,051	1,137,582

Services and Materials Budget

Administration

Travel & Conventions	3,000	2,873	3,000	2,993	3,000	3,000	3,000	3,000	3,000
Telephone	7,600	9,434	9,600	8,466	9,600	9,600	9,600	9,600	9,600
Contract services		624		958					
Hearing Tests/Drivers' Medical	300		300		300	300	300	300	300
Training & Education	22,000	10,247	20,000	7,509	20,000	20,000	20,000	20,000	20,000
Liability Insurance (25% of MIA)	28,500	24,483	25,000	25,000	27,500	28,000	28,500	29,000	29,500
Memberships	2,300	2,100	2,300	1,618	2,300	2,300	2,300	2,300	2,300
Radio Licences	1,200	1,342	1,350	1,342	1,350	1,350	1,350	1,350	1,350
Administrative Recoveries		5,000		2,500					
Publications/subscriptions	100	114	100	150	100	100	100	100	100
Stationery & Office Supplies	2,500	2,459	2,300	1,913	2,300	2,300	2,300	2,300	2,300
	67,500	58,676	63,950	52,449	66,450	66,950	67,450	67,950	68,450

Mapping/GIS

Contract Services	13,000	13,998	13,000	12,782	13,000	13,000	13,000	13,000	13,000
Equipment Lease	1,500		1,500		1,500	1,500	1,500	1,500	1,500
License Fees	3,000	2,889	3,000	3,050	3,000	3,000	3,000	3,000	3,000
Materials & Supplies	250	170	250		250	250	250	250	250
	17,750	17,057	17,750	15,832	17,750	17,750	17,750	17,750	17,750

Workshop & Yard Operation

Cable communication	1,300	1,702	1,750	2,121	1,750	1,750	1,750	1,750	1,750
Contract Services	1,500	17,410	1,500	8,327	1,500	1,500	1,500	1,500	1,500
Insurance	2,000	3,002	3,000	4,805	3,000	3,000	3,000	3,000	3,000
Janitor Service	1,750	2,785	4,900	2,572	4,500	4,600	4,700	4,800	4,900

Public Works Department

	2015	2015	2016	2016	2017	2018	2019	2020	2021
	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>
Equipment Rental	1,000	704	1,000	1,111	1,000	1,000	1,000	1,000	1,000
Workshop & Yard Operation (continued)									
Garbage Bin Rental & Service	1,200	1,115	1,200	1,342	1,200	1,200	1,200	1,200	1,200
Hydro	9,000	30,467	25,000	33,805	25,500	26,000	26,500	27,000	27,500
Fuel (Nat Gas)	8,750								
Cost of offsetting nat gas use									
Materials & Supplies	9,500	28,646	9,500	30,653	9,500	9,500	9,500	9,500	9,500
Janitor Supplies	2,000	2,368	2,000	3,872	2,000	2,000	2,000	2,000	2,000
Workshop Sewer & Water	800	1,228	850	1,146	900	900	900	900	900
Workshop Other		42		42					
	<u>38,800</u>	<u>89,469</u>	<u>50,700</u>	<u>89,796</u>	<u>50,850</u>	<u>51,450</u>	<u>52,050</u>	<u>52,650</u>	<u>53,250</u>
Land Survey									
Surveyor	2,000		2,000	563	2,000	2,000	2,000	2,000	2,000
Materials & Supplies	600	1,288	600		600	600	600	600	600
	<u>2,600</u>	<u>1,288</u>	<u>2,600</u>	<u>563</u>	<u>2,600</u>	<u>2,600</u>	<u>2,600</u>	<u>2,600</u>	<u>2,600</u>
Shop Supplies									
Purchased Repair									
Materials & Supplies	1,500	1,337	1,500	2,147	1,500	1,500	1,500	1,500	1,500
Shop	1,500	2,722	1,500	1,342	1,500	1,500	1,500	1,500	1,500
Safety Review & Equipment	8,000	11,420	10,000	13,121	10,000	10,000	10,000	10,000	10,000
	<u>11,000</u>	<u>15,479</u>	<u>13,000</u>	<u>16,610</u>	<u>13,000</u>	<u>13,000</u>	<u>13,000</u>	<u>13,000</u>	<u>13,000</u>
	<u>137,650</u>	<u>181,969</u>	<u>148,000</u>	<u>175,250</u>	<u>150,650</u>	<u>151,750</u>	<u>152,850</u>	<u>153,950</u>	<u>155,050</u>
Engineering Studies for Future Capital Projects and Development Standards									
Water Balance Model Annual Dues	1,000	1,000	1,000		1,000	1,000	1,000	1,000	1,000
Costs to host regular CAVI meetings through 2010		4,000	4,000	4,145					
Orthophotos & Lidar (every 3 years)	0	16,586				30,000			30,000
Servicing Study - Anderton Corridor (N. o	0	0	80,000	carry forward	80,000				
Traffic Study (update 2011 study)							60,000		
Other studies	10,000	750	10,000		10,000	10,000	10,000	10,000	10,000
	<u>11,000</u>	<u>22,336</u>	<u>95,000</u>	<u>4,145</u>	<u>91,000</u>	<u>41,000</u>	<u>71,000</u>	<u>11,000</u>	<u>41,000</u>
Road Transport									
Street Maintenance									
Contract Repair (patching)	140,000	33,086	140,000	25,021	140,000	140,000	140,000	140,000	140,000
Equipment Rentals	500		500		500	500	500	500	500
Materials & Supplies	15,000	116,151	15,000	5,769	18,000	15,000	15,000	15,000	15,000
	<u>155,500</u>	<u>149,237</u>	<u>155,500</u>	<u>30,790</u>	<u>158,500</u>	<u>155,500</u>	<u>155,500</u>	<u>155,500</u>	<u>155,500</u>

Public Works Department

	2015 <u>Budget</u>	2015 <u>Actual</u>	2016 <u>Budget</u>	2016 <u>Actual</u>	2017 <u>Budget</u>	2018 <u>Budget</u>	2019 <u>Budget</u>	2020 <u>Budget</u>	2021 <u>Budget</u>
Sidewalk Maintenance									
Contract Services	12,000	3,840	13,000	11,991	14,000	15,000	16,000	17,000	18,000
Equipment Rentals									
Materials & Supplies	10,000	4,291	10,500	12,226	11,000	11,500	12,000	12,500	13,000
	<u>22,000</u>	<u>8,131</u>	<u>23,500</u>	<u>24,217</u>	<u>25,000</u>	<u>26,500</u>	<u>28,000</u>	<u>29,500</u>	<u>31,000</u>
Drain Maintenance									
Contract Services	4,500	4,592	4,500	46,991	4,500	4,500	4,500	4,500	4,500
Materials & Supplies	23,000	22,922	23,000	23,096	23,000	23,000	23,000	23,000	23,000
	<u>27,500</u>	<u>27,514</u>	<u>27,500</u>	<u>70,087</u>	<u>27,500</u>	<u>27,500</u>	<u>27,500</u>	<u>27,500</u>	<u>27,500</u>
Beckton Pond Maintenance									
Contract Services	4,500		4,500		4,500	4,500	4,500	4,500	4,500
Materials & Supplies									
	<u>4,500</u>	<u>0</u>	<u>4,500</u>	<u>0</u>	<u>4,500</u>	<u>4,500</u>	<u>4,500</u>	<u>4,500</u>	<u>4,500</u>
Snow & Ice Removal									
Contract Services	22,000	4,567	22,000	9,504	22,000	22,000	22,000	22,000	22,000
Equipment Rentals	1,000		1,000		1,000	1,000	1,000	1,000	1,000
Materials & Supplies	24,000	18,105	18,500	38,610	38,000	20,000	40,000	20,000	20,000
	<u>47,000</u>	<u>22,672</u>	<u>41,500</u>	<u>48,114</u>	<u>61,000</u>	<u>43,000</u>	<u>63,000</u>	<u>43,000</u>	<u>43,000</u>
	<u>256,500</u>	<u>207,554</u>	<u>252,500</u>	<u>173,208</u>	<u>276,500</u>	<u>257,000</u>	<u>278,500</u>	<u>260,000</u>	<u>261,500</u>
Street Lighting									
Purchased Maintenance	5,000	8,275	12,000	12,122	12,000	12,000	12,000	12,000	12,000
Hydro	180,000	165,202	182,000	182,989	187,000	192,000	196,000	200,000	200,000
Materials & Supplies	1,000		1,000		1,000	1,000	1,000	1,000	1,000
	<u>186,000</u>	<u>173,477</u>	<u>195,000</u>	<u>195,111</u>	<u>200,000</u>	<u>205,000</u>	<u>209,000</u>	<u>213,000</u>	<u>213,000</u>
Traffic Signs									
Materials & Supplies	24,000	23,926	24,500	11,796	25,000	25,500	26,000	26,500	27,000
	<u>24,000</u>	<u>23,926</u>	<u>24,500</u>	<u>11,796</u>	<u>25,000</u>	<u>25,500</u>	<u>26,000</u>	<u>26,500</u>	<u>27,000</u>
Traffic Lane Marking									
Contract Line Painting & Marking	25,000	27,262	36,000	32,809	36,000	36,000	36,000	36,000	36,000
Materials & Supplies	6,000	7,745	7,500	10,990	7,500	7,500	7,500	7,500	7,500
	<u>31,000</u>	<u>35,007</u>	<u>43,500</u>	<u>43,799</u>	<u>43,500</u>	<u>43,500</u>	<u>43,500</u>	<u>43,500</u>	<u>43,500</u>
Traffic Lights									
Purchased Maintenance	12,500	9,027	12,750	24,986	13,000	13,250	13,500	13,750	14,000
Hydro	1,634	1,600	1,716	1,671	1,802	1,874	1,949	2,027	2,108
	<u>14,134</u>	<u>10,627</u>	<u>14,466</u>	<u>26,657</u>	<u>14,802</u>	<u>15,124</u>	<u>15,449</u>	<u>15,777</u>	<u>16,108</u>
Vandalism									

Public Works Department

	2015 <u>Budget</u>	2015 <u>Actual</u>	2016 <u>Budget</u>	2016 <u>Actual</u>	2017 <u>Budget</u>	2018 <u>Budget</u>	2019 <u>Budget</u>	2020 <u>Budget</u>	2021 <u>Budget</u>
Contract services									
Materials & Supplies				149					
Total Traffic Services	<u>69,134</u>	<u>69,560</u>	<u>82,466</u>	<u>82,252</u>	<u>83,302</u>	<u>84,124</u>	<u>84,949</u>	<u>85,777</u>	<u>86,608</u>
Municipal Equipment Rental	<u>80,000</u>	<u>91,132</u>	<u>80,000</u>	<u>85,385</u>	<u>80,000</u>	<u>80,000</u>	<u>80,000</u>	<u>80,000</u>	<u>80,000</u>
Less: Eng. Recoveries from Water & Sewer	(325,000)	(416,000)	(340,000)	(387,000)	(350,000)	(360,000)	(370,000)	(380,000)	(380,000)
TOTAL PUBLIC WORKS DEPARTMENT	<u>1,329,930</u>	<u>1,161,215</u>	<u>1,492,618</u>	<u>1,145,979</u>	<u>1,578,224</u>	<u>1,522,531</u>	<u>1,597,379</u>	<u>1,532,778</u>	<u>1,594,740</u>

INCREASES TO CORE SERVICE:

None this year

Totals \$0

Municipal Fleet

	2015 <u>Budget</u>	2015 <u>Actual</u>	2016 <u>Budget</u>	2016 <u>Actual</u>	2017 <u>Budget</u>	2018 <u>Budget</u>	2019 <u>Budget</u>	2020 <u>Budget</u>	2021 <u>Budget</u>
Municipal Equipment Pool									
Cost of Wages & Benefits	79,797	76,721	82,635	88,128	84,288	85,973	87,693	89,447	91,237
Contract services		4,230	7,200	16,770	2016 emissions retrofit for units #15 & 69				
Licence & Insurance	31,000	25,359	27,000	27,064	28,000	29,000	30,000	31,000	32,000
Purchased Maint. & Repair	20,000	10,193	15,000	17,449	20,000	20,000	20,000	20,000	20,000
Parts (materials & supplies)	61,000	54,392	65,000	82,405	67,000	69,000	71,000	73,000	75,000
Fuel	90,000	74,264	82,000	66,965	82,000	90,000	95,000	100,000	100,000
Cost of offseting fuel use						1,000	1,000	1,000	1,000
TOTAL FLEET	<u>281,797</u>	<u>245,159</u>	<u>278,835</u>	<u>298,781</u>	<u>281,288</u>	<u>294,973</u>	<u>304,693</u>	<u>314,447</u>	<u>319,237</u>

INCREASES TO CORE SERVICE:

None this year

Totals \$0

**Garbage Collection
and Disposal**

	2015	2015	2016	2016	2017	2018	2019	2020	2021
	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>
Revenue:	\$ 9 increase	\$ 12 increase	\$ 12 increase	\$ 3 increase		\$ 3 increase	\$ 3 increase	\$ 3 increase	
Garbage Collection Fees - incl yard waste	871,200	869,998	929,250	933,541	942,900	962,760	982,800	1,001,925	1,007,400
Garbage Collection Fees - without yard	180,810	177,752	202,500	207,504	210,144	217,350	224,940	232,650	235,470
Garbage Collection Fees - Commercial	279,348	273,734	287,728	286,150	286,150	291,873	297,710	303,664	309,737
Garbage Pickup Tags	5,000	5,023	5,000	4,331	5,000	5,000	5,000	5,000	5,000
Regional District Waste Reduction Grant	0	0	0	0	0	0	0	0	0
	<u>1,336,358</u>	<u>1,326,507</u>	<u>1,424,478</u>	<u>1,431,526</u>	<u>1,444,194</u>	<u>1,476,983</u>	<u>1,510,450</u>	<u>1,543,239</u>	<u>1,557,607</u>
Expenditure:									
Garbage Collection & Disposal									
Advertising									
Tipping Fees	544,500	526,395	619,000	588,285	603,250	603,250	658,750	658,750	658,750
tonnes garbage	3,900 tonnes	3,905 tonnes	4000 tonnes	3916 tonnes	4000 tonnes	4000 tonnes	4000 tonnes	4000 tonnes	4000 tonnes
RD Fee / tonne	at \$120 / tonne	at \$120 / tonne	at \$130 / tonne	at \$130 / tonne	at \$130 / tonne	at \$130 / tonne	at \$130 / tonne	at \$130 / tonne	at \$130 / tonne
tonnes organics	200 tonnes	150 tonnes	300 tonnes	290 tonnes	350 tonnes	350 tonnes	350 tonnes	350 tonnes	350 tonnes
tonnes yard waste	1500 tonnes	1281 tonnes	1500 tonnes	1429 tonnes	1500 tonnes	1500 tonnes	1500 tonnes	1500 tonnes	1500 tonnes
RD Fee / tonne	at \$45 / tonne	at \$45 / tonne	at \$50 / tonne	at \$45 / tonne	at \$45 / tonne	at \$45 / tonne	at \$75 / tonne	at \$75 / tonne	at \$75 / tonne
Collection Contract - Garbage	337,678	329,243	347,808	331,096	347,808	361,720	376,189	387,475	399,099
Collection Contract - Res Recycling	111,639	108,075	114,988	109,777	113,070	117,593	122,297	125,966	129,745
Collection Contract - Res Yard Waste	213,250	205,617	219,648	206,488	212,683	221,190	230,038	236,939	244,047
Collection Contract - Res Organics	64,427	62,121	66,360	62,384	64,256	66,826	69,499	71,584	73,732
Cost of offsetting fuel use					600	600	900	900	900
Printing	1,900		0		2,000		2,000	2,000	2,000
	<u>1,273,394</u>	<u>1,231,451</u>	<u>1,367,804</u>	<u>1,298,030</u>	<u>1,343,667</u>	<u>1,371,179</u>	<u>1,459,673</u>	<u>1,483,614</u>	<u>1,508,273</u>
Garbage Run - Parks & Boulevards									
Wages & Benefits	55,000	58,275	56,100	55,904	57,222	58,366	59,533	60,724	61,938
Equipment Rentals									
Municipal Equipment Rental	8,000	8,643	7,800	6,765	7,800	7,900	7,900	7,900	7,900
	<u>63,000</u>	<u>66,918</u>	<u>63,900</u>	<u>62,669</u>	<u>65,022</u>	<u>66,266</u>	<u>67,433</u>	<u>68,624</u>	<u>69,838</u>
Total Expenditure	<u>1,336,394</u>	<u>1,298,369</u>	<u>1,431,704</u>	<u>1,360,699</u>	<u>1,408,689</u>	<u>1,437,445</u>	<u>1,527,106</u>	<u>1,552,238</u>	<u>1,578,111</u>
Net Revenue (Expenditure)	<u>-36</u>	<u>28,138</u>	<u>-7,226</u>	<u>70,827</u>	<u>35,505</u>	<u>39,538</u>	<u>-16,656</u>	<u>-8,999</u>	<u>-20,504</u>

Net Expenditure over next five years: 28,884

Planning Services

	2015 <u>Budget</u>	2015 <u>Actual</u>	2016 <u>Budget</u>	2016 <u>Actual</u>	2017 <u>Budget</u>	2018 <u>Budget</u>	2019 <u>Budget</u>	2020 <u>Budget</u>	2021 <u>Budget</u>
Personnel Budget									
Cost of Salaries and Benefits	329,048	324,948	331,398	335,903	337,966	344,666	351,500	358,471	365,580
	3.3 FTE	3.3 FTE	3.0 FTE		3.0 FTE	3.0 FTE	3.0 FTE	3.0 FTE	3.0 FTE
Services & Materials Budget									
Travel & Conventions	3,900	2,030	3,900	3,253	3,900	3,900	3,900	3,900	3,900
Travel-TOC Business	0		0	777	0	0	0	0	0
Courier & Postage	250	89	250	151	250	250	250	250	250
Advertising	7,000	8,115	7,000	7,229	7,000	7,000	7,000	7,000	7,000
Contract Services	6,000	139	6,000		6,000	6,000	6,000	6,000	6,000
Training & Education	2,000	1,972	2,000	1,265	2,000	2,000	2,000	2,000	2,000
Memberships	1,200	1,176	1,200	1,222	1,300	1,300	1,300	1,300	1,300
Publications & Subscriptions	1,300	1,655	1,800	2,268	2,300	2,300	2,300	2,300	2,300
Stationery & Office Supplies	500	309	500	1,343	500	500	500	500	500
Other		104							
	<u>22,150</u>	<u>15,589</u>	<u>22,650</u>	<u>17,508</u>	<u>23,250</u>	<u>23,250</u>	<u>23,250</u>	<u>23,250</u>	<u>23,250</u>
Planning Studies									
NE Comox Storm Drainage Study	5,000	5,676	5,000	1,100	50,000	Develop implementation plan			
Funding expanded study area	20,000		20,000		20,000	carry forward unspent			
Subdivision Bylaw Review	100,000	56,911	43,000	17,755	25,245	carry forward unspent			
DCC Review	20,275	16,839	0						
Sediment/Erosion Control bylaw	7,000		4,600		4,600				
Storm Water Mgmt bylaw	15,000	4,900	15,000		15,000				
Review Storm Water Plans in Brooklyn Creek watershed			20,000			20,000			
Tree Protection Bylaw Review					10,000				
Zoning, Parking and screening update (OCP Implementation continued)						10,000			
Flood Plain Bylaw							20,000		
Other studies to be determined								20,000	20,000
	<u>167,275</u>	<u>84,326</u>	<u>107,600</u>	<u>18,855</u>	<u>124,845</u>	<u>30,000</u>	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>
Total Services & Materials	<u>189,425</u>	<u>99,915</u>	<u>130,250</u>	<u>36,363</u>	<u>148,095</u>	<u>53,250</u>	<u>43,250</u>	<u>43,250</u>	<u>43,250</u>
TOTAL PLANNING	<u>518,473</u>	<u>424,863</u>	<u>461,648</u>	<u>372,266</u>	<u>486,061</u>	<u>397,916</u>	<u>394,750</u>	<u>401,721</u>	<u>408,830</u>

PROPOSED INCREASES TO CORE SERVICE:

NE Comox Storm Drainage - Implementation Plan

46,100

Totals \$46,100

**Downtown Business
Improvement Area**

	2015 <u>Budget</u>	2015 <u>Actual</u>	2016 <u>Budget</u>	2016 <u>Actual</u>	2017 <u>Budget</u>	2018 <u>Budget</u>	2019 <u>Budget</u>	2020 <u>Budget</u>	2021 <u>Budget</u>
Revitalization & Beautification Committee									
BIA Levy paid to BIA Assn	72,900	72,900	72,900	72,900	72,900	72,900	72,900	Expires 2019	
Committee Expenses									
TOTAL BIA Expenditure	<u>72,900</u>	<u>72,900</u>	<u>72,900</u>	<u>72,900</u>	<u>72,900</u>	<u>72,900</u>	<u>72,900</u>	<u>0</u>	<u>0</u>

NO INCREASES TO CORE SERVICE

None this year

Totals \$0

**Recreation Department
Operating & Capital Plan**

	2015	2015	2016	2016	2017	2018	2019	2020	2021
	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>
<u>RECREATION REVENUE:</u>									
Programs - Senior	12,750	11,505	12,750	14,990	12,750	13,000	13,260	13,500	13,770
Programs - Adult	142,800	155,260	156,000	140,211	160,000	163,200	166,000	174,300	177,786
Programs - Teen	5,100	2,266	2,311	2,561	2,357	2,404	2,452	2,501	2,551
Programs - Children	96,900	88,755	100,000	88,247	102,000	104,040	106,120	111,426	113,655
Programs - Summer Programs		48,481	50,000	48,860	51,000	53,550	54,620	57,351	58,498
Programs - Hands on Farm	20,400	6,941	8,000	8,797	8,160	8,320	8,480	8,640	8,813
Programs - Special Events	6,120	524	1,500	6,875	1,530	1,560	1,590	2,020	2,060
Program Revenue Adjustments	(8,160)	(13,491)	(12,000)	(18,730)	(12,240)	(12,480)	(12,730)	(12,980)	(13,240)
Contract Programs - Adult	224,400	176,888	228,888	191,858	240,000	244,800	248,000	249,000	253,980
Contract Programs - Teen	30,600	23,044	23,737	16,090	24,202	24,686	25,180	25,684	26,198
Contract Programs - Children	300,900	358,227	365,392	451,261	372,700	380,154	387,757	395,512	403,422
Contract Programs - Rev Adjs		1,306	(75)	274	(75)	(80)	(85)	(90)	(92)
Total Programs	831,810	859,706	936,503	951,294	962,384	983,154	1,000,644	1,026,864	1,047,401
Administration Fees	35,000	29,543	30,133	28,774	30,736	31,351	31,978	32,618	33,270
Fitness Studio	410,000	461,248	484,345	481,831	495,052	504,953	515,052	525,353	535,860
Racquet Court Use	17,000	16,377	17,340	13,637	17,340	18,000	18,200	18,600	18,972
Janitorial recoveries	3,060	6,135	6,257	3,149	6,382	6,510	6,640	6,773	6,908
Vending Machines	255	572	582	226	594	606	618	630	643
Field User Fees	8,670	6,240	6,365	2,911	6,492	6,622	6,754	6,889	7,027
Recreation Centre Rentals	89,250	76,645	78,518	74,237	80,088	81,690	83,323	84,989	86,689
Chimo Rental	45,000	48,193	47,422	49,157	48,391	49,359	50,346	51,353	52,380
Other Rentals	1,040	1,204	1,061	1,448	1,061	1,082	2,000	2,100	2,142
Dragon Boat Rentals	3,570	(142)	142	4,367	142	142	142	142	145
Other income									
Misc Revenue taxable	2,040	5,079	4,500	4,184	4,590	4,680	4,773	5,010	5,110
Donations	12,240	1,300	1,400	450	1,400	1,400	1,400	1,400	1,428
TOTAL RECREATION REVENUE	1,458,935	1,512,100	1,614,568	1,615,665	1,654,652	1,689,549	1,721,870	1,762,721	1,797,975
				% increase over prior year budget:	11%	7%	2%	2%	2%

RECREATION EXPENDITURES

Recreation Department Operating & Capital Plan

	2015	2015	2016	2016	2017	2018	2019	2020	2021
	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>
Personnel budget									
Core Personnel Budget	<u>983,497</u>	<u>924,010</u>	<u>1,061,743</u>	<u>984,754</u>	<u>1,102,478</u>	<u>1,126,587</u>	<u>1,150,949</u>	<u>1,173,964</u>	<u>1,195,287</u>
	14.3 FTE	14.3 FTE	14.7 FTE	14.7 FTE	14.7 FTE	14.7 FTE	14.7 FTE	14.7 FTE	14.7 FTE
Recreation administration									
Staff travel	816	1,315	832	596	849	866	875	875	875
Postage & courier	714	587	728	1,153	743	758	766	766	766
Telephone	4,845	5,306	4,942	5,422	5,041	5,142	5,193	5,193	5,193
Advertising	38,760	33,380	35,000	28,131	35,000	35,000	35,000	35,000	35,000
Public Relations	5,000		5,000	610	5,000	5,000	5,000	5,000	5,000
Contract Services	-		-		-	-	-	-	-
Professional Services	510	125	510		510	510	510	510	510
Staff training & education	7,548	4,356	7,699	3,451	7,853	8,010	8,090	8,090	8,090
Liability insurance	12,750	12,443	10,714	12,578	11,786	12,286	12,786	13,286	13,786
Computer licenses & support	-		-		-	-	-	-	-
Memberships	1,500	981	1,000	713	1,000	1,000	1,000	1,000	1,000
Purchased Repair							-	-	-
Machine Rental & Service	510		520	454	531	541	546	546	546
Office equipment leases	3,060	3,314	3,121	3,283	3,184	3,247	3,279	3,279	3,279
Licenses	1,785	964	1,821	908	1,857	1,894	1,913	1,913	1,913
Cash shortfalls	1,500	(45)	100	924	102	104	106	108	108
Credit card discounts & bank charges	32,640	36,810	33,293	36,104	33,959	34,638	34,984	35,500	35,500
Subscriptions & publications	1,500	667	800		816	832	849	866	866
Materials & supplies	2,550	5,431	2,601	3,415	2,653	2,706	2,733	2,733	2,733
Stationery & office supplies	6,375	4,292	6,503	5,419	6,633	6,765	6,833	6,833	6,833
Printing	200	79	250		250	255	258	258	258
	<u>122,563</u>	<u>110,005</u>	<u>115,434</u>	<u>103,161</u>	<u>117,767</u>	<u>119,554</u>	<u>120,721</u>	<u>121,756</u>	<u>122,256</u>
Recreation Centre Computers									
Contract services (licensing & support)	7,650	6,293	7,803	4,429	7,959	8,118	8,199	8,199	8,199
Professional services	10,000	8,834	10,200		10,404	10,612	10,718	10,718	10,718
Administrative Recovery for Computer Su	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Materials & supplies	<u>1,530</u>	<u>588</u>	<u>1,561</u>	<u>1,320</u>	<u>1,592</u>	<u>1,624</u>	<u>1,640</u>	<u>1,640</u>	<u>1,640</u>
	<u>24,180</u>	<u>20,715</u>	<u>24,564</u>	<u>10,749</u>	<u>24,955</u>	<u>25,354</u>	<u>25,557</u>	<u>25,557</u>	<u>25,557</u>
Recreation Centre Building & Equipment									
Cable service (internet access)	1,632	1,199	1,665	2,148	1,698	1,732	1,749	1,749	1,749

Recreation Department Operating & Capital Plan	2015	2015	2016	2016	2017	2018	2019	2020	2021
	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>
Contract services	44,000	38,859	44,500	40,365	45,000	45,500	45,955	45,955	45,955
Property insurance	27,030	28,450	27,571	29,220	28,122	28,684	28,971	28,971	28,971
Purchased repairs	25,000	9,753	55,500	21,876	26,010	26,530	26,795	26,795	26,795
Equipment rentals	510	465	520		531	541	546	546	546
Storage Container Rental							-	-	-
Garbage bin rent & disposal	816	1,111	832	1,081	849	866	875	875	875
Hydro	66,250	63,247	68,900	63,321	71,312	73,451	74,186	76,000	76,000
Natural gas	9,690	4,723	9,884	4,083	10,081	10,283	10,386	10,386	10,386
Cost of offsetting nat gas use	1,020		1,040		1,061	1,082	1,093	1,093	1,093
Municipal equipment recovery	255	940	260	1,455	265	271	274	274	274
Materials & supplies	17,340	25,947	17,687	33,421	18,041	18,401	18,585	18,585	18,585
Janitor supplies	11,730	13,953	12,500	11,031	13,000	13,500	14,000	14,500	14,500
Municipal water & sewer	2,183	3,946	4,000	4,053	4,100	4,200	4,200	4,200	4,200
	<u>207,456</u>	<u>192,593</u>	<u>244,859</u>	<u>212,054</u>	<u>220,070</u>	<u>225,041</u>	<u>227,615</u>	<u>229,929</u>	<u>229,929</u>
Vandalism	2,500		2,500		2,500	2,500	2,500	2,500	2,500
Safety Programs and supplies	750	673	750	882	750	750	750	750	750
Program Costs									
All Programs									
Wages & employer contributions	163,200	241,748	176,464	224,667	179,993	183,593	187,265	191,010	196,740
Advertising	6,120	1,308	3,000	541	3,060	4,021	5,000	5,000	5,000
Contracted services	2,550	3,288	2,601	6,509	2,653	2,706	2,733	2,733	2,733
Contracted Instruction	561,000	621,265	612,220	655,118	633,664	645,338	651,291	661,291	674,291
Program training	2,550	2,365	2,601	3,161	2,653	2,706	2,733	2,733	2,733
Program Insurance	2,040		2,081		2,122	2,165	2,187	2,187	2,187
Equipment Repairs	510	1,607	520	780	531	541	546	546	546
Rental	1,020		1,040		1,061	1,082	1,093	1,093	1,093
Materials & Supplies	31,500	28,383	31,500	26,459	32,000	32,000	32,500	32,500	32,500
	<u>770,490</u>	<u>899,964</u>	<u>832,027</u>	<u>917,235</u>	<u>857,737</u>	<u>874,152</u>	<u>885,348</u>	<u>899,093</u>	<u>917,823</u>
Recreation Vehicle Costs									
Wages & employer contributions									
Insurance	1,224	1,029	1,248	1,095	1,273	1,299	1,312	1,312	1,312

**Recreation Department
Operating & Capital Plan**

	2015 <u>Budget</u>	2015 <u>Actual</u>	2016 <u>Budget</u>	2016 <u>Actual</u>	2017 <u>Budget</u>	2018 <u>Budget</u>	2019 <u>Budget</u>	2020 <u>Budget</u>	2021 <u>Budget</u>
Purchased Repair	306		312	15	318	325	328	328	328
Materials & supplies				57					
Fuel	<u>1,020</u>	<u>686</u>	<u>1,040</u>	<u>663</u>	<u>1,061</u>	<u>1,082</u>	<u>1,093</u>	<u>1,093</u>	<u>1,093</u>
	<u>2,550</u>	<u>1,715</u>	<u>2,600</u>	<u>1,830</u>	<u>2,652</u>	<u>2,706</u>	<u>2,733</u>	<u>2,733</u>	<u>2,733</u>
Total Operating Expenditures	<u><u>2,113,986</u></u>	<u><u>2,149,675</u></u>	<u><u>2,284,477</u></u>	<u><u>2,230,665</u></u>	<u><u>2,328,909</u></u>	<u><u>2,376,644</u></u>	<u><u>2,416,173</u></u>	<u><u>2,456,282</u></u>	<u><u>2,496,835</u></u>
Net Operating Expenditure (Exp - Rev)	<u><u>655,051</u></u>	<u><u>637,575</u></u>	<u><u>669,909</u></u>	<u><u>615,000</u></u>	<u><u>674,257</u></u>	<u><u>687,095</u></u>	<u><u>694,303</u></u>	<u><u>693,561</u></u>	<u><u>698,860</u></u>
	% increase over prior year budget:		2%	-4%	1%	2%	1%	0%	1%

PROPOSED INCREASES TO CORE SERVICE:

None this year

Totals \$0

Parks Department

	2015 Budget	2015 Actual	2016 Budget	2016 Actual	2017 Budget	2018 Budget	2019 Budget	2020 Budget	2021 Budget
Personnel Budget									
Cost of Salaries, Wages and Benefits	842,519 <i>11.5 FTE</i>	800,271 <i>11.5 FTE</i>	854,142 <i>11.5 FTE</i>	802,254 <i>11.5 FTE</i>	879,525 <i>11.5 FTE</i>	897,416 <i>11.5 FTE</i>	915,665 <i>11.5 FTE</i>	934,278 <i>11.5 FTE</i>	978,477 <i>11.5 FTE</i>
Administration									
Travel & Conventions	1,000	896	1,000	903	1,000	1,000	1,000	1,000	1,000
Telephone	3,200	3,394	3,300	3,414	3,400	3,400	3,400	3,400	3,400
Contract Services									
Training & Education	2,300	1,833	2,400	361	2,500	2,500	2,500	2,500	2,500
Liability Insurance (5% MIA)	4,650	3,498	3,571	3,571	3,929	4,079	4,229	4,379	4,529
Memberships	600	209	600	149	600	600	600	600	600
Licencing & fees	250	683	250	683	250	250	250	250	250
Publications & Subscriptions	500	133	500	241	500	500	500	500	500
Stationery & Office Supplies	800	775	800	354	800	800	800	800	800
Water Supply									
	13,300	11,421	12,421	9,676	12,979	13,129	13,279	13,429	13,579
Tool Repair & Safety Equipment									
Tool Repair	1,200		1,200	166	1,200	1,200	1,200	1,200	1,200
New Equipment	1,600	193	1,600		1,600	1,600	1,600	1,600	1,600
Safety Equipment	4,000	2,842	4,000	4,022	5,000	5,000	5,000	5,000	5,000
	6,800	3,035	6,800	4,188	7,800	7,800	7,800	7,800	7,800
Parks Workshop Operation									
Contract Services									
Property Insurance	630	1,120	630	1,793	630	630	630	630	630
Janitor	1,350	1,582	2,350	1,344	1,500	1,550	1,600	1,650	1,700
Garbage Disposal	900	1,115	900	1,341	900	900	900	900	900
Light & Power	4,500		4,750	3,932	5,000	5,250	5,500	5,500	5,500
Materials & Supplies	2,000	279	2,000	548	2,000	2,000	2,000	2,000	2,000
Water & sewer service		1,293		696					
	9,380	5,389	10,630	9,654	10,030	10,330	10,630	10,680	10,730
Parks studies									
Contract services									
Parks Maintenance									
Incremental cost for parks and boulevards developed in NE corridor							30,000	30,000	30,000
Telephone		754		755					
Contract services	38,000	124,676	50,000	83,443	60,000	60,000	60,000	60,000	60,000
Insurance	700	853	700	878	700	700	700	700	700

Parks Department

	2015	2015	2016	2016	2017	2018	2019	2020	2021
	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>
Garbage disposal	550	634	550	685	550	550	550	550	550
Licenses									
Hydro	1,150	1,265	1,150	1,373	1,150	1,150	1,150	1,150	1,150
Municipal equipment rental	90,000	103,839	90,000	105,109	90,000	90,000	90,000	90,000	90,000
Materials & supplies	80,000	100,764	90,000	78,660	90,000	90,000	90,000	90,000	90,000
Doggie Bags	7,000	6,787	9,000	10,432	12,000	12,000	12,000	12,000	12,000
Benches & Park Furniture	2,500	4,912	2,500	7,244	2,500	2,500	2,500	2,500	2,500
Plant materials		7,079		927					
Water and sewer use	46,000	44,241	48,000	54,557	60,000	65,000	65,000	65,000	65,000
		160		160					
	<u>265,900</u>	<u>395,964</u>	<u>291,900</u>	<u>344,223</u>	<u>316,900</u>	<u>321,900</u>	<u>351,900</u>	<u>351,900</u>	<u>351,900</u>
Lanscaping									
Contract services		46,948							
Municipal equipment rental			Anderton Pk						
Landscaping materials		<u>22,102</u>	<u>Drip irrigation</u>	<u>16,246</u>					
Landscaping Projects	<u>15,000</u>	<u>69,050</u>	<u>21,000</u>	<u>16,246</u>	<u>15,000</u>	<u>15,000</u>	<u>15,000</u>	<u>15,000</u>	<u>15,000</u>
Total Expenditures	<u>1,152,899</u>	<u>1,285,130</u>	<u>1,196,893</u>	<u>1,186,241</u>	<u>1,242,234</u>	<u>1,265,575</u>	<u>1,314,274</u>	<u>1,333,087</u>	<u>1,377,486</u>

INCREASES TO CORE SERVICE

Maintenance of parks, boulevards & green spaces once NE Comox is developed
 One (of three) 9 month park positions proposed to become full year in 2021
Totals \$114,000

	30,000	30,000	30,000
			24,000

Facilities Maintenance

	2015 <u>Budget</u>	2015 <u>Actual</u>	2016 <u>Budget</u>	2016 <u>Actual</u>	2017 <u>Budget</u>	2018 <u>Budget</u>	2019 <u>Budget</u>	2020 <u>Budget</u>	2021 <u>Budget</u>
Personnel Budget									
Total Personnel Budget	174,029		180,134		183,686	187,310	191,006	194,777	198,623
less charged out to capital projects	<u>-35,000</u>		<u>-35,000</u>		<u>-35,000</u>	<u>-35,000</u>	<u>-35,000</u>	<u>-35,000</u>	<u>-35,000</u>
Total Personnel Budget	<u>139,029</u>	<u>125,387</u>	<u>145,134</u>	<u>130,088</u>	<u>148,686</u>	<u>152,310</u>	<u>156,006</u>	<u>159,777</u>	<u>163,623</u>
	2.0 FTE	2.0 FTE	2.0 FTE	2.0 FTE	2.0 FTE	2.0 FTE	2.0 FTE	2.0 FTE	2.0 FTE
Services & Materials Budget									
Maintenance Shop									
Telephone	1,500	767	1,500	768	1,500	1,500	1,500	1,500	1,500
Contract Services	200		1,000		1,000	1,000	1,000	1,000	1,000
Training		90							
Building Insurance		358		574					
Materials & Supplies	10,000	262	10,000	141	10,000	10,000	10,000	10,000	10,000
Tools	2,600	4,300	4,000	2,596	4,000	4,000	4,000	4,000	4,000
Safety Equipment	1,500	99	1,500	264	1,500	1,500	1,500	1,500	1,500
	<u>15,800</u>	<u>5,876</u>	<u>18,000</u>	<u>4,343</u>	<u>18,000</u>	<u>18,000</u>	<u>18,000</u>	<u>18,000</u>	<u>18,000</u>
Building / facility Maintenance									
Cable Service									
Contract services	30,000	69,684	40,000	93,606	45,000	50,000	50,000	50,000	50,000
Building insurance	20,000	23,680	23,342	23,849	23,342	23,342	23,342	23,342	23,342
Purchased repair	500	237	500		500	500	500	500	500
Janitor Services	22,000	22,787	22,000	21,930	18,000	18,500	19,000	19,500	20,000
Garbage disposal	1,350	1,292	1,350	1,417	1,350	1,350	1,350	1,350	1,350
Grants to others (City - skateboard park m	4,000		4,000	811	4,000	4,000	4,000	4,000	4,000
Hydro	33,000	33,132	36,300	30,129	39,930	43,923	48,315	53,147	58,462
Natural gas & propane		312		595					
Municipal equipment rental	4,500	17,404	15,000	21,265	15,000	15,000	15,000	15,000	15,000
Materials & supplies	19,000	33,272	22,000	46,604	30,000	30,000	30,000	30,000	30,000
Replace playground components	6,000	2,360	8,000		8,000	8,000	8,000	8,000	8,000
Janitor Supplies	1,125	2,185	3,000	1,926	3,000	4,000	4,000	4,000	4,000
Water and sewer for mun. Buildings	4,900	4,081	5,100	5,271	5,300	5,300	5,300	5,300	5,300
	<u>146,375</u>	<u>210,426</u>	<u>180,592</u>	<u>247,403</u>	<u>193,422</u>	<u>203,915</u>	<u>208,807</u>	<u>214,139</u>	<u>219,954</u>
	<u>301,204</u>	<u>341,689</u>	<u>343,726</u>	<u>381,834</u>	<u>360,108</u>	<u>374,225</u>	<u>382,813</u>	<u>391,916</u>	<u>401,577</u>

PROPOSED INCREASES TO CORE SERVICE:
None this year

Totals \$0

MUNICIPAL MARINA:

	2015 <u>Budget</u>	2015 <u>Actual</u>	2016 <u>Budget</u>	2016 <u>Actual</u>	2017 <u>Budget</u>	2018 <u>Budget</u>	2019 <u>Budget</u>	2020 <u>Budget</u>	2021 <u>Budget</u>
Expenditure:									
Salaries & Benefits	<u>68,536</u>	<u>81,204</u>	<u>69,223</u>	<u>75,036</u>	<u>70,607</u>	<u>72,019</u>	<u>73,460</u>	<u>74,930</u>	<u>76,429</u>
	.91 FTE	.91 FTE	.91 FTE	.91 FTE	.91 FTE	.91 FTE	.91 FTE	.91 FTE	.91 FTE
Administration									
Postage & Courier	130	250	300	300	300	300	300	300	300
Cable		757	850	776	850	850	850	850	850
Advertising	250								
Contract Services		410	250	644	250	250	250	250	250
Liability Insurance (5% gen + marine)	9,500	8,372	8,750	11,159	9,000	9,250	9,500	9,750	10,000
Property Insurance	2,800	2,548	2,800	split out!	3,000	3,000	3,200	3,000	3,000
Memberships		200	200	200	200	200	200	200	200
Municipal Computer Charge	2,000	2,000	2,000	1,500	2,000	2,000	2,000	2,000	2,000
Printing	250	189	250	0	250	250	250	250	250
Materials & Supplies				979					
Stationery & Office Supplies	1,000	1,114	1,000	1,000	1,000	1,000	1,000	1,000	1,000
	<u>15,930</u>	<u>15,840</u>	<u>16,400</u>	<u>16,558</u>	<u>16,850</u>	<u>17,100</u>	<u>17,550</u>	<u>17,600</u>	<u>17,850</u>
Operation & Maintenance									
Telephone	1,500	2,659	2,900	2,755	2,950	3,000	3,050	3,100	3,100
Training Staff									
Contract Services (including security)	13,500	10,922	12,000	22,015	12,250	12,500	12,750	13,000	13,000
Purchased Maintenance	2,000	215	2,000		2,000	2,000	2,000	2,000	2,000
Equipment Rentals	500		500		500	500	500	500	500
Garbage Bin Rental & Service	2,500	3,910	4,000	4,052	4,000	4,000	4,000	4,000	4,000
Provincial Lease	12,000	13,604	15,000	13,604	15,000	15,000	15,000	15,000	15,000
Bank charges (Spitter Cr Card Fees)		454	500	483	500	500	500	500	500
Hydro	30,000	29,615	28,000	35,000	30,000	31,000	32,000	33,000	33,000
Municipal Equipment Rental	500	1,828	500	100	500	500	500	500	500
Maintenance Materials & Supp.	12,000	4,757	12,500	13,638	13,000	13,500	14,000	14,500	14,500
Water Supply (incl Pcl Taxes)	1,780	1,680	1,780	1,880	1,880	1,980	2,080	2,180	2,280
	<u>76,280</u>	<u>69,644</u>	<u>79,680</u>	<u>93,527</u>	<u>82,580</u>	<u>84,480</u>	<u>86,380</u>	<u>88,280</u>	<u>88,380</u>
Total Operating Expenditures	<u>160,746</u>	<u>166,688</u>	<u>165,303</u>	<u>185,121</u>	<u>170,037</u>	<u>173,599</u>	<u>177,390</u>	<u>180,810</u>	<u>182,659</u>
Contribution to Marina Reserve	85,000	85,000	85,000	85,000	85,000	85,000	85,000	85,000	85,000
Planning & Design for enhancement of marina boardwalk		6,434							
Contribution to Waterfront Devel Reserve									
Capital Improvements	0	0	0	0	0	0	0	0	0
Total Expenditures	<u>245,746</u>	<u>258,122</u>	<u>250,303</u>	<u>270,121</u>	<u>255,037</u>	<u>258,599</u>	<u>262,390</u>	<u>265,810</u>	<u>267,659</u>

PROPOSED INCREASES TO CORE SERVICE:

None this year

Totals \$0

Cultural Services

	2015 Budget	2015 Actual	2016 Budget	2016 Actual	2017 Budget	2018 Budget	2019 Budget	2020 Budget	2021 Budget
Cultural									
Buick/McLaughlin Insurance	40	50	40		40	40	40	40	40
Vintage Fire Truck Insurance	170	170	170	226	170	170	170	170	170
Sid Williams Theatre	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
Comox Valley Art Gallery	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Comox Archives & Museum Society	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
The Alberni Project	2,500	2,500	2,500	2,500					
Grants to be allocated by Council									
	<u>52,710</u>	<u>52,720</u>	<u>52,710</u>	<u>52,726</u>	<u>50,210</u>	<u>50,210</u>	<u>50,210</u>	<u>50,210</u>	<u>50,210</u>
Christmas Lighting & Seasonal Banners									
Wages & Benefits		5,942	5,000	5,301	5,000	5,000	5,000	5,000	5,000
Contract Services	2,000	2,986	3,500	2,479	5,000	5,000	5,000	5,000	5,000
Repairs	2,000		2,000	0	2,000	2,000	2,000	2,000	2,000
Municipal Equipment Rental	650	733	650	605	650	650	650	650	650
Materials & Supplies	2,000	1,365	2,000	4,234	20,000	2,000	2,000	2,000	2,000
	<u>6,650</u>	<u>11,026</u>	<u>13,150</u>	<u>12,619</u>	<u>32,650</u>	<u>14,650</u>	<u>14,650</u>	<u>14,650</u>	<u>14,650</u>
					2017 above new banners and Christmas fixture (for top of hill)				
Comox Nautical Days									
Wages and Benefits (setup / takedown)		10,728	10,000	10,868	10,000	10,000	10,000	10,000	10,000
Contract Services	21,000	21,113	27,000	23,161	22,000	22,000	22,000	22,000	22,000
Insurance		90		92					
Purchased Repairs									
Janitor Service	1,000	800	1,000	0	1,000	1,000	1,000	1,000	1,000
Grant to Nautical Days Committee	22,000	22,000	23,000	23,000	24,000	25,000	26,000	27,000	28,000
Garbage collection contractor									
Materials & Supplies	1,000	1,191	1,250		1,250	1,250	1,250	1,250	1,250
Municipal Equipment Rental		1,410		1,208					
	<u>45,000</u>	<u>57,332</u>	<u>62,250</u>	<u>58,329</u>	<u>58,250</u>	<u>59,250</u>	<u>60,250</u>	<u>61,250</u>	<u>62,250</u>
TOTAL CULTURAL SERVICES	<u>104,360</u>	<u>121,078</u>	<u>128,110</u>	<u>123,674</u>	<u>141,110</u>	<u>124,110</u>	<u>125,110</u>	<u>126,110</u>	<u>127,110</u>

PROPOSED INCREASES TO CORE SERVICE:

Increased Grant to Nautical Days Committee (over 2016 budget)	1,000	2,000	3,000	4,000	5,000
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Totals \$15,000

Fiscal Services

	2015 <u>Budget</u>	2015 <u>Actual</u>	2016 <u>Budget</u>	2016 <u>Actual</u>	2017 <u>Budget</u>	2018 <u>Budget</u>	2019 <u>Budget</u>	2020 <u>Budget</u>	2021 <u>Budget</u>
Short Term Debt Charges									
Interest on Temporary Borrowing	6,000	203	0	48	2,000	2,000	2,000	2,000	12,000
Interest on Prepaid Taxes	7,000	4,443	5,000	3,848	5,250	5,500	5,750	6,000	6,500
Interest credited to Deposits	2,000		2,000	0	2,000	2,000	2,000	2,000	2,000
	<u>15,000</u>	<u>4,646</u>	<u>7,000</u>	<u>3,896</u>	<u>9,250</u>	<u>9,500</u>	<u>9,750</u>	<u>10,000</u>	<u>20,500</u>
Interest on Long Term Debt									
Downtown Revit Local Imp (4.98% then 2% 2015)	9,500	9,500	9,500		9,500	9,500 ends 2018 then local service taxes end			
Brooklyn Creek Diversion (4.17% ends 2015)	937	2,589	ended 2015		9,500				
Library Debt (\$2.1Million@4.65% to 2017)	97,650	97,650	97,650	97,650	30,365	ends 2017 then shift to capital			
Rec Centre Expansion (\$1 Million in 2011 at 4.2% inter)	42,000	42,000	42,000	42,000	42,000	10,874 ends 2018 then shift to capital			
Yard Buildings (2.5% interest on funds transferred from utility reserves in 2014) less allocated to Water & Sewer Funds									
	<u>150,087</u>	<u>151,739</u>	<u>149,150</u>	<u>149,150</u>	<u>81,865</u>	<u>20,374</u>	<u>0</u>	<u>0</u>	<u>0</u>
Principal on Debt									
Downtown Revit Local Imp (ends 2018)	24,237	24,237	24,237	24,237	24,237	24,237 ends 2018 then local service taxes end			
Brooklyn Creek Diversion (ends 2015)	6,600	6,600	ended 2015						
Library Debt (\$2,100,000 borrowed 2008, ends 2017)	198,436	198,436	198,436	198,436	198,436	ends 2017 then shift to capital			
Rec Centre Expansion (\$1Million in 2011 @ 12.661% s	126,610	126,610	126,610	126,610	126,610	126,610 ends 2018 then shift to capital			
	<u>355,883</u>	<u>355,883</u>	<u>349,283</u>	<u>349,283</u>	<u>349,283</u>	<u>150,847</u>	<u>0</u>	<u>0</u>	<u>0</u>
Subtotal - debt charges (interest & principal)	<u>520,970</u>	<u>512,268</u>	<u>505,433</u>	<u>502,329</u>	<u>440,398</u>	<u>180,721</u>	<u>9,750</u>	<u>10,000</u>	<u>20,500</u>
Transfers to Reserves									
Capital Works Reserve - General	25,000	25,000	0	0	50,000	155,000	176,000	100,000	100,000
Capital Works Reserve - for inter reserve repayment	25,000	25,000	150,000	150,000	250,000	470,000	Less than 5yrs @\$150k (prior FinPlan)		
Equipment Replacement Reserve	25,000	25,000	0	0	50,000	75,000	75,000	75,000	75,000
Reserve for Fire Rescue Capital Expenditures	50,000	50,000	50,000	50,000	50,000	75,000	75,000	75,000	100,000
Reserve for Public Safety, Policing & Emergencies (from Police surplus)			250,000	250,000	150,000				
Reserve for Affordable Housing Initiatives	33,350	0	see Gen Govt for cash contribution to 2016 project						
Int Cr to Mack Laing Trust Account	2,300	1,848	2,350	1,104	2,000	1,000			
	<u>160,650</u>	<u>126,848</u>	<u>452,350</u>	<u>451,104</u>	<u>502,000</u>	<u>776,000</u>	<u>326,000</u>	<u>250,000</u>	<u>275,000</u>
Total Debt Payments and Transfers	<u>681,620</u>	<u>639,116</u>	<u>957,783</u>	<u>953,433</u>	<u>942,398</u>	<u>956,721</u>	<u>335,750</u>	<u>260,000</u>	<u>295,500</u>
PROPOSED INCREASES TO CORE SERVICE:									
Contribution to Capital Works Reserve (over 2015 levels)					25,000	130,000	151,000	75,000	75,000
Contribution to Equipment Replacement Reserve (over 2015 levels)					25,000	50,000	50,000	50,000	50,000
Contribution to Fire Rescue Capital Reserve (jointly funded with CFPID)						25,000	25,000	25,000	50,000
Contribution to Public Safety Reserve (over 2017 levels)					150,000				
Totals \$956,000									

Water Operating & Capital

	2015 Budget	2015 Actual	2016 Budget	2016 Actual	2017 Budget	2018 Budget	2019 Budget	2020 Budget	2021 Budget
<u>WATER FUND REVENUE</u>					\$24 incr. flat fees	\$24 incr. flat fees	\$12 incr. flat fees	\$12 incr. flat fees	No incr. to flat fees
Sales of Service					\$ 351 / unit	\$ 375 / unit	\$ 387 / unit	\$ 399 / unit	\$ 399 / unit
Water Fees - residential flat rate (incl PMQs)	1,852,455	1,860,000	1,868,805	1,842,705	1,996,137	2,132,625	2,200,869	2,271,108	2,271,108
Water Fees - metered (single, duplex & strata)	43,680	64,746	50,362	97,043	85,000	90,000	95,000	100,000	105,000
Water Fees - commercial & institutional	289,752	300,811	310,000	301,841	320,060	339,492	380,910	410,375	421,466
		<i>at \$0.99/m3</i>	<i>at \$1.04/m3</i>	<i>at \$1.04/m3</i>	<i>at \$1.12/m3</i>	<i>at \$1.20/m3</i>	<i>at \$1.36/m3</i>	<i>at \$1.48/m3</i>	<i>at \$1.52/m3</i>
Connection Fees	6,000	9,945	6,000	20,568	6,000	6,000	6,000	6,000	6,000
Capital Improvement Fees									
Sprinkling Permits									
	<u>2,191,887</u>	<u>2,235,502</u>	<u>2,235,167</u>	<u>2,262,157</u>	<u>2,407,197</u>	<u>2,568,117</u>	<u>2,682,779</u>	<u>2,787,483</u>	<u>2,803,574</u>
Other Transfers									
Surplus	241,663				66,639		9,150		
Water Capital Reserve	725,000	451,550	433,036		350,750				
Water DCC Reserve	277,893		286,110	28,759	273,933	7,574	0	172,854	0
Kye Bay Pcl Tx (22@\$312; prior 27@\$446.78)	6,864	6,864	6,864	6,864	6,864	6,864	6,864	6,864	6,864
Pt Holmes Pcl Tax (75@\$364)	27,316	27,300	27,316	27,300	27,300	27,300	27,300	27,300	27,300
Parcel Tax (5,944@\$45; 5,909 2016; 5,857 2015;	260,550	263,565	265,680	265,905	267,480	269,730	271,080	271,980	273,330
	<u>1,539,286</u>	<u>749,279</u>	<u>1,019,006</u>	<u>328,828</u>	<u>992,966</u>	<u>311,468</u>	<u>314,394</u>	<u>478,998</u>	<u>307,494</u>
TOTAL WATER FUND REVENUE	<u>3,731,173</u>	<u>2,984,781</u>	<u>3,254,173</u>	<u>2,590,985</u>	<u>3,400,163</u>	<u>2,879,585</u>	<u>2,997,173</u>	<u>3,266,481</u>	<u>3,111,068</u>
<u>WATER FUND EXPENDITURES</u>									
Administration									
Administration Charge	95,000	92,350	100,000	93,575	105,000	110,000	115,000	120,000	125,000
Engineering Charge	165,000	218,000	170,000	193,500	175,000	180,000	185,000	190,000	195,000
	<u>260,000</u>	<u>310,350</u>	<u>270,000</u>	<u>287,075</u>	<u>280,000</u>	<u>290,000</u>	<u>300,000</u>	<u>310,000</u>	<u>320,000</u>
Bulk Water Purchases	<u>1,504,000</u>	<u>1,343,764</u>	<u>1,534,500</u>	<u>1,427,189</u>	<u>1,686,250</u>	<u>1,781,250</u>	<u>1,960,000</u>	<u>2,054,250</u>	<u>2,125,000</u>
<i>net increase</i>	<i>2%</i>	<i>-7%</i>	<i>2%</i>	<i>6%</i>	<i>10%</i>	<i>6%</i>	<i>10%</i>	<i>5%</i>	<i>3%</i>
<i>(Memo: consumption)</i>		<i>2,220,000 m3</i>	<i>2,325,000 m3</i>	<i>2,350,000 m3</i>	<i>2,375,000 m3</i>	<i>2,375,000 m3</i>	<i>2,450,000 m3</i>	<i>2,475,000 m3</i>	<i>2,500,000 m3</i>
<i>(Memo: rate / m3)</i>		<i>\$0.64 / m3</i>	<i>\$0.66 / m3</i>	<i>\$0.66 / m3</i>	<i>\$0.71 / m3</i>	<i>\$0.75 / m3</i>	<i>\$0.80 / m3</i>	<i>\$0.83 / m3</i>	<i>\$0.85 / m3</i>
							<i>rates per CVRD Fin Plan</i>		
Maintenance of System									
Municipal Personnel	140,000	117,809	140,000	174,308	160,000	140,000	140,000	140,000	140,000
Contracted Maintenance	15,000	16,036	15,000	31,464	20,000	15,000	15,000	15,000	15,000

Water Operating & Capital

	2015 <u>Budget</u>	2015 <u>Actual</u>	2016 <u>Budget</u>	2016 <u>Actual</u>	2017 <u>Budget</u>	2018 <u>Budget</u>	2019 <u>Budget</u>	2020 <u>Budget</u>	2021 <u>Budget</u>
Municipal Equipment Rentals	45,000	26,758	45,000	56,570	50,000	45,000	45,000	45,000	45,000
Materials & Supplies	52,000	44,252	52,000	101,154	65,000	52,000	52,000	52,000	52,000
	<u>252,000</u>	<u>204,855</u>	<u>252,000</u>	<u>363,496</u>	<u>295,000</u>	<u>252,000</u>	<u>252,000</u>	<u>252,000</u>	<u>252,000</u>

Meter Reading & Maintenance

Municipal Personnel	24,000	11,269	26,000	13,082	26,000	26,000	26,000	26,000	26,000
Contract services		2,210		2,895					
License Fees		816		816					
Municipal Equipment Rental	4,000	1,205	4,000	2,438	4,000	4,000	4,000	4,000	4,000
Material & Supplies	18,000	62	22,000	5,229	22,000	22,000	22,000	22,000	22,000
	<u>46,000</u>	<u>15,562</u>	<u>52,000</u>	<u>24,460</u>	<u>52,000</u>	<u>52,000</u>	<u>52,000</u>	<u>52,000</u>	<u>52,000</u>

Hydrant Maintenance

Municipal Personnel	31,000	15,752	31,000	30,893	31,000	31,000	31,000	31,000	31,000
Contract Services		493		410					
Municipal Equipment Rental	11,000	2,909	11,000	6,646	11,000	11,000	11,000	11,000	11,000
Materials & Supplies	9,000	7,631	10,000	16,343	10,000	10,000	10,000	10,000	10,000
	<u>51,000</u>	<u>26,785</u>	<u>52,000</u>	<u>54,292</u>	<u>52,000</u>	<u>52,000</u>	<u>52,000</u>	<u>52,000</u>	<u>52,000</u>

Water Sys Studies review system capacity for OCP planned infill development

Computer Mapping

Contract Services	18,000	12,600	19,000	12,600	19,000	19,000	20,000	20,000	20,000
Program licenses									
Materials & Supplies	500		500		500	500	500	500	500
	<u>18,500</u>	<u>12,600</u>	<u>19,500</u>	<u>12,600</u>	<u>19,500</u>	<u>19,500</u>	<u>20,500</u>	<u>20,500</u>	<u>20,500</u>

Debt Charges

Kye Bay Water & Sewer									
Debt Interest	2,900	2,900	2,900	2,900	2,900	2,900	2,900	2,900	2,900
Debt Principal	3,957	3,957	3,957	3,957	3,957	3,957	3,957	3,957	3,957
Point Holmes Water LAS									
<i>Pt Holmes - note payout opportunity in 2018 on refinancing</i>									
Debt Interest	12,555	12,555	12,555	12,555	12,555	12,555	12,555	12,555	12,555
Debt Principal	14,761	14,761	14,761	14,761	14,761	14,761	14,761	14,761	14,761
Other Interest									
	<u>34,173</u>	<u>34,173</u>	<u>34,173</u>	<u>34,173</u>	<u>34,173</u>	<u>34,173</u>	<u>34,173</u>	<u>34,173</u>	<u>34,173</u>

Contributions to Reserves

Water Capital Reserve	75,000	75,000	75,000	75,000	75,000	180,912	75,000	75,808	148,645
Capital Works Reserve	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Equipment Reserve	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
	<u>135,000</u>	<u>135,000</u>	<u>135,000</u>	<u>135,000</u>	<u>135,000</u>	<u>240,912</u>	<u>135,000</u>	<u>135,808</u>	<u>208,645</u>

Water Operating & Capital

	2015 Budget	2015 Actual	2016 Budget	2016 Actual	2017 Budget	2018 Budget	2019 Budget	2020 Budget	2021 Budget
Total Operating Expenditures	<u>2,300,673</u>	<u>2,083,089</u>	<u>2,349,173</u>	<u>2,338,285</u>	<u>2,553,923</u>	<u>2,721,835</u>	<u>2,805,673</u>	<u>2,910,731</u>	<u>3,064,318</u>
<u>WATER FUND CAPITAL EXPENDITURES:</u>									
Connections (new and upgrades)	38,000	131,643	57,000	71,321	38,000	40,000	40,000	40,000	40,000
Additional Hydrants	5,500	0	5,750	0	6,000	6,250	6,500	6,750	6,750
Other (see Capital Expenditure Plan)	1,387,000	622,228	842,250	253,243	802,240	111,500	145,000	309,000	0
TOTAL CAPITAL	<u>1,430,500</u>	<u>753,871</u>	<u>905,000</u>	<u>324,564</u>	<u>846,240</u>	<u>157,750</u>	<u>191,500</u>	<u>355,750</u>	<u>46,750</u>
TOTAL WATER FUND EXPENDITURES	<u>3,731,173</u>	<u>2,836,960</u>	<u>3,254,173</u>	<u>2,662,849</u>	<u>3,400,163</u>	<u>2,879,585</u>	<u>2,997,173</u>	<u>3,266,481</u>	<u>3,111,068</u>
NET SURPLUS (DEFICIT)	0	147,821	0	-71,864	0	0	0	0	0
									Net Expenditure was balanced from water reserves & surplus:
									0
INCREASES TO CORE SERVICE									
None this year									
Totals \$0									

Sewer Operating & Capital

	2015 Budget	2015 Actual	2016 Budget	2016 Actual	2017 Budget	2018 Budget	2019 Budget	2020 Budget	2021 Budget
<u>SANITARY SEWER FUND REVENUE</u>									
	\$27 Increase		\$21 Increase						
	at \$348/unit	\$343.5/unit	at \$369/unit	at \$369/unit	at \$369/unit	at \$369/unit	at \$369/unit	at \$369/unit	at \$369/unit
flat rate customer count	5,590	5,640	5,590	5,703	5,750	5,770	5,790	5,810	5,840
rate per customer	\$ 348	\$ 343.50	\$ 369	\$ 369	\$ 369	\$ 369	\$ 369	\$ 369	\$ 369
User Fees - residential	1,945,320	1,938,732	2,062,710	2,111,147	2,121,750	2,129,130	2,136,510	2,143,890	2,154,960
User Fees - commercial & institutional	320,000	323,283	350,000	336,572	330,000	330,000	330,000	330,000	330,000
Connection Fees	500	3,950	500	5,750	500	500	500	500	500
	<u>2,265,820</u>	<u>2,265,965</u>	<u>2,413,210</u>	<u>2,453,469</u>	<u>2,452,250</u>	<u>2,459,630</u>	<u>2,467,010</u>	<u>2,474,390</u>	<u>2,485,460</u>
Other Transfers:									
Surplus								27,257	
Sewer Capital Reserve	650,000	450,000						89,041	
Sewer DCC Reserve			0		0	348,975	0	0	0
Development Works Agreement for servicing Boundary Extension area								309,600	
Kye Bay Pcl Tx (22@355; prior 27@\$509.03)	7,810	7,810	7,810	7,810	7,810	7,810	7,810	7,810	7,810
Lanc.LiftStn PclTx (\$165*148)	19,965	24,420	24,420	24,420	24,420	24,420	24,420	24,420	24,420
Pt Holmes Lift Stn Pcl Tx (\$1,100*19)	19,800	19,800	19,800	20,900	20,900	20,900	20,900	20,900	20,900
Parcel Tax (5,843@\$45; 5,805 2016, 5,752 2015;	256,320	258,840	261,090	261,225	262,935	263,700	264,600	265,500	266,400
	<u>953,895</u>	<u>760,870</u>	<u>313,120</u>	<u>314,355</u>	<u>316,065</u>	<u>665,805</u>	<u>317,730</u>	<u>744,528</u>	<u>319,530</u>
TOTAL SEWER FUND REVENUE	<u>3,219,715</u>	<u>3,026,835</u>	<u>2,726,330</u>	<u>2,767,824</u>	<u>2,768,315</u>	<u>3,125,435</u>	<u>2,784,740</u>	<u>3,218,918</u>	<u>2,804,990</u>
<u>SANITARY SEWER FUND EXPENDITURES</u>									
Administration									
Administration Charge	95,000	92,350	100,000	93,575	105,000	110,000	115,000	120,000	120,000
Engineering Charge	165,000	218,000	170,000	193,500	175,000	180,000	185,000	190,000	190,000
	<u>260,000</u>	<u>310,350</u>	<u>270,000</u>	<u>287,075</u>	<u>280,000</u>	<u>290,000</u>	<u>300,000</u>	<u>310,000</u>	<u>310,000</u>
Maintenance of System									
Municipal Personnel	58,000	19,581	61,000	39,948	65,000	65,000	65,000	65,000	65,000
Contract Services	10,000	5,810	10,000	34,298	10,000	10,000	10,000	10,000	10,000
Municipal Equipment Rentals	10,500	6,352	11,000	13,856	12,000	12,000	12,000	12,000	12,000
Materials & Supplies	7,500	12,163	8,000	41,703	11,000	9,000	9,000	9,000	9,000
	<u>86,000</u>	<u>43,906</u>	<u>90,000</u>	<u>129,805</u>	<u>98,000</u>	<u>96,000</u>	<u>96,000</u>	<u>96,000</u>	<u>96,000</u>

Sewer Operating & Capital

	2015 <u>Budget</u>	2015 <u>Actual</u>	2016 <u>Budget</u>	2016 <u>Actual</u>	2017 <u>Budget</u>	2018 <u>Budget</u>	2019 <u>Budget</u>	2020 <u>Budget</u>	2021 <u>Budget</u>
Sewer System I & I									
Flow monitoring engineering study	10,000		10,000		10,000	10,000	10,000	10,000	10,000
Municipal Personnel	11,000	5,228	12,000	6,048	13,000	14,000	14,000	14,000	14,000
Contract Services	20,000		20,000		20,000	20,000	20,000	20,000	20,000
Municipal Equipment Rentals	2,500	925	3,000	1,193	3,500	3,500	3,500	3,500	3,500
Materials & Supplies	7,000		7,500	54	8,000	8,000	8,000	8,000	8,000
	<u>50,500</u>	<u>6,153</u>	<u>52,500</u>	<u>7,295</u>	<u>54,500</u>	<u>55,500</u>	<u>55,500</u>	<u>55,500</u>	<u>55,500</u>
Lift Station Operation									
Municipal Personnel	14,000	28,734	20,000	25,944	20,000	20,000	20,000	20,000	20,000
Telephone	1,600	2,269	2,300	2,016	2,300	2,300	2,300	2,300	2,300
Contract Services	10,000	4,921	10,000	5,751	10,000	10,000	10,000	10,000	10,000
Insurance (lift stations)	1,000	892	1,000	918	1,000	1,000	1,000	1,000	1,000
Repairs	5,000		5,000	2,834	5,000	5,000	5,000	5,000	5,000
Hydro	3,000	5,477	3,250	4,928	3,500	3,500	3,500	3,500	3,500
Municipal Equipment Rentals	1,000	4,284	1,000	5,518	1,000	1,000	1,000	1,000	1,000
Materials & Supplies	16,000	3,897	16,500	6,136	17,000	17,000	17,000	17,000	17,000
	<u>51,600</u>	<u>50,474</u>	<u>59,050</u>	<u>54,045</u>	<u>59,800</u>	<u>59,800</u>	<u>59,800</u>	<u>59,800</u>	<u>59,800</u>
Water Sys Studies review system capacity for OCP planned infill development									
Mapping									
Contract Services	15,000	12,600	16,000	12,600	17,000	18,000	18,000	18,000	18,000
Program licenses									
Materials & Supplies	500		500		500	500	500	500	500
	<u>15,500</u>	<u>12,600</u>	<u>16,500</u>	<u>12,600</u>	<u>17,500</u>	<u>18,500</u>	<u>18,500</u>	<u>18,500</u>	<u>18,500</u>
Debt Charges									
Kye Bay Water & Sewer (debt ends 2024)				ends 2024		refinanced 2019			
Debt Interest	3,304	3,304	3,304	3,304	3,304	3,304	3,304	3,304	3,304
Debt Principal	4,508	4,508	4,508	4,508	4,508	4,508	4,508	4,508	4,508
Other Interest									
	<u>7,812</u>	<u>7,812</u>	<u>7,812</u>	<u>7,812</u>	<u>7,812</u>	<u>7,812</u>	<u>7,812</u>	<u>7,812</u>	<u>7,812</u>
Contributions to Reserves									
Sewer Reserve	128,386	128,386	486,057	486,057	275,682	11,328	193,013	0	15,243

Sewer Operating & Capital

	2015 <u>Budget</u>	2015 <u>Actual</u>	2016 <u>Budget</u>	2016 <u>Actual</u>	2017 <u>Budget</u>	2018 <u>Budget</u>	2019 <u>Budget</u>	2020 <u>Budget</u>	2021 <u>Budget</u>
Lift Stn Reserves (fund amortization)	16,419	16,419	16,419	16,419	16,419	16,419	16,419	16,419	16,419
Capital Works Reserve	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Equipment Reserve	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
	<u>204,805</u>	<u>204,805</u>	<u>562,476</u>	<u>562,476</u>	<u>352,101</u>	<u>87,747</u>	<u>269,432</u>	<u>76,419</u>	<u>91,662</u>
Regional Sewer System Requisition									
Total RD Requisition	4,776,865	4,776,865	5,063,477	5,063,477	5,367,286	5,689,323	6,030,682	6,392,523	6,776,000
Est % flows from Comox	36.750%	36.750%	31.180%	31.180%	31.600%	31.600%	31.600%	31.600%	31.600%
For CVRD Debt and operating expenses	<u>1,755,498</u>	<u>1,707,041</u>	<u>1,578,792</u>	<u>1,570,648</u>	<u>1,696,062</u>	<u>1,797,826</u>	<u>1,905,696</u>	<u>2,020,037</u>	<u>2,141,216</u>
	<u>1,755,498</u>	<u>1,707,041</u>	<u>1,578,792</u>	<u>1,570,648</u>	<u>1,696,062</u>	<u>1,797,826</u>	<u>1,905,696</u>	<u>2,020,037</u>	<u>2,141,216</u>
TOTAL OPERATING	<u>2,431,715</u>	<u>2,343,141</u>	<u>2,637,130</u>	<u>2,631,756</u>	<u>2,565,775</u>	<u>2,413,185</u>	<u>2,712,740</u>	<u>2,644,068</u>	<u>2,780,490</u>
<u>CAPITAL EXPENDITURES:</u>									
Connections	23,000		23,250		23,500	23,750	24,000	24,250	24,500
Other (see Capital Expenditure Plan)	765,000	471,979	65,950		179,040	688,500	48,000	550,600	0
TOTAL CAPITAL	<u>788,000</u>	<u>471,979</u>	<u>89,200</u>	<u>0</u>	<u>202,540</u>	<u>712,250</u>	<u>72,000</u>	<u>574,850</u>	<u>24,500</u>
TOTAL SEWER FUND EXPENDITURES	<u>3,219,715</u>	<u>2,815,120</u>	<u>2,726,330</u>	<u>2,631,756</u>	<u>2,768,315</u>	<u>3,125,435</u>	<u>2,784,740</u>	<u>3,218,918</u>	<u>2,804,990</u>
SEWER FUND SURPLUS (DEFICIT)	0	211,715	0	136,068	0	0	0	0	0
									Net Expenditure was balanced from sewer reserves & surplus: 0

INCREASES TO CORE SERVICE

None this year

Totals \$0

**Capital Expenditure Plan
2017**

STATUS	Total	From Current Revenue		Transfers from Capital Reserve Funds								Other Sources of Finances:					
		General Revenue	Utility Funds	Capital Equipment Works Replacement	Marina Capital	Fire Dept Capital	Water	Sewer	Open Spac DCC's	Drain DCC's	Road DCC's	Water DCC's	Sewer DCC's	Protection District	Property Grants	Sales	Debt
Administration																	
Equipment																	
Town Hall (Heat pump & paint exterior) & Chambers	30,000	30,000															
Computers, printers & networking	Increased 27,000	27,000	desktop software upgrades for all Town computers														
Online mapping	5,000	5,000															
Comox Fire Rescue																	
		Town Share 73% Equip & 67% Bldg								Dist Share 27% Equip & 33% Bldg							
Fire station renovations	Increased 20,000	14,600															5,400
Other Capital Equipment	10,000	7,300															2,700
Fireboat pump	New 15,000	10,950															4,050
Replace Unit # 33 (Pumper) 1996	475,000	91,000					350,000										34,000
Public Works																	
2017 Engineering of 2017 & 2018 projects																	
Equipment																	
1/2 Sewer / Storm Drain Camera	2016 C/F & Incr 60,000	60,000															
Replace Unit 6 - 1994 Loader	272,000			272,000													
Major Roads																	
Comox Ave (Quay to Stewart)	2016 Carry-fwd 107,500	107,500	215 metres - in conjunction with Berwick development frontage improvements														
Lazo Road foreshore excl pathway	2016 Carry-fwd 100,000	100,000	700 metres - excluding multi-use pathway														
Robb (Ph1 Anderton-Church) resurface	2016 Carry-fwd 25,000	25,000	residual costs are claims & as-builts														
Balmoral & Torrence (Donovan to Albatross)	310,000	310,000	500 metres on 2 roads - timing contingent upon RD finalizing site of pump station and route of piping														
Pt Augusta (90 m N Cmx Ave)	Defer 2018 0	0	90 metres - construction timed in conjunction with project at 1700 Comox Avenue														
Robb resurface (Ph2 Church-Pritchard)	750,940	750,940	750 metres														
Robb Ave widen for shared bike lanes	415,027	750 metres															415,027
Comox Ave hydro undergrounding	NEW 300,000	300,000	215 metres														
Neighbourhood Roads																	
Driveway exit - Comox Place Condos	NEW 10,000	10,000															
Sidewalks																	
Comox Ave (Quay - Stewart)	2016 C/F & Incr 116,000		107 metres - in conjunction with Berwick development														
Pedestrian impvmts (new to waterfront)	2016 Carry-fwd 70,000																116,000
Robb (widen south sidewalk)	140,220																70,000
Storm Drains																	
Connections	22,000	22,000															
Robb Storm (Church & East)	158,568	1,585	360 metres														
Pt Augusta (90 m N Cmx Ave)	Defer 2018 0	0	90 metres - construction timed in conjunction with project at 1700 Comox Avenue														
Pt. Augusta, abandon storm S of Beaufort	2016 Carry-fwd 12,000	12,000															
Upgrade Balmoral outfall to Br. Cr.	NEW 30,000	30,000															
Cambridge - new storm	NEW 35,000	35,000	120 metres														
Recreation																	
Recreation booking software	2016 Carry-fwd 26,000	26,000															
Rec Centre Eng of future projects	2016 Carry-fwd 4,000	4,000															
Rec Centre perimeter drainage (N side)	2016 Carry-fwd 120,000	120,000															
Recreation Centre Computer	6,000	6,000															
Recreation Centre Other equipment	32,000	32,000															
Recreation Centre (rebuild change rooms)	Advance 2018 250,000	250,000															
Replace Gymnasium flooring	defer to 2018 0	0															
Parks																	
Equipment																	
Replace push mowers, weed eaters, etc.	7,000	7,000	includes snow blower														
Replace #71 (1998 Hustler Mower)	60,000	60,000															
Install metal picnic tables on pads	6,000	6,000															
Furniture and equipment for new bldgs	New 20,000	20,000															
Land																	
Purchase properties for greenway	New 550,000	550,000															
Engineering Structures																	
Brklyn Cr Greenway bridges & trails	2016 C/F & Incr 30,000									5,940	20% DCC Eligible						24,060
Wayfinding Improvements	2016 Carry-fwd 25,000	25,000															
Waterfront facilities	2016 Carry-fwd 1,031,189	320,000															711,189
Rebuild Harbourwood playground	Increased 100,000	50,000	including surround, & softfall material														
Marina Park Upgrades	500,000	200,000															
Greenway Development - Highmoor	40,000									7,920	20% DCC Eligible						300,000
Emerald Shores stairs & deck renewal	New 12,000	12,000															
Filberg Park Staircase (timber west end)	New 10,000	4,000															6,000

**Capital Expenditure Plan
2017**

	STATUS	Total	From Current Revenue		Transfers from Capital Reserve Funds								Other Sources of Finances:					
			General Revenue	Utility Funds	Capital Equipment Works Replacement	Marina Capital	Fire Dept Capital	Water	Sewer	Open Spac DCC's	Drain DCC's	Road DCC's	Water DCC's	Sewer DCC's	Protection District	Grants	Property Sales	Debt
Filberg Park Fire Hydrant	New	14,000	14,000															
Wtrfrt Walkway lighting (around condos)	New	25,000	25,000															
Promenade extension feasibility	New	20,000	20,000															
Mack Laing Pavilion design	New	10,000	10,000															
Marina Improvements		50,000					50,000											
50,000 Boat launch float extension																		
Municipal Buildings & Facilities																		
1729 Comox Ave - replace heatpumps	2016 Carry-fwd	10,000	10,000															
d'Esterre upgrades (incl roof section)		30,000	30,000															
Other buildings		30,000	30,000															
Install bus shelters		0																
Maintenance Equipment																		
Annual allowance for equipment		7,500	7,500															
		<u>6,641,944</u>	<u>3,888,375</u>	<u>0</u>	<u>0</u>	<u>272,000</u>	<u>50,000</u>	<u>350,000</u>	<u>0</u>	<u>0</u>	<u>13,860</u>	<u>156,983</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>46,150</u>	<u>1,864,576</u>	<u>0</u>
WATER FUND																		
Connections (new and upgrades incl Robb ph 2)		38,000	38,000															
Hydrants		6,000	6,000															
Water Metering		35,000	35,000															
Engineering																		
McLeod Douglas Loop (CR-6)		17,000	15,317										1,683	10% DCC Eligible				
Equipment																		
Leak detection equipment	NEW	70,000						70,000										
Mains																		
Dryden to Cambridge High Pressure Line	2016 Carry-fwd	550,000						277,750					272,250	50% DCC eligible - must obtain Right of Way				
Remove PRV from Cambridge/Pritchard	2016 Carry-fwd	25,000	25,000															
Replace Marina Waterline	2016 Carry-fwd	3,000						3,000										
Stewart (Robb to Cedar) upgrade to 8" for flows (1972)		102,240	102,240	125 metres														
		<u>846,240</u>	<u>0</u>	<u>221,557</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>350,750</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>273,933</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
SANITARY SEWER FUND																		
Connections		23,500	23,500															
Engineering																		
Foreshore Replmt (Carthew-Ellis)		75,000	75,000															
Equipment																		
1/2 Sewer / Storm Drain Camera	2017 C/F & Incr	60,000	60,000															
Mains																		
Robb (Stewart to 50 m W) old AC pipe		44,040	44,040															
		<u>202,540</u>	<u>0</u>	<u>202,540</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
		<u>7,690,724</u>	<u>3,888,375</u>	<u>424,097</u>	<u>0</u>	<u>272,000</u>	<u>50,000</u>	<u>350,000</u>	<u>350,750</u>	<u>0</u>	<u>13,860</u>	<u>156,983</u>	<u>0</u>	<u>273,933</u>	<u>0</u>	<u>46,150</u>	<u>1,864,576</u>	<u>0</u>

Capital Expenditure Plan 2018	STATUS	Total	From Current Revenue		Transfers from Capital Reserve Funds							Other Sources of Finances:						
			General Revenue	Utility Funds	Capital Equipment Works Replacement	Marina Capital	Fire Dept Capital	Water	Sewer	5% in Lieu of Parks	Open Spac DCC's	Drain DCC's	Road DCC's	Water DCC's	Sewer DCC's	Protection District	Grants	Property Sales
Administration																		
Equipment																		
Voting machines for 2018 & subsequent elections		12,000	12,000															
Town Hall Upgrades		10,000	10,000															
Computers, printers & networking		25,000	25,000	Upgrade of Finance software														
Comox Fire Rescue																		
				<i>Town Share 73% Equip & 67% Bldg</i>														<i>Dist Share 27% Equip & 33% Bldg</i>
Firehall Renovation (air condition)	New	15,000	10,000															5,000
Replace Rescue # 38 (2001)	Increased	130,000	94,900															35,100
Other equipment (PPE, hose & nozzles)		10,000	7,300															2,700
Public Works																		
2018 Engineering of 2019 projects																		
Equipment																		
Replace Unit 14 - 2008 Sweeper		249,000		design upgrades Noel & Church														
Major Roads																		
Bolt (Murrelet - Anderton) 1982-1996		198,000	198,000	408 metres														
Bolt (above) shared bike lanes to Murrelet		12,500		357 metres														12,500 Comm.Wks Fund
Comox Ave & Rodello roundabout		1,200,000	12,000								1,188,000							100% DCC eligible timing depends on sufficient DCC reserves
Pt Augusta (90 m N Cmx Ave)	From 2017	93,000	93,000	90 metres - construction timed in conjunction with project at 1700 Comox Avenue														
Neighbourhood Roads																		
Bambrick Place 1975		110,000	110,000	200 metres														
Baybrook Drive 1976 & 1988		110,000	110,000	200 metres														
Cormorant Street 1975		120,000	120,000	220 metres														
Donovan Dr 1976 & 1988		160,000	160,000	347 metres														
Donovan Pl 1981		41,000	41,000	75 metres														
Ellis Street 1969		23,000	23,000	42 metres														
Hummingbird Ave 1975		60,000	60,000	120 metres														
Mack Laing Crt 1976		50,000	50,000	110 metres														
Orchard Park Drive 1976		135,000	135,000	290 metres														
Richardson Ave 1972		80,000	80,000	184 metres														
Sidewalks																		
Torrence (Hillside to Rdgemt - east side)		163,000		230 metres														163,000 Comm.Wks Fund
Bolt & Aspen (Jubilee to Murrelet)		515,000		720 metres														515,000 Comm.Wks Fund
Storm Drains																		
Connections																		
McLeod to Douglas		26,000	26,000	56 metres														
Pt Augusta (90 m N Cmx Ave)	From 2017	25,000	25,000	90 metres - construction timed in conjunction with project at 1700 Comox Avenue														
Recreation																		
Recreation Centre Computer		6,000	6,000															
Recreation Centre Other equipment		34,000	34,000															
Replace Gymnasium flooring	From 2017	120,000	120,000															
Recreation Centre (rebuild change rooms)	Advance 2017	0	0															
Parks																		
Equipment																		
Replace push mowers, weed eaters, etc.		5,000	5,000															
Walk behind slit seeder		5,200	5,200															
Replace #73 - 1994 Ford Tractor		70,000				70,000												
Install metal picnic tables on pads		6,000	6,000															
Land																		
Carthew Creek Park and Trail constr		50,000	50,000															
Engineering Structures																		
Mack Laing Pavillion	New	150,000	75,000	construction contingent upon use of reserves for project														75,000 from Mack Laing Rsv
Construct storage at Highland field	From 2017	30,000	23,000															7,000 Partner contributions
Rebuild Robb Tennis Courts		75,000	50,000															25,000 Partner Contribution
Greenway Development - Brooklyn Creek		30,000									5,940		20% DCC Eligible					24,060 Comm.Wks Fund
Greenway Design - Lazo Road		12,000	12,000	waiting for final property to develop so we know we have land														
Marina Improvements																		
		0																
Municipal Buildings & Facilities																		
d'Estre upgrades		20,000	20,000															
Other buildings		30,000	30,000															
Install bus shelters		0	0															
Maintenance Equipment																		
Annual allowance for equipment		7,500	7,500															

**Capital Expenditure Plan
2018**

STATUS	Total	From Current Revenue		Transfers from Capital Reserve Funds								Other Sources of Finances:						
		General Revenue	Utility Funds	Capital Equipment Works Replacement	Marina Capital	Fire Dept Capital	Water	Sewer	5% in Lieu of Parks	Open Spac DCC's	Drain DCC's	Road DCC's	Water DCC's	Sewer DCC's	Protection District	Grants	Property Sales	Debt
	4,295,200	1,917,900	0	0	319,000	0	0	0	0	5,940	0	1,188,000	0	0	42,800	821,560	0	0
WATER FUND																		
Connections (new and upgrades)	40,000		40,000															
Hydrants	6,250		6,250															
Water Metering	35,000		35,000															
Mains																		
McLeod Douglas Loop (CR-6)	76,500		68,926									7,574	10% DCC Eligible					
	157,750	0	150,176	0	0	0	0	0	0	0	0	7,574	0	0	0	0	0	0
SANITARY SEWER FUND																		
Connections	23,750		23,750															
Engineering																		
Mains																		
Comox Ave (Rodello to Anderton)	352,500		3,525											348,975	100% DCC Eligible			
Foreshore Replmt (Carthew-Ellis)	336,000		252,952					83,048										
	712,250	0	280,227	0	0	0	0	83,048	0	0	0	0	0	348,975	0	0	0	0
	5,165,200	1,917,900	430,403	0	319,000	0	0	83,048	0	5,940	0	1,188,000	7,574	348,975	42,800	821,560	0	0

**Capital Expenditure Plan
2019**

STATUS	Total	From Current Revenue		Transfers from Capital Reserve Funds										Other Sources of Finances:					
		General Revenue	Utility Funds	Capital Equipment Works Replacement	Marina Capital	Fire Dept Capital	Water	Sewer	5% in Lieu of Parks	Open Spac DCC's	Drain DCC's	Road DCC's	Water DCC's	Sewer DCC's	Protection District	Property Grants	Sales	Debt	
Administration																			
Equipment																			
Town Hall Upgrades	10,000	10,000																	
Computers, printers & networking	30,000	30,000																	
Comox Fire Rescue																			
Replace Breathing Apparatus	Increased	Town Share 73% Equip & 67% Bldg 100,000	73,000											Dist Share 27% Equip & 33% Bldg 27,000					
Other equipment		10,000	7,300											2,700					
Public Works																			
2019 Engineering of 2020 projects																			
Equipment																			
Major Roads																			
Noel (Pritchard to Torrence)	358,000	358,000	577 metres																
Noel Bike Lane Painting (Pr.>Torr)	23,000		577 metres																
Church resurfacing (Robb to Noel)	113,000	113,000	205 metres													23,000		Comm.Wks Fund	
Church widening (Robb to Noel)	57,000	57,000	205 metres																
Church bike lanes (Comox>BV & Robb>Noel)	14,200		355 metres													14,200		Comm.Wks Fund	
Neighbourhood Roads																			
Brooklyn Place 1980	50,000	50,000	114 metres																
Cougar Cres	220,000	220,000	481 metres																
Koksilah Crt	25,000	25,000	52 metres																
Linden Ave	129,000	129,000	234 metres																
Linshart Road (Noel to Merino)	230,000	230,000	503 metres																
Mahtmoff Place 1973	50,000	50,000	96 metres																
Merino Place	35,000	35,000	71 metres																
Tsimshian Ave 1969	90,000	90,000	191 metres																
Sidewalks																			
Church (Noel to Robb east side)	146,000		205 metres															146,000	Comm.Wks Fund
Noel (Quarry to Pritchard N.side)	213,000		300 metres															213,000	Comm.Wks Fund
Storm Drains																			
Connections	22,000	22,000																	
Church Street	70,000	70,000	128 metres																
Beach Drive	11,500	11,500																	
Queens Ave	50,000	50,000																	
Recreation																			
Recreation Centre Computer	6,000	6,000																	
Recreation Centre Other equipment	35,000	35,000																	
Parks																			
Equipment																			
Replace push mowers, weed eaters, etc.	5,000	5,000																	
Replace Unit 78 - 2005 Ford Ranger	40,000	40,000																	
Install metal picnic tables on pads	6,000	6,000																	
Land																			
Engineering Structures																			
Replace rear security fence at Yard	New	20,000	20,000																
Mack Laing Boardwalk Extension	New	20,000	20,000																
Rebuild Elks Park Playground		55,000	40,000															15,000	Access. grant (if avail)
Rebuild Anderton Courts 5&6		75,000	50,000															25,000	Partner contribution
Greenway Development - Brooklyn Creek		30,000								5,940		20% DCC Eligible						24,060	Comm.Wks Fund
Marina Improvements																			
	15,000	15,000																	
Municipal Buildings & Facilities																			
d'Esterre upgrades	20,000	20,000																	
Recreation Centre upgrades	30,000	30,000																	
Other buildings	35,000	35,000																	
Install bus shelters	0	0																	
Maintenance Equipment																			
Annual allowance for equipment	5,000	5,000																	

**Capital Expenditure Plan
2019**

STATUS	Total	From Current Revenue			Transfers from Capital Reserve Funds								Other Sources of Finances:							
		General Revenue	Utility Funds	Capital Equipment Works Replacement	Marina Capital	Fire Dept Capital	Water	Sewer	5% in Lieu of Parks	Open Spac DCC's	Drain DCC's	Road DCC's	Water DCC's	Sewer DCC's	Protection District	Grants	Property Sales	Debt		
	2,618,700	2,018,300	0	0	0	0	0	0	0	0	5,940	0	49,500	0	0	29,700	515,260	0	0	
WATER FUND																				
Connections	40,000		40,000																	
Hydrants	6,500		6,500																	
Water Metering	110,000		110,000																	
Engineering																				
Noel (Aitken to Aspen)	35,000		35,000																	
Mains																				
	191,500	0	191,500	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
SANITARY SEWER FUND																				
Connections	24,000		24,000																	
Engineering																				
Foreshore Replmt (Pt August to Jane)	48,000		48,000																	
Mains	0																			
	72,000	0	72,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	2,882,200	2,018,300	263,500	0	0	0	0	0	0	0	5,940	0	49,500	0	0	29,700	515,260	0	0	0

**Capital Expenditure Plan
2020**

STATUS	Total	From Current Revenue		Transfers from Capital Reserve Funds										Other Sources of Finances:					
		General Revenue	Utility Funds	Capital Equipment Works Replacement	Marina Capital	Fire Dept Capital	Water	Sewer	5% in Lieu of Parks	Open Spac DCC's	Drain DCC's	Road DCC's	Water DCC's	Sewer DCC's	Protection District	Property Grants	Sales	Debt	
Administration																			
Equipment																			
Town Hall Upgrades	10,000	10,000																	
Computers, printers & networking	40,000	40,000	complete replacement of Town's 2015 servers																
Comox Fire Rescue																			
		<i>Town Share 73% Equip & 67% Bldg</i>										<i>Dist Share 27% Equip & 33% Bldg</i>							
Building Renovations (apparatus sprinklers)	30,000	20,000																10,000	
Other equipment	10,000	7,300																2,700	
Replace Breathing Apparatus	Increased 70,000	51,100																18,900	
Public Works																			
Engineering next year's projects	60,000	60,000	Robb Ave (Rodello to Anderton)																
Equipment																			
Replace flat deck trailer (1992)	40,000			40,000															
Replace Unit # 15 (2009)	85,000	85,000																	
Replace Unit 4 - Sanding Truck	183,500	34,456		149,044															
Major Roads																			
Roundabout Glacier & Comox Avenue	1,200,000	12,000									1,188,000	100% DCC eligible timing depends on sufficient DCC reserves							
Anderton resurface (Guthrie to Noel)	from 2017 399,280	365,740	644 metres -		33,540														
Neighbourhood Roads																			
Noel - Aitken to Aspen 1975	145,000	145,000	210 metres																
McKenzie (Rodello to Davis)	310,000	310,000	670 metres																
Gull	55,000	55,000	120 metres																
Downey (Aitken to Rodello)	130,000	130,000	286 metres																
Alpine (all)	105,000	105,000	232 metres																
Rodello (Downey to Robb)	145,000	145,000	320 metres																
Wallace (west of Rodello)	105,000	105,000	230 metres																
Cooke (Aitken to Rodello)	140,000	140,000	314 metres																
Sidewalks																			
Noel - Aitken to Aspen	149,000	210 metres																149,000	<i>Comm.Wks Fund</i>
Balmoral (Pritchard to Stewart S.side)	162,000	227 metres																162,000	<i>Comm.Wks Fund</i>
Comox Avenue Rodello to Ellis (south side)	900,000	0	600 metres (contingent upon right of way acquisition)																
Storm Drains																			
Connections	22,000	22,000																	
Comox Ave (Aitken to Alpine)	86,500	86,500	120 metres																
Balmoral (Stewart to 50 m east D25) 1970	31,600	316									31,284	100% DCC eligible							
Balmoral (Pritchard to 50 m west D24) 1970	31,600	316									31,284	100% DCC eligible							
Noel to Aitken (through Aspen greenway)	90,000	90,000	100 metres																
Recreation																			
Recreation Centre Computer	6,000	6,000																	
Recreation Centre Other equipment	36,000	36,000																	
Parks																			
Equipment																			
Replace push mowers, weed eaters, etc.	5,000	5,000																	
Replace Pickup	40,000	40,000																	
Garbage collection vehicle	40,000	40,000																	
Install metal picnic tables on pads	6,000	6,000																	
Land																			
Engineering Structures																			
Rehab Tot Lot Playground	30,000	20,000																10,000	<i>Partner contribution</i>
Greenway Development - Brooklyn Creek	30,000									5,940	20% DCC Eligible							24,060	<i>Comm.Wks Fund</i>
Develop Claddagh Greenspace	65,000			65,000															
Pickleball Court construction	150,000	50,000																100,000	<i>Partner contribution</i>
Marina Improvements																			
	10,000	10,000	<i>condition assessment review (last one 2011)</i>																
Municipal Buildings & Facilities																			
d'Esterre upgrades	50,000	50,000	lower lounge																
Recreation Centre upgrades	30,000	30,000																	
Other buildings	75,000			75,000															
Install bus shelters	0																		
Maintenance Equipment																			
Annual allowance for equipment	5,000	5,000																	

**Capital Expenditure Plan
2020**

STATUS	Total	From Current Revenue		Transfers from Capital Reserve Funds										Other Sources of Finances:						
		General Revenue	Utility Funds	Capital Equipment Works Replacement	Marina Capital	Fire Dept Capital	Water	Sewer	5% in Lieu of Parks	Open Space DCC's	Drain DCC's	Road DCC's	Water DCC's	Sewer DCC's	Protection District	Grants	Property Sales	Debt		
	5,313,480	2,317,728	0	173,540	189,044	0	0	0	0	0	5,940	62,568	1,188,000	0	0	31,600	1,345,060	0	0	
WATER FUND																				
Connections	40,000		40,000																	
Hydrants	6,750		6,750																	
Water Metering (down Aitken, Downey, etc)	115,000		115,000																	
Mains																				
Noel (Aitken to Aspen)	144,000		15,696	Water capacity study has identified this project as needed										128,304	90% DCC Eligible					
Tie-in at Tutor Drive	50,000		5,450														44,550	90% DCC Eligible		
	355,750	0	182,896	0	0	0	0	0	0	0	0	0	0	0	0	172,854	0	0	0	0
SANITARY SEWER FUND																				
Connections	24,250		24,250																	
Mains																				
Servicing boundary extension area (Dev Wks Agmt)	309,600		309,600																	
Foreshore Replmt (Pt Augusta - Jane)	241,000		151,959					89,041												
	574,850	0	485,809	0	0	0	0	89,041	0	0	0	0	0	0	0	0	0	0	0	0
	6,244,080	2,317,728	668,705	173,540	189,044	0	0	89,041	0	5,940	62,568	1,188,000	172,854	0	31,600	1,345,060	0	0	0	

**Capital Expenditure Plan
2021**

STATUS	Total	From Current Revenue		Transfers from Capital Reserve Funds										Other Sources of Finances:				
		General Revenue	Utility Funds	Capital Equipment Works Replacement	Marina Capital	Fire Dept Capital	Water	Sewer	5% in Lieu of Parks	Open Spac DCC's	Drain DCC's	Road DCC's	Water DCC's	Sewer DCC's	Protection District	Property Grants	Sales	Debt
Administration																		
Equipment																		
Town Hall Upgrades	10,000	10,000																
Computers, printers & networking	25,000	25,000	Major upgrade of Recreation software															
Comox Fire Rescue																		
		<i>Town Share 73% Equip & 67% Bldg</i>										<i>Dist Share 27% Equip & 33% Bldg</i>						
Building Renovations	15,000	15,000																
Equipment	20,000	14,600																5,400
Public Works																		
Engineering next year's projects																		
Equipment	100,000	100,000	Beaufort upgrade (Church to Nordin in 2022)															
Replacements to be determined	100,000	100,000																
Install bus shelter	25,000	25,000																
Major Roads																		
Robb (Aitken to Anderton)	338,250	338,250	615 metres															
Robb (Aitken to Anderton) widen & shared bike lanes	359,775	0	615 metres															359,775
Lazo (Simba to Kye Bay Road)	680,000	680,000	1,500 metres															
Guthrie Overlay (Nootka to Pritchard)	260,000	260,000	400 metres															
Neighbourhood Roads																		
Filberg Road	121,000	121,000	220 metres															
Sable Road (1972)	80,300	80,300	146 metres															
Thistle Road	46,750	46,750	85 metres															
Heather Road	30,250	30,250	55 metres															
Stadacona Drive	0	231,000	420 metres															
Stadacona Place	0	27,000	50 metres															
Pemberton Place	0	41,250	75 metres															
Sidewalks																		
Robb (Aitken to Anderton)	436,650	0	615 metres															436,650
Storm Drains																		
Connections	22,000	22,000																
Robb Ave (west of Anderton)	95,000	95,000	200 metres															
Recreation																		
Recreation Centre Computer	6,000	6,000																
Recreation Centre Other equipment	39,000	39,000																
Recreation Centre Parking lot rebuild	120,000	120,000																
Parks																		
Equipment																		
Replace push mowers, weed eaters, etc.	5,000	5,000																
Replace Pickup	40,000	40,000																
Install metal picnic tables on pads	6,000	6,000																
Land																		
Engineering Structures																		
Anderton Tennis Courts 1-4	40,000	40,000	repaint & renew surface after 7 years															
Lazo Greenway Development	200,000		multi-modal trail							39,600	20% DCC Eligible							160,400
Other Greenway Development	30,000									5,940	20% DCC Eligible							24,060
Marina Improvements																		
	15,000	15,000	renew floats & gangways															
Municipal Buildings & Facilities																		
Town Hall Functional Analysis (space assessment)	50,000	31,158	18,842															
d'Esterre upgrades	20,000	20,000																
Parks & P/W Bldg Exterior	30,000	30,000	repaint & reseal after 6 years															
Other buildings	50,000	50,000																
Maintenance Equipment																		
Annual allowance for equipment	5,000	5,000																
	3,420,975	2,365,308	0	18,842	0	0	0	0	0	0	45,540	0	0	0	0	10,400	980,885	0

**Capital Expenditure Plan
2021**

STATUS	Total	From Current Revenue		Transfers from Capital Reserve Funds										Other Sources of Finances:				
		General Revenue	Utility Funds	Capital Equipment Works Replacement	Marina Capital	Fire Dept Capital	Water	Sewer	5% in Lieu of Parks	Open Spac DCC's	Drain DCC's	Road DCC's	Water DCC's	Sewer DCC's	Protection District	Grants	Property Sales	Debt
WATER FUND																		
Connections	34,250		34,250															
Hydrants	6,250		6,250															
Water Metering	120,000		120,000															
Mains																		
	160,500	0	160,500	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
SANITARY SEWER FUND																		
Connections	23,000		23,000															
Mains																		
	23,000	0	23,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	3,604,475	2,365,308	183,500	18,842	0	0	0	0	0	0	45,540	0	0	0	0	10,400	980,885	0