



TOWN OF COMOX

EMPLOYMENT OPPORTUNITY

Recreation Supervisor (Full-Time/Exempt Position)

Comox, located on the east coast of south-central Vancouver Island, boasts a seaside location, mountainous horizon, and rich farmlands throughout the Comox Valley. With a temperate year round climate, a population of approximately 14,000, with nearby forests, unsurpassed recreational opportunities, beaches and the ocean, Comox offers every enjoyable pursuit imaginable and an outstanding quality of life.

The Town of Comox has an exciting recreation management opportunity and invites applications for the position of Recreation Supervisor - Recreation Department. As Comox is a community orientated Town, committed to citizen engagement and customer service, the Town seeks an individual who shares this same vision and who will contribute to our already exceptional team.

Reporting to the Recreation Director, the successful candidate will supervise the delivery, administration and evaluation of all recreation programs, special events, the award winning Fitness Studio and supervise facility and parks bookings to meet customer expectations, budget and community/stakeholder needs.

The preferred candidate will have completed a degree or received a diploma from a recognized institution in recreation or related discipline along with 3 to 5 years of progressive supervisory or management experience in a union environment or a combination of related education, training and experience. The ideal candidate will possess outstanding skills in customer service delivery, leadership, organization, tact and judgement to lead a diverse group of staff to deliver exceptional recreation services to the community. Additional skills of human resource management, marketing and implementation and use of PerfectMind are an asset.

The Town of Comox offers a competitive salary, excellent benefits package, a supportive work environment and encourages ongoing career and professional development. A detailed job description is available at comox.ca.

We are inviting qualified applicants to forward their resumes, including references and a cover letter, no later than **4:00 p.m., October 6, 2017** to the attention of:

Confidential Secretary
Town of Comox
1809 Beaufort Avenue
Comox, BC V9M 1R9
Email: tgraff@comox.ca

All applications and enquires will be treated in strict confidence.

We thank all applicants for their interest, however only those selected for an interview will be contacted.