

**TOWN OF COMOX**  
**CONSOLIDATED BYLAW NO. 1809**

(Consolidated to May 18, 2016)

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**Please note:** This is a consolidated bylaw prepared for  
convenience only and is not a certified copy.

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**A BYLAW OF THE TOWN OF COMOX TO ESTABLISH AND REGULATE PARKS AND  
RECREATION FEES FOR SERVICES OFFERED BY THE TOWN OF COMOX**

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WHEREAS Section 194 of the Community Charter authorizes Council to impose fees by bylaw;

AND WHEREAS Council wishes to recover a portion of the Town's Parks and Recreation expenses through user fees;

NOW THEREFORE the Council of the Town of Comox, in open meeting assembled, enacts as follows:

1. **TITLE**

This Bylaw may be cited for all purposes as "Town of Comox Parks and Recreation Fees Bylaw, 2015"

2. That the fees payable for services carried out in accordance with the provision of the Community Charter shall be as outlined in SCHEDULE "A", which is attached hereto and forms part of this bylaw.

3. This bylaw shall come into effect upon final adoption hereof.

4. **ADOPTION**

READ A FIRST, SECOND AND THIRD time this 2<sup>nd</sup> day of December, 2015

ADOPTED this 16<sup>th</sup> day of December, 2015

*"Paul Ives"*

MAYOR

*"Richard Kanigan"*

CORPORATE OFFICER

**Town of Comox Parks and Recreation Fees Bylaw, 2015  
Schedule A - Schedule of Fees**

**SECTION 1 GENERAL**

- 1.1 Implementation of Fees: Fees will be implemented upon adoption of bylaw.
- 1.2 Age Classifications:
- |               |   |
|---------------|---|
| Pre-school    | 0 - 4 years                             |
| Child         | 5 – 12 years                            |
| Teen          | 13 – 18 years                           |
| Adult Student | 19 & over must provide valid student ID |
| Adult         | 19 – 59 years                           |
| Senior        | 60 years or older                       |
| Family        | Minimum 1 adult & 1 child or teen       |
- 1.3 Definitions:
- A) Community/Not for Profit - Community associations, leagues, school groups, groups registered as a charity with the Canadian Revenue Agency
  - B) Private - Private citizens
  - C) Commercial/Political- Any individual, company or organization engaged in the pursuit of business for profit through the use of the Town of Comox Community Centre or satellite facilities.
  - D) Staff – employees of the Town of Comox
  - E) Contractors – non-employees that rent and/or pay admin fees to the Town for services rendered
- 1.4 Additional Charges:
- A) The Town of Comox Community Centre reserves the right to charge set-up and tear-down rates for rented space based on a cost recovery basis.
  - B) Third party cost incurred by the Town of Comox Recreation Department on behalf of renters of the facility will be charged back to the user on a cost recovery basis.
- 1.5 New Programs and Services  
The Recreation Director has the authority to establish fees for new programs, events and services
- 1.6 T.R.I.P  
The Town of Comox Recreation Inclusion Program or TRIP provides access to recreation services and programs for the residents of the Town of Comox who are economically disadvantaged. T.R.I.P cards are issued to approved individuals and families on an annual basis providing admissions and programs at reduced rates.

**Town of Comox Parks and Recreation Fees Bylaw, 2015**  
**Schedule A - Schedule of Fees (continued)**

## 1.7 Tax Implications

Taxes will be added to fees where noted throughout as required by legislation.

## 1.8 Prime Time – Racquet Courts Only

Prime Time is Year Round Weekdays 4:45pm-9:15pm

**2.0 SECTION 2 ADMISSION FEES –Tax included****2.1 Fitness Studio Drop-ins**

Adult	\$ 6.50
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Senior	\$ 5.50
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Teen/Student	\$ 4.50
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**2.2 Fitness Studio Bulk Admission**

(Minimum purchase of 10 for price of 9)

Adult	\$ 58.50
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Senior	\$ 49.50
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Teen/Student	\$ 40.50
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**2.3 Fitness Studio Pass**

Adult 3 months	\$141.00
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Adult 6 months	\$235.00
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Adult 12 months	\$370.00
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Senior 3 months	\$113.00
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Senior 6 months	\$187.00
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Senior 12 months	\$295.00
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Teen/Student 3 months	\$ 95.00
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Teen/Student 6 months	\$147.00
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Teen/Student 12 months	\$229.00
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Family Pass 12 months	\$772.00
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Permanent Disability Rehab Pass 3 months	\$ 95.00
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Permanent Disability Rehab Pass 6 months	\$147.00
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Permanent Disability Rehab Pass 12 months	\$229.00
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**Town of Comox Parks and Recreation Fees Bylaw, 2015**  
**Schedule A - Schedule of Fees (continued)**

<b>2.4</b>	<b>Racquet Court Fees drop-ins &amp; Bulk Admissions</b>	
		(per person based on 2 person use)
	Adult/Senior Drop-in (primetime)	\$ 6.00
	Adult/Senior Drop-in (non primetime)	\$ 4.00
	Adult/Senior 10 visit (primetime)	\$ 50.00
	Adult/Senior 10 visit (non primetime)	\$ 35.00
	Teen/Student (primetime)	\$ 4.00
	Teen/Student (non primetime)	\$ 3.00
	Teen/Student 10 visit (primetime)	\$ 30.00
	Teen/Student 10 visit (non primetime)	\$ 21.00
<b>2.5</b>	<b>Racquet Court Pass</b>	
	Adult unlimited 6 month pass	\$275.00
	Adult unlimited 12 month pass	\$450.00
	Senior unlimited 6 month pass	\$215.00
	Senior unlimited 12 month pass	\$370.00
	Teen/Student unlimited 6 month pass	\$125.00
	Teen/Student unlimited 12 month pass	\$200.00
	Family unlimited 6 month pass	\$585.00
	Family unlimited 12 month pass	\$925.00
<b>2.6</b>	<b>Fitness Studio &amp; Racquet Court Pass</b>	
	Adult 3 months	\$200.00
	Senior 3 months	\$151.00
	Teen/Student 3 months	\$132.00
<b>2.7</b>	<b>Gymnasium Open Gym drop-ins</b>	
	Adult drop-in	\$ 3.00
	Senior drop-in	\$ 2.00
	Child/Teen/Student	\$ 1.25
<b>2.8</b>	<b>Program Fees</b>	
	Direct costs plus a minimum of 15% - direct costs include administration, staff wages and supplies.	

## Town of Comox Parks and Recreation Fees Bylaw, 2015

## Schedule A - Schedule of Fees (continued)

2.9	Sauna Fees & Bulk Admissions (use of the sauna is included with fitness studio passes)		
	Sauna drop-in	\$	5.00
	10 visit pass	\$	45.00

## 3.0 SECTION 3 Rental Fees by facility and type of use (tax not included)

3.1	Facility	Commercial/Political	Private	Community/Non Profit
	Gymnasium	\$750/day	\$625/day	\$450/day
		\$100/hr	\$75/hr	\$60/hr
	Half Gym Side A or B	\$500/day	\$350/day	\$275/day
		\$75/hr	\$50/hr	\$30/hr
	Multi-Purpose Hall	\$375/day	\$320/day	\$275/day
		\$50/hr	\$35/hr	\$30/hr
	Multi-Purpose A	\$190/day	\$175/day	\$130/day
		\$30/hr	\$25/hr	\$20/hr
	Multi-Purpose B	\$225/day	\$200/day	\$150/day
		\$35/hr	\$30/hr	\$25/hr
	Commercial Kitchen	\$150/day	\$110/day	\$90/day
		\$50/hr when rented with either Gym A/B or full Gymnasium		
	Small Kitchen	\$75 per use	\$50 per use	\$25 per use
		\$25/w MP Hall	\$25/w MP hall	\$25/w MP Hall
	Room A	\$150/day	\$100/day	\$75/day
		\$30/hr	\$22/hr	\$15/hr
	Room B	\$150/day	\$100/day	\$75/day
		\$30/hr	\$22/hr	\$15/hr
	Room C	\$175/day	\$130/day	\$100/day
		\$35/hr	\$25/hr	\$20/hr
	Lobby	\$75/day	\$50/day	\$25/day
		\$15/hr	\$10/hr	\$5/hr
	Gazebo	\$75/day	\$75/day	\$0/day
	Gymnastics Facility	\$60/hr with approved equipment		
		\$35/hr floor only		

If period of use is over 4 hours customer automatically pays full day rate.

**Town of Comox Parks and Recreation Fees Bylaw, 2015**  
**Schedule A - Schedule of Fees (continued)**

3.2 Contractor fees (tax not incl)

Contractors will be invoiced for \$11 per registrant plus the appropriate room and equipment rental fees for each program.

Room A	\$15.75/hr
Room B	\$15.75/hr
Room C	\$15.75/hr
MP#1	\$16.80/hr
MP#2	\$17.85/hr
MP Hall	\$21.00/hr
Gym A	\$19.70/hr
Gym B	\$19.70/hr
Gymnasium	\$36.75/hr
Diamond/Field Use	\$12.10/hr (max \$63/day)

3.3 Trainer Fees (tax not incl)

\$7 per session/per client

**Town of Comox Parks and Recreation Fees Bylaw, 2015**  
**Schedule A - Schedule of Fees (continued)**

**3.4 Town of Comox Park Fees**

	Ball Diamonds				Soccer/Field				Adult		Minor	
	Games		Practices		Games		Practices		1 Day	2-3 Days	1 Day	2-3 Days
	Yout	Adult	Youth	Adult	Yout	Adult	Yout	Adult				
Airport Elementary	N/C	N/A	N/C	N/A	N/C	N/A	N/C	N/A	\$40.7	\$40/field/d	\$15.2	\$15.25/field/d
Aspen	N/C	N/A	N/C	N/A	N/C	N/A	N/C	N/A	N/A	N/A	\$15.2	\$15.25/field/d
Gaglardi Academy	N/C	\$12.2	N/C	\$7.0	N/C	\$27.0	N/C	\$14.0	\$40.7	\$40/field/d	\$15.2	\$15.25/field/d
Brooklyn	N/A	N/A	N/A	N/A	N/C	N/A	N/C	N/A	N/A	N/A	\$15.2	\$15.25/field/d
Comox Elementary	N/C	N/A	N/C	N/A	N/C	N/A	N/C	N/A	N/A	N/A	\$15.2	\$15.25/field/d
Comox Community	N/C	\$20.5	N/C	\$9.0	N/C	\$32.5	N/C	\$16.0	\$40.7	\$40/field/d	\$15.2	\$15.25/field/d
Highland	N/C	\$20.5	N/C	\$9.0	N/C	\$32.5	N/C	\$16.0	\$40.7	\$40/field/d	\$15.2	\$15.25/field/d
Robb Road	N/A	N/A	N/A	N/A	N/C	\$27.0	N/C	\$14.0	\$40.7	\$40/field/d	\$15.2	\$15.25/field/d
Marina Upper Gazebo	\$75.00/day											
Marina Lower Gazebo	\$75.00/day											
Rotary Sport Box	\$20.00/2hr booking											

**Town of Comox Parks and Recreation Fees Bylaw, 2015  
Schedule A - Schedule of Fees (continued)**

**3.5 Miscellaneous fees & charges (tax not included)**

Rentals terminating “within one hour of closure” have no extra Custodial charge

Rentals terminating “beyond one hour after normal closure” are subject to the following fees:

Up to 100 persons \$74 per hour

101 to 200 persons \$111 per hour

More than 200 persons are to be approved by the Recreation Director or in his/her absence the Recreation Supervisor

Custodial rate	\$37/hr		
Table rental	\$2/day		
Chair rental	\$.50/day		
PA System	\$25/day		
Racquet rental (sq/rb)	\$2.14/hr		
Racquet rental (tennis)	\$2.14/hr		
Squash balls	\$4.05		
Racquet balls	\$6.95		
Dragon Boat	\$69/day	w/paddles and/or lifejackets	\$116/day
		w/steersperson and/or coach	\$149.00/day
In-house Photocopying black & white		one side	\$.10 per copy
		two sided	\$.20
In-house Photocopying colour		one side	\$1.00 per copy
		two sided	\$1.50