

2016 Financial Plan.xlsx

	2014	2014	2015	2015	2016	2017	2018	2019	2020
<u>GENERAL FUND REVENUE</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>
Taxation	\$87k n-mg		\$37k n-mg		\$76,832 n-mg	0.7% n-mg	1.0% n-mg	1.0% n-mg	1.0% n-mg
Municipal Property Tax	plus 1.1%		+2.5%&1.5%		plus 2.7%	plus 2.7%	plus 2.7%	plus 2.7%	plus 2.7%
General Municipal Purposes	7,211,862	7,203,958	7,409,090	7,408,941	7,672,760	7,935,084	8,230,825	8,537,588	8,855,784
Business Improvement Area	72,900	72,882	72,900	72,900	72,900	72,900	72,900	72,900	Ends in 2019
Downtown Revitalization Local Improvement Tax	23,934	23,934	16,868	16,866	16,868	16,868	16,868	Ends 2018	0
	<u>7,308,696</u>	<u>7,300,774</u>	<u>7,498,858</u>	<u>7,498,707</u>	<u>7,762,528</u>	<u>8,024,852</u>	<u>8,320,593</u>	<u>8,610,488</u>	<u>8,855,784</u>
Utility Tax (1% revenues in lieu of taxation on distribution assets value)									
Telus	23,898	23,898	23,482	23,482	22,760	22,760	22,760	22,760	22,760
Shaw	35,377	35,377	34,552	34,552	33,624	33,624	33,624	33,624	33,624
Fortis	44,000	45,319	45,596	45,596	45,595	43,000	40,000	40,000	40,000
	<u>103,275</u>	<u>104,594</u>	<u>103,630</u>	<u>103,630</u>	<u>101,979</u>	<u>99,384</u>	<u>96,384</u>	<u>96,384</u>	<u>96,384</u>
Parcel Taxes									
Beckton Drain Improvement Tax	4,183	4,350	4,183	4,350	4,183	4,183	4,183	4,183	4,183
Downtown Revitalization Local Improvement Tax	23,934	23,933	16,868	17,083	16,868	16,868	16,868	Ends 2018	0
Sub-total Property Taxes	<u>7,440,088</u>	<u>7,433,651</u>	<u>7,623,539</u>	<u>7,623,770</u>	<u>7,885,558</u>	<u>8,145,287</u>	<u>8,438,028</u>	<u>8,711,055</u>	<u>8,956,351</u>
Grants in Lieu of Tax									
Federal Gov't	1,310,000	1,298,732	1,280,000	1,323,276	1,290,000	1,300,000	1,310,000	1,320,000	1,330,000
B C Hydro	99,895	99,895	97,082	97,082	99,281	101,267	102,978	105,038	107,139
Total Grants in Lieu	<u>1,409,895</u>	<u>1,398,627</u>	<u>1,377,082</u>	<u>1,420,358</u>	<u>1,389,281</u>	<u>1,401,267</u>	<u>1,412,978</u>	<u>1,425,038</u>	<u>1,437,139</u>
Services to Other Governments									
Fire Protection District	27.6%	27.6%	27.8%	27.8%	28.2%	27.8%	27.7%	27.6%	27.5%
Share of Operating Expenditures	261,907	234,170	277,354		289,487	290,973	294,867	299,561	301,774
Share of Capital Reserves	13,800	13,818	13,900		14,100	0	13,850	13,800	13,750
Share of Capital Expenditures	21,516	19,962	36,000		32,467	37,700	33,800	26,000	28,200
	<u>297,223</u>	<u>267,950</u>	<u>327,254</u>	<u>303,359</u>	<u>336,054</u>	<u>328,673</u>	<u>342,517</u>	<u>339,361</u>	<u>343,724</u>
General Administration									
School Tax Collection	7,200	7,200	7,200	7,207	7,200	7,200	7,200	7,200	7,200
	<u>7,200</u>	<u>7,200</u>	<u>7,200</u>	<u>7,207</u>	<u>7,200</u>	<u>7,200</u>	<u>7,200</u>	<u>7,200</u>	<u>7,200</u>
Other Sales of Service (continued)									
Comox Indian Band - Fire Prot.	11,870	11,869	12,107	13,107	13,369	13,636	13,909	14,187	14,471
KFN Real Estate LP	2,484	2,484	2,534	2,534	2,585	2,637	2,690	2,744	2,799
Bates/Huband Fire Protection	17,600	19,584	20,850	22,207	23,600	23,600	23,600	23,600	23,600
Fire Dept. - Other		47,262		110,012					

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Storm Drain Connection Fees	3,500	2,200	3,500	5,500	3,500	3,500	3,500	3,500	3,500
Pavement Cuts	4,000	0	4,000	4,100	4,000	4,000	4,000	4,000	4,000
		\$ 9 increase	\$ 9 increase	\$ 9 increase	\$ 12 increase	\$ 3 increase	\$ 3 increase	\$ 3 increase	\$ 3 increase
Garbage Collection Fees - incl yard waste	803,250	834,156	871,200	869,998	929,250	947,850	972,000	990,975	990,975
Garbage Collection Fees - without yard	155,040	167,903	180,810	177,752	202,500	208,380	212,910	217,440	217,440
Garbage Collection Fees - Commercial	230,000	253,953	279,348	273,734	287,728	293,483	299,353	305,340	311,447
Garbage Pickup Tags	4,500	5,067	5,000	5,023	5,000	5,000	5,000	5,000	5,000
Recreation Revenue	1,412,270	1,402,458	1,458,935	1,512,100	1,614,568	1,654,652	1,689,549	1,721,870	1,762,721
Municipal Marina									
Berthage	282,925	281,342	289,196	275,398	289,196	292,088	295,009	297,959	300,939
Temp Berthage	1,077	4,875	1,099	2,615	1,099	1,121	1,143	1,166	1,189
Electricity	22,172	20,898	21,943	21,530	21,943	23,040	23,501	23,971	24,450
Launching Passes	9,169	10,461	9,352	11,422	9,352	9,539	9,730	9,925	10,124
Ticket Dispenser	16,555	25,610	25,000	24,670	25,000	25,500	26,010	26,530	27,061
Grid Rental	4,264	6,424	5,000	3,514	5,000	5,100	5,202	5,306	5,412
Lease	12,123	10,628	10,600	13,636	10,600	10,812	11,028	11,249	11,474
Penalties on late payments		293							
Other	250	629	250	607	250	250	250	250	250
Keys	85	200	100	220	100	100	100	100	100
	<u>348,620</u>	<u>361,360</u>	<u>362,540</u>	<u>353,612</u>	<u>362,540</u>	<u>367,550</u>	<u>371,973</u>	<u>376,456</u>	<u>380,999</u>
Total Sales of Service	<u>3,000,334</u>	<u>3,115,496</u>	<u>3,208,024</u>	<u>3,356,886</u>	<u>3,455,840</u>	<u>3,531,488</u>	<u>3,605,684</u>	<u>3,672,312</u>	<u>3,724,152</u>
Other Revenue From Own Sources									
Licences and Permits									
Business Licences	81,000	77,800	81,500	77,851	77,000	77,500	78,000	78,500	79,000
Commercial Vehicle Plates	3,250	3,390	3,250	3,444	3,250	3,250	3,250	3,250	3,250
Service Connection Inspections	5,000	3,950	5,000	3,450	5,000	5,000	5,000	5,000	5,000
Building Permits	70,000	119,034	80,000	100,422	90,000	105,000	117,000	118,000	120,000
Plumbing Permits	9,000	8,434	10,000	10,572	11,000	12,000	12,000	12,000	12,000
Other Revenue From Own Sources (cont'd)									
Franchise Fees from Fortis					24,606	70,000	70,000	70,000	70,000
Planning & Subdivision Fees	5,000	5,775	5,000	4,290	5,000	5,000	5,000	5,000	5,000
Development Permits	5,000	7,250	5,000	10,200	5,000	5,000	5,000	5,000	5,000
Development Variance Permits	3,000	1,575	3,000	5,000	3,000	3,000	3,000	3,000	3,000

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Zoning/OCP Amendments	6,000	19,225	6,000	15,400	6,000	6,000	6,000	6,000	6,000
Other Planning/Development Permits		712		4,424					
Dog Licences	5,000	5,910	5,000	6,102	5,000	5,000	5,000	5,000	5,000
Dog Violation Tickets	500	670	500	630	500	500	500	500	500
Parking Tickets	1,250	1,415	1,250	1,000	1,250	1,250	1,250	1,250	1,250
MTI Tickets				225					
	<u>194,000</u>	<u>255,140</u>	<u>205,500</u>	<u>243,010</u>	<u>236,606</u>	<u>298,500</u>	<u>311,000</u>	<u>312,500</u>	<u>315,000</u>
Rentals of Municipal Facilities									
Library	94,000	97,088	96,000	100,367	97,500	99,000	100,500	100,500	100,500
Mack Laing House	3,000	584							
Commercial Space (1729 Comox Ave)	21,867	22,667	23,000	23,067	23,000	23,000	23,000	23,000	23,000
Lion's Den	7,000	8,383	8,000	7,998	8,000	8,000	8,000	8,000	8,000
Other rents (incl. encroachment agreements)	0	190	0	286	0	0	0	0	0
	<u>125,867</u>	<u>128,912</u>	<u>127,000</u>	<u>131,718</u>	<u>128,500</u>	<u>130,000</u>	<u>131,500</u>	<u>131,500</u>	<u>131,500</u>
Municipal Equipment Pool Rentals (internal)	264,445	330,045	265,770	320,221	279,591	279,591	279,591	279,591	279,591
Investment Income									
General	125,000	115,444	110,000	103,416	115,000	120,000	125,000	130,000	130,000
Mack Laing Reserve account	2,600	2,283	2,300	1,848	2,350	2,400	2,450	2,500	2,500
Penalty & Interest on Taxes and Utilities									
Penalty on Property Tax	70,000	73,106	70,000	63,464	70,000	70,000	70,000	70,000	70,000
Penalty on Utilities	2,000	2,408	2,000	2,779	2,000	2,000	2,000	2,000	2,000
Interest on Tax Arrears	12,000	18,416	12,000	16,511	12,000	12,000	12,000	12,000	12,000
Interest on Delinquent Taxes	3,500	5,648	4,000	11,065	4,000	4,000	4,000	4,000	4,000
	<u>87,500</u>	<u>99,578</u>	<u>88,000</u>	<u>93,819</u>	<u>88,000</u>	<u>88,000</u>	<u>88,000</u>	<u>88,000</u>	<u>88,000</u>
Miscellaneous Revenues									
Sale of Maps	200	40	200	32	200	200	200	200	200
Copy Machine	500	2,661	500	2,737	500	500	500	500	500
Tax Information & Comfort Letters	15,000	14,535	14,500	16,225	15,000	15,000	15,000	15,000	15,000
SD #71 - Election Expenses	2,000	0							
False Alarm Fines	250	250	250		250	250	250	250	250
Capital Donations		29,867		12,164					
Service Club - Playground Equipment						50,000			
Park benches and trees	4,000	5,850	4,000		4,000	4,000	4,000	4,000	4,000
Partner contribs to parks facilities					8,500	207,000	25,000	25,000	100,000

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Development Works Agreement to fund study of Anderton Corridor Servicing					80,000				
Miscellaneous		41,496		25,608			593	291	
	21,950	94,699	19,450	56,766	108,450	276,950	45,543	45,241	119,950
Total Other Revenue From Own Sources	821,362	1,026,101	818,020	950,798	958,497	1,195,441	983,084	989,332	1,066,541
Transfers From Other Gov't									
Unconditional Transfers									
Small Communities Protection Transfer	207,479	206,187	280,000	328,702	325,000	325,000	325,000	325,000	325,000
Traffic Fine Sharing	61,244	61,193	80,000	94,772	90,000	90,000	90,000	90,000	90,000
	268,723	267,380	360,000	423,474	415,000	415,000	415,000	415,000	415,000
Conditional Transfers									
Federal Grants	250,000	ICET	320,045		320,045				
Community Works Funds Used	500,000	WED	560,135	4,312	560,134				
Provincial Gov't	950,089	434,065	426,670	93,217	866,837	410,430	714,560	470,260	1,235,060
Infrastructure Grants			1,200,000		1,178,403	Bike BC & EMBC			
Other Provincial Grants				1,000				15,000	
ICBC & other agency grants		42,500							
Recreation Facilities Grants									
Regional District									
Recreation	4,800	4,800	4,800	4,800	4,800	4,800	4,800	4,800	4,800
Highland Field	12,000	21,394	12,000	16,705	12,000	12,000	12,000	12,000	12,000
Rescue 36 Response Grant (RDGS)	15,600	15,600	16,100	16,100	16,600	17,100	17,600	18,100	18,600
	1,732,489	518,359	2,539,750	136,134	2,958,819	444,330	748,960	520,160	1,270,460
Total Transfers From Other Gov't	2,001,212	785,739	2,899,750	559,608	3,373,819	859,330	1,163,960	935,160	1,685,460
Transfers From Own Surplus and Reserves									
General Fund Surplus	983,301		1,137,246		2,496,880	349,825			36,209
Surplus from Policing (Officer vacancies etc)	30,000		30,000						
General Capital Works Reserve	4,954,243	2,499,826	640,000		0	0	0	0	0
Equipment Replacement Reserve	154,250		142,500		294,000	272,000	468,044	0	40,000
Marina & Waterfront Development Reserve	50,000	25,268	0		0	50,000	0	0	0
Fire Department Capital Reserve	0		0		0	350,000	0	0	0
5% in Lieu of Parks Reserve									
Open Space DCC Reserve	105,940	5,940	115,830	14,638	5,940	7,920	5,940	5,940	5,940
Storm Drain DCC Reserve	52,800	47,803	0		0	160,528	0	0	62,568

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Road DCC Reserve	146,906	88,469	0		0	0	1,237,500	0	1,188,000
Property Sales	475,000	2,500	475,000	642,144					
Long Term Debt & DRF returns	0	8,302		1,138		27,250	19,000		
Total Trans. From Surplus & Res.	<u>6,952,440</u>	<u>2,678,108</u>	<u>2,540,576</u>	<u>657,920</u>	<u>2,796,820</u>	<u>1,217,523</u>	<u>1,730,484</u>	<u>5,940</u>	<u>1,332,717</u>
TOTAL GENERAL FUND REVENUE	<u>21,922,554</u>	<u>16,705,672</u>	<u>18,794,245</u>	<u>14,872,699</u>	<u>20,195,869</u>	<u>16,679,009</u>	<u>17,676,735</u>	<u>16,078,198</u>	<u>18,546,084</u>

PROPOSED INCREASES TO CORE SERVICE:

None this year

Totals \$0

General Government

	2014 Budget	2014 Actual	2015 Budget	2015 Actual	2016 Budget	2017 Budget	2018 Budget	2019 Budget	2020 Budget
Legislative									
Mayor									
Salary & Benefits	32,734	31,614	32,734	31,614	33,389	34,057	34,738	35,433	36,142
Travel & Conferences	9,000	10,757	9,000	8,699	9,000	9,000	9,000	9,000	9,000
	<u>41,734</u>	<u>42,371</u>	<u>41,734</u>	<u>40,313</u>	<u>42,389</u>	<u>43,057</u>	<u>43,738</u>	<u>44,433</u>	<u>45,142</u>
Councillors									
Salary & Benefits	102,523	101,053	102,523	100,705	104,573	106,664	108,797	110,973	113,192
Travel & Conferences	29,000	16,516	29,000	20,715	29,000	29,000	29,000	29,000	29,000
Orientation Courses		2,409	3,000	999					
	<u>131,523</u>	<u>119,978</u>	<u>134,523</u>	<u>122,419</u>	<u>133,573</u>	<u>135,664</u>	<u>137,797</u>	<u>139,973</u>	<u>142,192</u>
Other Council Expense									
Public Relations/Receptions	18,000	14,467	18,000	14,067	18,000	18,000	18,000	18,000	18,000
Memberships	12,000	8,825	12,000	11,306	12,000	12,000	12,000	12,000	12,000
Other				3,435					
	<u>30,000</u>	<u>23,292</u>	<u>30,000</u>	<u>28,808</u>	<u>30,000</u>	<u>30,000</u>	<u>30,000</u>	<u>30,000</u>	<u>30,000</u>
Total Legislative	<u>203,257</u>	<u>185,641</u>	<u>206,257</u>	<u>191,540</u>	<u>205,962</u>	<u>208,721</u>	<u>211,535</u>	<u>214,406</u>	<u>217,334</u>
Administration & Finance Personnel Budget									
Cost of Salaries and Benefits	965,806	912,276	978,013	931,107	980,133	999,737	1,009,734	1,029,928	1,050,527
FTE of Staffing	10.54 FTE	10.54 FTE	10.54 FTE	10.54 FTE	10.54 FTE	10.54 FTE	10.54 FTE	10.54 FTE	10.54 FTE
Other Administration									
Travel & Conferences	8,000	7,955	8,000	8,071	8,500	8,500	8,500	8,500	8,500
Travel - Business	1,500	305	1,500	667	1,000	1,000	1,000	1,000	1,000
	<u>9,500</u>	<u>8,260</u>	<u>9,500</u>	<u>8,738</u>	<u>9,500</u>	<u>9,500</u>	<u>9,500</u>	<u>9,500</u>	<u>9,500</u>
Legal									
Legal Fees	55,000	80,512	60,000	45,465	120,000	60,000	60,000	60,000	60,000
Damage Claims	15,000	55,340	15,000	7,500	15,000	15,000	15,000	15,000	15,000
	<u>70,000</u>	<u>135,852</u>	<u>75,000</u>	<u>52,965</u>	<u>135,000</u>	<u>75,000</u>	<u>75,000</u>	<u>75,000</u>	<u>75,000</u>
Records Management	750	334	750	275	750	750	750	750	750
Financial Management									
Travel & Conferences	3,750	4,876	4,000	3,145	4,000	4,000	4,000	4,000	4,000
Travel - Business	0	180	0	51	0	0	0	0	0
	<u>3,750</u>	<u>5,056</u>	<u>4,000</u>	<u>3,196</u>	<u>4,000</u>	<u>4,000</u>	<u>4,000</u>	<u>4,000</u>	<u>4,000</u>
Data Processing / Information Technology									

General Government

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Contract Services	82,000	77,875	88,000	80,915	94,000	100,000	102,000	104,000	106,000
Computer Repairs	2,000		2,000	1,511	2,000	2,000	2,000	2,000	2,000
Materials & Supplies	14,000	8,175	14,500	13,687	15,000	15,500	16,000	16,500	17,000
	<u>98,000</u>	<u>86,050</u>	<u>104,500</u>	<u>96,113</u>	<u>111,000</u>	<u>117,500</u>	<u>120,000</u>	<u>122,500</u>	<u>125,000</u>
External Audit & Financial Consulting	30,000	29,138	31,000	29,267	32,000	33,000	34,000	35,000	36,000
Taxation									
Postage	3,700	3,917	3,800	4,005	4,500	4,600	4,700	4,800	4,900
Advertising	1,500	986	1,500	1,085	1,500	1,500	1,500	1,500	1,500
Folding, Stuffing, Copying, etc.	750	467	750	540	750	750	750	750	750
Materials & Supplies	500	2,558	500	287	500	500	500	500	500
Printing	1,500	474	1,500	2,643	1,500	1,500	1,500	1,500	1,500
	<u>7,950</u>	<u>8,402</u>	<u>8,050</u>	<u>8,560</u>	<u>8,750</u>	<u>8,850</u>	<u>8,950</u>	<u>9,050</u>	<u>9,150</u>
Town Hall Operation & Repair									
Repair wages & benefits	2,000	4,891	2,000	5,303	2,000	2,000	2,000	2,000	2,000
Cable communication	1,250	1,465	1,250	1,290	1,250	1,250	1,250	1,250	1,250
Contract Services	2,500	3,836	2,500	7,528	2,500	2,500	2,500	2,500	2,500
Building Insurance	3,000	3,420	3,000	3,119	3,000	3,000	3,000	3,000	3,000
Janitor Service	11,000	11,207	11,000	11,021	11,000	12,000	12,000	12,000	12,000
Garbage Disposal	750	556	750	541	750	750	750	750	750
Light & Power	8,658	7,733	9,264	7,840	9,727	10,213	10,622	11,047	11,489
Mun Equip Rental	2,000	1,375	2,000	1,380	2,000	2,000	2,000	2,000	2,000
Materials & Supplies	5,000	4,362	5,000	5,929	5,000	5,000	5,000	5,000	5,000
Janitor Supplies	3,500	3,400	3,500	3,348	3,600	4,000	4,000	4,000	4,000
Other Expenses	1,650		1,700		1,800	1,800	1,800	1,800	1,800
Council Chamber Janitorial Services	3,500	3,500	3,500	3,637	3,600	3,600	3,600	3,600	3,600
Municipal Water & Sewer	1,602	1,656	1,602	1,701	1,602	1,602	1,602	1,602	1,602
	<u>46,410</u>	<u>47,401</u>	<u>47,066</u>	<u>52,637</u>	<u>47,829</u>	<u>49,715</u>	<u>50,124</u>	<u>50,549</u>	<u>50,991</u>
Other Common Services									
Postage & courier	10,000	8,198	10,000	7,048	9,000	9,000	9,000	9,000	9,000
Telephone	14,000	16,193	14,000	16,302	16,500	16,500	16,500	16,500	16,500
Advertising & Communications	5,000	2,683	5,000	3,930	4,500	4,500	4,500	4,500	4,500
Contract Services	7,500	8,042	8,000	5,863	8,000	8,000	8,000	8,000	8,000
Training & Education	5,500	2,204	6,000	6,123	6,000	6,500	6,500	6,500	6,500
Liability insurance	13,250	19,704	13,500	20,000	20,000	20,500	21,000	21,500	22,000
less MIABC rebate		-8,040		-5,299	-5,000	-5,000	-5,000	-5,000	-5,000
Memberships	5,000	8,289	5,000	6,891	5,000	5,000	5,000	5,000	5,000

General Government

	2014	2014	2015	2015	2016	2017	2018	2019	2020
	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>
Machine Rental & Service	5,000	5,632	5,000	6,905	5,000	5,000	5,000	5,000	5,000
Licence Fees	1,000	318	1,000	317	1,000	1,000	1,000	1,000	1,000
Bank Charges	4,750	5,222	4,750	5,595	6,000	6,000	6,000	6,000	6,000
Vehicle operation	2,250	2,564	2,500	3,413	2,500	2,500	2,500	2,500	2,500
Printing	4,000	2,263	4,000	3,263	4,000	4,000	4,000	4,000	4,000
Subscriptions/Publications	1,000	159	1,000	877	1,000	1,000	1,000	1,000	1,000
Stationery & Office Supplies	13,500	13,331	14,000	11,763	12,000	12,000	12,000	12,000	12,000
Contingencies	10,000	3,000	10,000	1,000	10,000	10,000	10,000	10,000	10,000
	<u>101,750</u>	<u>89,762</u>	<u>103,750</u>	<u>93,991</u>	<u>105,500</u>	<u>106,500</u>	<u>107,000</u>	<u>107,500</u>	<u>108,000</u>

Regional Initiative to Address Homelessness

Contribution to non-capital portion of affordable housing project in Comox
 Contribution to Regional Projects to address the problem

	33,350 <i>in lieu of 2015 contribution to affordable hsg reserve</i>				
	<u>30,000</u>	<u>30,000</u>	<u>30,000</u>	<u>30,000</u>	<u>30,000</u>

Bylaw Enforcement

Cost of Salaries and Benefits	71,530	70,992	72,554	73,373	74,005	75,485	76,995	78,535	80,106
Advertising	500		500		500	500	500	500	500
Training & Education	1,500		1,500		1,500	1,500	1,500	1,500	1,500
RD Pesticide Awareness Program	3,000	3,027	3,000	3,000	3,000	3,000	3,000	3,000	3,000
Printing	500		500		500	500	500	500	500
Vehicle operation	1,000	900	1,000	900	1,000	1,000	1,000	1,000	1,000
Materials & Supplies	1,000	90	1,000	254	1,000	1,000	1,000	1,000	1,000
Other	2,000		2,000	21	2,000	2,000	2,000	2,000	2,000
	<u>81,030</u>	<u>75,009</u>	<u>82,054</u>	<u>77,548</u>	<u>83,505</u>	<u>84,985</u>	<u>86,495</u>	<u>88,035</u>	<u>89,606</u>

Less: Cost allocations other Depts.

	-201,500	-198,710	-211,500	-212,201	-221,500	-231,500	-241,500	-251,500	-261,500
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Total General Administrative

	<u>1,213,446</u>	<u>1,198,830</u>	<u>1,232,183</u>	<u>1,142,196</u>	<u>1,359,817</u>	<u>1,288,037</u>	<u>1,294,053</u>	<u>1,310,312</u>	<u>1,327,024</u>
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General Elections

Salaries, Wages & Benefits	8,000	7,240					9,000		
Advertising	5,000	3,400					5,000		
Contract Services	4,000	7,685					4,000		
Mun Equip Recovery		668							
Printing	2,000	1,252					2,000		
Material & Supplies	3,000	2,355					3,000		
Stationery & Office Supplies									

General Government	2014 <u>Budget</u>	2014 <u>Actual</u>	2015 <u>Budget</u>	2015 <u>Actual</u>	2016 <u>Budget</u>	2017 <u>Budget</u>	2018 <u>Budget</u>	2019 <u>Budget</u>	2020 <u>Budget</u>
General Elections	22,000	22,600	0	0	0	0	23,000	0	0
Public Hearings									
Advertising	2,000		2,000		2,000	2,000	2,000	2,000	2,000
Development Permits	300		300		300	300	300	300	300
Board of Variance	450		450		450	450	450	450	450
Total Other General Government	<u>24,750</u>	<u>22,600</u>	<u>2,750</u>	<u>0</u>	<u>2,750</u>	<u>2,750</u>	<u>25,750</u>	<u>2,750</u>	<u>2,750</u>
TOTAL GENERAL GOVERNMENT	<u>1,441,453</u>	<u>1,407,071</u>	<u>1,441,190</u>	<u>1,333,736</u>	<u>1,568,529</u>	<u>1,499,508</u>	<u>1,531,338</u>	<u>1,527,468</u>	<u>1,547,108</u>

PROPOSED INCREASES TO CORE SERVICE:

None this year

Totals \$0

Housing grants use taxation previously put in a Reserve in Fiscal Services, so not an increase to Core Services

POLICE PROTECTION

	2014 <u>Budget</u>	2014 <u>Actual</u>	2015 <u>Budget</u>	2015 <u>Actual</u>	2016 <u>Budget</u>	2017 <u>Budget</u>	2018 <u>Budget</u>	2019 <u>Budget</u>	2020 <u>Budget</u>
RCMP Contract									
Civilian Support Staff	285,076	235,043	244,445	228,672	230,000	234,600	239,292	244,078	248,960
Regular Force	1,334,000 <i>11.6 RCMP</i> <i>@\$115,000</i>	1,189,233 <i>11.1 RCMP</i> <i>@\$110,835</i>	1,324,720 <i>11.6 RCMP</i> <i>@\$114,200</i>	1,060,843 <i>10.85 RCMP</i> <i>@\$114,226</i>	1,357,200 <i>11.6 RCMP</i> <i>@\$117,000</i>	1,383,880 <i>11.6 RCMP</i> <i>@\$119,300</i>	1,403,600 <i>11.6 RCMP</i> <i>@\$121,000</i>	1,426,800 <i>11.6 RCMP</i> <i>@\$123,000</i>	1,450,000 <i>11.6 RCMP</i> <i>@\$125,000</i>
Prior Year Adjustment		-121,112		-101,776					
RCMP Overtime	40,020	31,961	39,000	32,646	40,716	41,516	42,108	50,600	50,600
Accommodation	67,000	77,252	81,000	80,441	83,000	85,000	87,000	89,000	91,000
	<u>1,726,096</u>	<u>1,412,377</u>	<u>1,689,165</u>	<u>1,300,826</u>	<u>1,710,916</u>	<u>1,744,996</u>	<u>1,772,000</u>	<u>1,810,478</u>	<u>1,840,560</u>
City of Courtenay									
Guards & Matrons	35,000	28,650	32,000	30,240	33,000	34,000	35,000	36,000	37,000
LAN Administrator	12,900	3,444	12,000		14,500	15,000	15,500	16,000	16,500
	<u>47,900</u>	<u>32,094</u>	<u>44,000</u>	<u>30,240</u>	<u>47,500</u>	<u>49,000</u>	<u>50,500</u>	<u>52,000</u>	<u>53,500</u>
Administration									
Contributions to Capital (for RCMP)		620		2,965					
Auxillary Police (paid to RCMP)	4,600	4,600	4,700	4,700	4,800	4,900	5,000	5,100	5,200
Crime Prevention (paid to RCMP)	1,100	1,100	1,150	1,150	1,200	1,250	1,300	1,350	1,400
Citizens on Patrol Soc (COPS)	4,400	4,400	4,500	4,500	4,600	4,700	4,800	4,900	5,000
Security Patrols	10,000	9,916	10,500	8,143	11,000	11,500	12,000	12,500	13,000
	<u>20,100</u>	<u>20,636</u>	<u>20,850</u>	<u>21,458</u>	<u>21,600</u>	<u>22,350</u>	<u>23,100</u>	<u>23,850</u>	<u>24,600</u>
TOTAL POLICE PROTECTION	<u><u>1,794,096</u></u>	<u><u>1,465,107</u></u>	<u><u>1,754,015</u></u>	<u><u>1,352,524</u></u>	<u><u>1,780,016</u></u>	<u><u>1,816,346</u></u>	<u><u>1,845,600</u></u>	<u><u>1,886,328</u></u>	<u><u>1,918,660</u></u>

PROPOSED INCREASES TO CORE SERVICE

None this year

Totals \$0

unspent 401,491 recommending \$250,000 to Pub Safety Rsv in 2016

FIRE DEPARTMENT	2014 <u>Budget</u>	2014 <u>Actual</u>	2015 <u>Budget</u>	2015 <u>Actual</u>	2016 <u>Budget</u>	2017 <u>Budget</u>	2018 <u>Budget</u>	2019 <u>Budget</u>	2020 <u>Budget</u>
Salaries & Benefits	586,142	557,130	627,566	579,207	656,141	668,123	680,336	692,782	704,967
Total Fire Department	5.6 FTE	5.6 FTE	6.1 FTE	6.1 FTE	6.6 FTE	6.6 FTE	6.6 FTE	6.6 FTE	6.6 FTE
Fire Administration									
Travel & Conventions	3,100	3,957	3,100	3,172	3,100	3,100	3,100	3,100	3,100
Delivery & Postage	1,000	364	1,000	288	1,000	1,000	1,000	1,000	1,000
Telephone	3,500	5,236	3,500	5,888	4,500	4,500	4,500	4,500	4,500
Liability Insurance	13,500	10,704	13,750	11,493	10,714	10,964	11,114	11,264	11,414
Memberships	1,000	1,126	1,000	1,675	1,000	1,000	1,000	1,000	1,000
Machine Rental & Service	1,000	1,704	1,000	1,322	1,000	1,000	1,000	1,000	1,000
Computer Leases & licences	1,000	2,206	1,000	3,275	1,000	1,000	1,000	1,000	1,000
Leases & Licences	1,100		1,100		1,100	1,100	1,100	1,100	1,100
Administrative Recoveries	15,500	15,500	15,500	15,500	15,500	15,500	15,500	15,500	15,500
Stationery & Office Supplies	1,500	2,017	1,500	4,409	2,500	2,500	2,500	2,500	2,500
Uniform	7,000	9,733	7,000	8,051	7,000	7,000	7,000	7,000	7,000
	49,200	52,547	49,450	55,073	48,414	48,664	48,814	48,964	49,114
Paid On Call Firefighters									
Training pay	40,000	59,425	40,000	73,388	40,000	40,000	40,000	40,000	40,000
Response Pay	32,000	30,864	32,000	40,445	32,000	32,000	32,000	32,000	32,000
Standby Pay	9,000	7,412	9,000	8,309	9,000	9,000	9,000	9,000	9,000
Rate increases since 2000	55,000	5,943	62,600	5,611	68,000	76,200	82,000	90,600	90,600
POC Incentives (meals, bonus, gifts)	11,500		11,500		11,500	11,500	11,500	11,500	11,500
Allowance for vacancies / new members									
Training, response & standby pay	147,500	103,644	155,100	127,753	160,500	168,700	174,500	183,100	183,100
Employer Contributions	25,000	21,479	27,000	21,654	27,000	27,000	27,000	27,000	27,000
	172,500	125,123	182,100	149,407	187,500	195,700	201,500	210,100	210,100
Prevention & Investigations									
Contract services									
Training & Education	2,500	4,480	2,500	1,850	2,500	2,500	2,500	2,500	2,500
Material & Supplies	3,000	2,643	3,000	2,270	3,000	3,000	3,000	3,000	3,000
	5,500	7,123	5,500	4,120	5,500	5,500	5,500	5,500	5,500
Fire Department Operations									
Material & Supplies	23,000	288	23,000	32	23,000	23,000	23,000	23,000	23,000
Water Supply	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000
	29,000	6,288	29,000	6,032	29,000	29,000	29,000	29,000	29,000

FIRE DEPARTMENT

	2014 <u>Budget</u>	2014 <u>Actual</u>	2015 <u>Budget</u>	2015 <u>Actual</u>	2016 <u>Budget</u>	2017 <u>Budget</u>	2018 <u>Budget</u>	2019 <u>Budget</u>	2020 <u>Budget</u>
Rescue 36									
Material & Supplies	15,600	15,558	16,100	16,455	16,600	17,100	17,600	18,100	18,600
Training									
Training & Education (Registration)	26,000	15,955	26,000	15,813	26,000	26,000	26,000	26,000	26,000
Material & Supplies	8,500	11,433	8,500	20,809	8,500	8,500	8,500	8,500	8,500
	34,500	27,388	34,500	36,622	34,500	34,500	34,500	34,500	34,500
Training Wages Recovered		34,043		55,307					
Facilities & Equipment									
Fire Station & Building Operation									
Wages & Employer Contributions	4,000		4,000		4,000	4,000	4,000	4,000	4,000
Cable Communications	1,350	1,554	1,350	1,346	1,350	1,350	1,350	1,350	1,350
Contract Svcs	500	432	500	5,871	500	500	500	500	500
Insurance	5,200	7,049	5,200	7,524	5,200	5,200	5,200	5,200	5,200
Garbage bin rental & pickup	500	734	500	740	500	500	500	500	500
Light & Power	9,500	13,404	9,500	13,837	9,500	9,500	9,500	9,500	9,500
Materials & Supplies	5,000	8,538	6,000	32,454	6,000	6,000	6,000	6,000	6,000
Janitor & Maint. Services	1,000	1,000	1,000		1,000	1,000	1,000	1,000	1,000
Janitor Supplies	2,000	1,991	2,000	2,859	2,000	2,000	2,000	2,000	2,000
Water & Sewer for firehall		1,476		1,521					
	29,050	36,178	30,050	66,152	30,050	30,050	30,050	30,050	30,050
Equipment Maintenance & Replacement									
Purchased Repair & Service	3,000	20,871	3,000	31,687	3,000	3,000	3,000	3,000	3,000
Foam & Hose Replacement	5,000	22,498	5,000	51,270	5,000	5,000	5,000	5,000	5,000
Maintenance of Turnout Gear	19,000		19,000		19,000	19,000	19,000	19,000	19,000
Material & Supplies	3,000		3,000		3,000	3,000	3,000	3,000	3,000
Pager & Radio Purchases	6,000	3,951	6,000	5,003	6,000	6,000	6,000	6,000	6,000
	36,000	47,320	36,000	87,960	36,000	36,000	36,000	36,000	36,000
Vehicle Pool									
Licence & Insurance	9,000	9,556	9,000	8,732	9,000	9,000	9,000	9,000	9,000
Purchased Maintenance	9,000	7,980	9,000	14,474	9,000	9,000	9,000	9,000	9,000
Vehicle Leases - Donated	5,500	6,000	5,500	6,094	5,500	5,500	5,500	5,500	5,500

FIRE DEPARTMENT

	2014 <u>Budget</u>	2014 <u>Actual</u>	2015 <u>Budget</u>	2015 <u>Actual</u>	2016 <u>Budget</u>	2017 <u>Budget</u>	2018 <u>Budget</u>	2019 <u>Budget</u>	2020 <u>Budget</u>
Parts	5,000	2,365	5,000	1,627	5,000	5,000	5,000	5,000	5,000
Gasoline & Diesel	10,500	10,627	10,500	7,795	10,500	10,500	10,500	10,500	10,500
	<u>39,000</u>	<u>36,528</u>	<u>39,000</u>	<u>38,722</u>	<u>39,000</u>	<u>39,000</u>	<u>39,000</u>	<u>39,000</u>	<u>39,000</u>
Total Services & Materials	<u>410,350</u>	<u>388,096</u>	<u>421,700</u>	<u>515,850</u>	<u>426,564</u>	<u>435,514</u>	<u>441,964</u>	<u>451,214</u>	<u>451,864</u>
TOTAL FIRE DEPARTMENT	<u><u>996,492</u></u>	<u><u>945,226</u></u>	<u><u>1,049,266</u></u>	<u><u>1,095,057</u></u>	<u><u>1,082,705</u></u>	<u><u>1,103,637</u></u>	<u><u>1,122,300</u></u>	<u><u>1,143,996</u></u>	<u><u>1,156,831</u></u>

PROPOSED INCREASES TO CORE SERVICE:

Increased Casual VFF hours	10,000	10,200	10,404	10,612	10,824
Increased Work Exp / Summer Student hours	10,000	10,200	10,404	10,612	10,824
Totals \$104,080					

Other Protection

	2014 <u>Budget</u>	2014 <u>Actual</u>	2015 <u>Budget</u>	2015 <u>Actual</u>	2016 <u>Budget</u>	2017 <u>Budget</u>	2018 <u>Budget</u>	2019 <u>Budget</u>	2020 <u>Budget</u>
<u>EMERGENCY MEASURES:</u>									
Comox Valley Emergency Program	19,508	19,754	19,898	24,028	26,000	30,500	31,500	32,000	32,000
Emergency Planning Supplies	2,500	646	2,500	152	2,500	2,500	2,500	2,500	2,500
TOTAL EMERGENCY MEASURES	22,008	20,400	22,398	24,180	28,500	33,000	34,000	34,500	34,500
<u>BUILDING INSPECTION:</u>									
Salaries & Benefits	107,911	103,420	106,581	97,750	110,376	112,584	114,835	117,132	119,474
	1.30 FTE	1.30 FTE	1.2 FTE	1.2 FTE	1.2 FTE	1.2 FTE	1.2 FTE	1.2 FTE	1.2 FTE
Services & Materials Budget									
Travel & Conventions	1,500	1,594	1,700	1,734	1,700	1,700	1,700	1,700	1,700
Travel - Business	200								
Telephone	300	584	600	707	720	720	720	720	720
Contract Services					3,000	maintain Bldg Permit database			
Training & Education	1,000	605	1,000	662	1,000	1,000	1,000	1,000	1,000
Memberships	950	960	1,000	480	500	500	500	500	500
Vehicle Operating Costs	2,000	2,833	2,000	4,484	2,400	2,400	2,400	2,400	2,400
Printing	300		300	0	300	300	300	300	300
Publications/subscriptions (incl LTSA)	300	571	1,300	1,325	1,500	1,500	1,500	1,500	1,500
Stationery & Office Supplies	1,000	570	1,000	1,277	1,000	1,000	1,000	1,000	1,000
Sundry	200	1,224	200	247	200	200	200	200	200
Total Services & Materials	7,750	8,941	9,100	10,916	12,320	9,320	9,320	9,320	9,320
TOTAL BUILDING INSPECTION	115,661	112,361	115,681	108,666	122,696	121,904	124,155	126,452	128,794
<u>ANIMAL CONTROL:</u>									
Patrol and Impounding									
Animal Control	4,000		4,000		4,000	4,000	4,000	4,000	4,000
SPCA Contract	6,216	6,216	6,216	6,216	6,216	6,316	6,416	6,516	6,616
Dog Tags	370	305	370	349	370	370	370	370	370
TOTAL ANIMAL CONTROL	10,586	6,521	10,586	6,565	10,586	10,686	10,786	10,886	10,986
TOTAL OTHER PROTECTION	148,255	139,282	148,665	139,411	161,782	165,590	168,941	171,838	174,280

PROPOSED INCREASES TO CORE SERVICE:

None this year

Totals \$0

Public Works Department

	2014 Budget	2014 Actual	2015 Budget	2015 Actual	2016 Budget	2017 Budget	2018 Budget	2019 Budget	2020 Budget
Personnel Budget	13.90 FTE	13.90 FTE	13.90 FTE	13.90 FTE	13.90 FTE	14.40 FTE	14.90 FTE	14.90 FTE	14.90 FTE
Cost of Salaries, Wages & Benefits	1,234,912	0	1,253,665		1,325,843	1,393,937	1,421,815	1,450,252	1,479,257
Standby (306 hr Fman & 728 hr Crew)			33,278		33,944	34,623	35,315	36,021	36,741
Overtime	12,500		12,500		12,500	12,500	12,500	12,500	12,500
Total Personnel Budget	1,247,412	752,566	1,299,443		1,372,287	1,441,060	1,469,630	1,498,773	1,528,498
Less Crew Charge-outs to Water & Sewer	-204,000		-209,000		-240,000	-250,000	-260,000	-270,000	-280,000
Less Crew Charge-outs for Capital Project	-90,000		-81,000		-70,000	-65,000	-60,000	-55,000	-50,000
Less Fleet Operations charge-out	-74,157		-79,797		-82,635	-84,288	-85,973	-87,693	-89,447
Less Vacancy (labourer position being filled)			-15,000						
Net Public Works Personnel Budget	879,255	752,566	914,646	831,187	979,652	1,041,772	1,063,657	1,086,080	1,109,051

Services and Materials Budget

Administration

Travel & Conventions	3,000	4,041	3,000	2,873	3,000	3,000	3,000	3,000	3,000
Telephone	7,600	9,241	7,600	9,434	9,600	9,600	9,600	9,600	9,600
Contract services		455		624					
Hearing Tests/Drivers' Medical	300		300		300	300	300	300	300
Training & Education	22,000	17,882	22,000	10,247	20,000	20,000	20,000	20,000	20,000
Liability Insurance (25% of MIA)	28,500	25,092	28,500	24,483	25,000	25,500	25,500	25,500	25,500
Memberships	2,300	1,183	2,300	2,100	2,300	2,300	2,300	2,300	2,300
Radio Licences	1,200	1,757	1,200	1,342	1,350	1,350	1,350	1,350	1,350
Administrative Recoveries				5,000					
Publications/subscriptions	100	109	100	114	100	100	100	100	100
Stationery & Office Supplies	2,500	1,979	2,500	2,459	2,300	2,300	2,300	2,300	2,300
	67,500	61,739	67,500	58,676	63,950	64,450	64,450	64,450	64,450

Mapping/GIS

Contract Services	12,000	12,849	13,000	13,998	13,000	13,000	13,000	13,000	13,000
Equipment Lease	2,500	1,480	1,500		1,500	1,500	1,500	1,500	1,500
License Fees	3,000	2,889	3,000	2,889	3,000	3,000	3,000	3,000	3,000
Materials & Supplies	250	373	250	170	250	250	250	250	250
	17,750	17,591	17,750	17,057	17,750	17,750	17,750	17,750	17,750

Workshop & Yard Operation

Cable communication	1,300	1,486	1,300	1,702	1,750	1,750	1,750	1,750	1,750
Contract Services	1,500	3,195	1,500	17,410	1,500	1,500	1,500	1,500	1,500
Insurance	2,000	1,977	2,000	3,002	3,000	3,000	3,000	3,000	3,000
Janitor Service	1,750	1,582	1,750	2,785	4,900	4,900	4,900	4,900	4,900

Public Works Department

	2014 <u>Budget</u>	2014 <u>Actual</u>	2015 <u>Budget</u>	2015 <u>Actual</u>	2016 <u>Budget</u>	2017 <u>Budget</u>	2018 <u>Budget</u>	2019 <u>Budget</u>	2020 <u>Budget</u>
Equipment Rental	1,000	2,306	1,000	704	1,000	1,000	1,000	1,000	1,000
Workshop & Yard Operation (continued)									
Garbage Bin Rental & Service	1,200	989	1,200	1,115	1,200	1,200	1,200	1,200	1,200
Hydro	8,500	17,346	9,000	30,467	25,000	25,500	26,000	26,500	27,000
Fuel (Nat Gas)	8,500	3,189	8,750						
Cost of offsetting nat gas use	500								
Materials & Supplies	9,000	14,991	9,500	28,646	9,500	9,500	9,500	9,500	9,500
Janitor Supplies	2,000	1,908	2,000	2,368	2,000	2,000	2,000	2,000	2,000
Workshop Sewer & Water	750	1,928	800	1,228	850	900	900	900	900
Workshop Other		42		42					
	<u>38,000</u>	<u>50,939</u>	<u>38,800</u>	<u>89,469</u>	<u>50,700</u>	<u>51,250</u>	<u>51,750</u>	<u>52,250</u>	<u>52,750</u>
Land Survey									
Surveyor	2,000	0	2,000		2,000	2,000	2,000	2,000	2,000
Materials & Supplies	600	496	600	1,288	600	600	600	600	600
	<u>2,600</u>	<u>496</u>	<u>2,600</u>	<u>1,288</u>	<u>2,600</u>	<u>2,600</u>	<u>2,600</u>	<u>2,600</u>	<u>2,600</u>
Shop Supplies									
Purchased Repair									
Materials & Supplies	1,500	1,066	1,500	1,337	1,500	1,500	1,500	1,500	1,500
Shop	1,500	2,170	1,500	2,722	1,500	1,500	1,500	1,500	1,500
Safety Review & Equipment	8,000	9,421	8,000	11,420	10,000	10,000	10,000	10,000	10,000
	<u>11,000</u>	<u>12,657</u>	<u>11,000</u>	<u>15,479</u>	<u>13,000</u>	<u>13,000</u>	<u>13,000</u>	<u>13,000</u>	<u>13,000</u>
	<u>136,850</u>	<u>143,422</u>	<u>137,650</u>	<u>181,969</u>	<u>148,000</u>	<u>149,050</u>	<u>149,550</u>	<u>150,050</u>	<u>150,550</u>
Engineering Studies for Future Capital Projects and Development Standards									
Water Balance Model Annual Dues	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Costs to host regular CAVI meetings thro	5,000	4,000		4,000	4,000				
Orthophotos & Lidar	0	0	0	16,586			30,000		
Servicing Study - Anderton Corridor (N. of	0	0	0	0	80,000				
Traffic Study (update 2011 study)									60,000
Other studies	16,000	1,183	10,000	750	10,000	10,000	10,000	10,000	10,000
	<u>22,000</u>	<u>6,183</u>	<u>11,000</u>	<u>22,336</u>	<u>95,000</u>	<u>11,000</u>	<u>41,000</u>	<u>11,000</u>	<u>71,000</u>
Road Transport									
Street Maintenance									
Contract Repair (patching)	140,000	141,805	140,000	33,086	140,000	140,000	140,000	140,000	140,000
Equipment Rentals	500		500		500	500	500	500	500
Materials & Supplies	15,000	4,113	15,000	116,151	15,000	15,000	15,000	15,000	15,000
	<u>155,500</u>	<u>145,918</u>	<u>155,500</u>	<u>149,237</u>	<u>155,500</u>	<u>155,500</u>	<u>155,500</u>	<u>155,500</u>	<u>155,500</u>

Public Works Department

	2014 <u>Budget</u>	2014 <u>Actual</u>	2015 <u>Budget</u>	2015 <u>Actual</u>	2016 <u>Budget</u>	2017 <u>Budget</u>	2018 <u>Budget</u>	2019 <u>Budget</u>	2020 <u>Budget</u>
Sidewalk Maintenance									
Contract Services	11,000	3,204	12,000	3,840	13,000	14,000	15,000	16,000	17,000
Equipment Rentals									
Materials & Supplies	9,500	5,332	10,000	4,291	10,500	11,000	11,500	12,000	12,500
	<u>20,500</u>	<u>8,536</u>	<u>22,000</u>	<u>8,131</u>	<u>23,500</u>	<u>25,000</u>	<u>26,500</u>	<u>28,000</u>	<u>29,500</u>
Drain Maintenance									
Contract Services	4,500	14,844	4,500	4,592	4,500	4,500	4,500	4,500	4,500
Materials & Supplies	23,000	10,369	23,000	22,922	23,000	23,000	23,000	23,000	23,000
	<u>27,500</u>	<u>25,213</u>	<u>27,500</u>	<u>27,514</u>	<u>27,500</u>	<u>27,500</u>	<u>27,500</u>	<u>27,500</u>	<u>27,500</u>
Beckton Pond Maintenance									
Contract Services	4,500	0	4,500	0	4,500	4,500	4,500	4,500	4,500
Materials & Supplies									
	<u>4,500</u>	<u>0</u>	<u>4,500</u>	<u>0</u>	<u>4,500</u>	<u>4,500</u>	<u>4,500</u>	<u>4,500</u>	<u>4,500</u>
Snow & Ice Removal									
Contract Services	22,000	9,516	22,000	4,567	22,000	40,000	22,000	40,000	22,000
Equipment Rentals	1,000		1,000		1,000	1,000	1,000	1,000	1,000
Materials & Supplies	28,500	15,760	24,000	18,105	18,500	28,500	18,500	28,500	18,500
	<u>51,500</u>	<u>25,276</u>	<u>47,000</u>	<u>22,672</u>	<u>41,500</u>	<u>69,500</u>	<u>41,500</u>	<u>69,500</u>	<u>41,500</u>
	<u>259,500</u>	<u>204,943</u>	<u>256,500</u>	<u>207,554</u>	<u>252,500</u>	<u>282,000</u>	<u>255,500</u>	<u>285,000</u>	<u>258,500</u>
Street Lighting									
Purchased Maintenance	13,500	13,571	5,000	8,275	12,000	12,000	12,000	12,000	12,000
Hydro	171,461	169,526	180,000	165,202	182,000	187,000	192,000	196,000	200,000
Materials & Supplies	1,000	1,433	1,000		1,000	1,000	1,000	1,000	1,000
	<u>185,961</u>	<u>184,530</u>	<u>186,000</u>	<u>173,477</u>	<u>195,000</u>	<u>200,000</u>	<u>205,000</u>	<u>209,000</u>	<u>213,000</u>
Traffic Signs									
Materials & Supplies	23,500	18,706	24,000	23,926	24,500	25,000	25,500	26,000	26,500
	<u>23,500</u>	<u>18,706</u>	<u>24,000</u>	<u>23,926</u>	<u>24,500</u>	<u>25,000</u>	<u>25,500</u>	<u>26,000</u>	<u>26,500</u>
Traffic Lane Marking									
Contract Line Painting	25,000	29,560	25,000	27,262	25,000	25,000	25,000	25,000	25,000
Contract Thermoplastic Marking					11,000	11,000	11,000	11,000	11,000
Materials & Supplies	6,000	6,585	6,000	7,745	7,500	7,500	7,500	7,500	7,500
	<u>31,000</u>	<u>36,145</u>	<u>31,000</u>	<u>35,007</u>	<u>43,500</u>	<u>43,500</u>	<u>43,500</u>	<u>43,500</u>	<u>43,500</u>
Traffic Lights									
Purchased Maintenance	12,250	7,491	12,500	9,027	12,750	13,000	13,250	13,500	13,750
Hydro	1,527	1,500	1,634	1,600	1,716	1,802	1,874	1,949	2,027
	<u>13,777</u>	<u>8,991</u>	<u>14,134</u>	<u>10,627</u>	<u>14,466</u>	<u>14,802</u>	<u>15,124</u>	<u>15,449</u>	<u>15,777</u>

Public Works Department

	2014 <u>Budget</u>	2014 <u>Actual</u>	2015 <u>Budget</u>	2015 <u>Actual</u>	2016 <u>Budget</u>	2017 <u>Budget</u>	2018 <u>Budget</u>	2019 <u>Budget</u>	2020 <u>Budget</u>
Vandalism									
Contract services		188							
Materials & Supplies		22							
Total Traffic Services	<u>68,277</u>	<u>64,030</u>	<u>69,134</u>	<u>69,560</u>	<u>82,466</u>	<u>83,302</u>	<u>84,124</u>	<u>84,949</u>	<u>85,777</u>
Municipal Equipment Rental	<u>80,000</u>	<u>88,423</u>	<u>80,000</u>	<u>91,132</u>	<u>80,000</u>	<u>80,000</u>	<u>80,000</u>	<u>80,000</u>	<u>80,000</u>
Less: Eng. Recoveries from Water & Sewer	(332,798)	(374,000)	(325,000)	(416,000)	(340,000)	(350,000)	(360,000)	(370,000)	(380,000)
TOTAL PUBLIC WORKS DEPARTMENT	<u>1,299,045</u>	<u>1,070,097</u>	<u>1,329,930</u>	<u>1,161,215</u>	<u>1,492,618</u>	<u>1,497,124</u>	<u>1,518,831</u>	<u>1,536,079</u>	<u>1,587,878</u>

INCREASES TO CORE SERVICE:

Hire engineering technician (mid 2016)					40,762	83,154	84,817	86,513	88,243
Contract Thermoplastic Marking					11,000	11,000	11,000	11,000	11,000
Orthophotos (every 3 years)							30,000		
Servicing Study - Anderton Corridor (N. of current boundary)					80,000				
Traffic Study (update 2011 study)									60,000
Totals \$608,489									

Municipal Fleet

	2014 <u>Budget</u>	2014 <u>Actual</u>	2015 <u>Budget</u>	2015 <u>Actual</u>	2016 <u>Budget</u>	2017 <u>Budget</u>	2018 <u>Budget</u>	2019 <u>Budget</u>	2020 <u>Budget</u>
Municipal Equipment Pool									
Cost of Wages & Benefits	74,157	77,383	79,797	76,721	82,635	84,288	85,973	87,693	89,447
Contract services		2,659		4,230	7,200	2016 emissions retrofit for units #15 & 69			
Licence & Insurance	30,000	25,680	31,000	25,359	27,000	28,000	29,000	30,000	31,000
Purchased Maint. & Repair	20,000	9,493	20,000	10,193	15,000	20,000	20,000	20,000	20,000
Parts (materials & supplies)	59,000	71,148	61,000	54,392	65,000	67,000	69,000	71,000	73,000
Fuel	100,000	90,112	90,000	74,264	82,000	90,000	95,000	100,000	100,000
Cost of offseting fuel use	6,000					2,000	2,000	2,000	2,000
TOTAL FLEET	<u>289,157</u>	<u>276,475</u>	<u>281,797</u>	<u>245,159</u>	<u>278,835</u>	<u>291,288</u>	<u>300,973</u>	<u>310,693</u>	<u>315,447</u>

INCREASES TO CORE SERVICE:

None this year

Totals \$0

**Garbage Collection
and Disposal**

	2014	2014	2015	2015	2016	2017	2018	2019	2020
	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>
Revenue:	\$ 24 increase		\$ 9 increase	\$ 12 increase	\$ 12 increase	\$ 3 increase	\$ 3 increase	\$ 3 increase	\$ 3 increase
Garbage Collection Fees - incl yard waste	803,250	834,156	871,200	869,998	929,250	947,850	972,000	990,975	990,975
Garbage Collection Fees - without yard	155,040	167,903	180,810	177,752	202,500	208,380	212,910	217,440	217,440
Garbage Collection Fees - Commercial	230,000	253,953	279,348	273,734	287,728	293,483	299,353	305,340	311,447
Garbage Pickup Tags	4,500	5,067	5,000	5,023	5,000	5,000	5,000	5,000	5,000
Regional District Waste Reduction Grant	0	0	0	0	0	0	0	0	0
	<u>1,192,790</u>	<u>1,261,079</u>	<u>1,336,358</u>	<u>1,326,507</u>	<u>1,424,478</u>	<u>1,454,713</u>	<u>1,489,263</u>	<u>1,518,755</u>	<u>1,524,862</u>
Expenditure:									
Garbage Collection & Disposal									
Advertising									
Tipping Fees	486,000	478,685	544,500	526,395	619,000	621,750	621,750	621,750	621,750
tonnes garbage	3,900 tonnes	3,862 tonnes	3,900 tonnes	3,905 tonnes	4000 tonnes	4000 tonnes	4000 tonnes	4000 tonnes	4000 tonnes
RD Fee / tonne	at \$105 / tonne	ave \$105 / tonne	at \$120 / tonne	at \$120 / tonne	at \$130 / tonne	at \$130 / tonne	at \$130 / tonne	at \$130 / tonne	at \$130 / tonne
tonnes organics	200 tonnes	125 tonnes	200 tonnes	150 tonnes	300 tonnes	350 tonnes	350 tonnes	350 tonnes	350 tonnes
tonnes yard waste	1500 tonnes	1479 tonnes	1500 tonnes	1281 tonnes	1500 tonnes	1500 tonnes	1500 tonnes	1500 tonnes	1500 tonnes
RD Fee / tonne	at \$45 / tonne	at \$45 / tonne	at \$45 / tonne	at \$45 / tonne	at \$50 / tonne	at \$55 / tonne	at \$55 / tonne	at \$55 / tonne	at \$55 / tonne
Collection Contract - Garbage	335,134	324,690	337,678	329,243	347,808	358,242	368,989	380,059	391,461
Collection Contract - Res Recycling	109,925	107,345	111,639	108,075	114,988	118,438	121,991	125,651	129,421
Collection Contract - Res Yard Waste	210,765	205,048	213,250	205,617	219,648	226,237	233,024	240,015	247,215
Collection Contract - Res Organics	63,400	61,949	64,427	62,121	66,360	68,351	70,402	72,514	74,689
Cost of offsetting fuel use	1,200					300	600	900	900
Printing	0	1,138	1,900		0	2,000	2,000	2,000	2,000
	<u>1,206,424</u>	<u>1,178,855</u>	<u>1,273,394</u>	<u>1,231,451</u>	<u>1,367,804</u>	<u>1,395,318</u>	<u>1,418,756</u>	<u>1,442,889</u>	<u>1,467,436</u>
Garbage Run - Parks & Boulevards									
Wages & Benefits	50,000	54,084	55,000	58,275	56,100	57,222	58,366	59,533	60,724
Equipment Rentals									
Municipal Equipment Rental	7,535	7,823	8,000	8,643	7,800	7,800	7,900	7,900	7,900
	<u>57,535</u>	<u>61,907</u>	<u>63,000</u>	<u>66,918</u>	<u>63,900</u>	<u>65,022</u>	<u>66,266</u>	<u>67,433</u>	<u>68,624</u>
Total Expenditure	<u>1,263,959</u>	<u>1,240,762</u>	<u>1,336,394</u>	<u>1,298,369</u>	<u>1,431,704</u>	<u>1,460,340</u>	<u>1,485,022</u>	<u>1,510,322</u>	<u>1,536,060</u>
Net Revenue (Expenditure)	<u>-71,169</u>	<u>20,317</u>	<u>-36</u>	<u>28,138</u>	<u>-7,226</u>	<u>-5,627</u>	<u>4,241</u>	<u>8,433</u>	<u>-11,198</u>

Net Expenditure over next five years: -11,377

Planning Services

	2014 <u>Budget</u>	2014 <u>Actual</u>	2015 <u>Budget</u>	2015 <u>Actual</u>	2016 <u>Budget</u>	2017 <u>Budget</u>	2018 <u>Budget</u>	2019 <u>Budget</u>	2020 <u>Budget</u>
Personnel Budget									
Cost of Salaries and Benefits	340,276 <i>3.6 FTE</i>	332,163 <i>3.6 FTE</i>	329,048 <i>3.3 FTE</i>	324,948 <i>3.3 FTE</i>	331,398 <i>3.0 FTE</i>	337,966 <i>3.0 FTE</i>	344,666 <i>3.0 FTE</i>	351,500 <i>3.0 FTE</i>	358,471 <i>3.0 FTE</i>
Services & Materials Budget									
Travel & Conventions	3,600	3,442	3,900	2,030	3,900	3,900	3,900	3,900	3,900
Travel-TOC Business	300	40	0		0	0	0	0	0
Courier & Postage	1,000	106	250	89	250	250	250	250	250
Advertising	7,000	12,697	7,000	8,115	7,000	7,000	7,000	7,000	7,000
Contract Services	6,000	1,977	6,000	139	6,000	6,000	6,000	6,000	6,000
Training & Education	2,000	1,586	2,000	1,972	2,000	2,000	2,000	2,000	2,000
Memberships	1,100	1,255	1,200	1,176	1,200	1,200	1,200	1,200	1,200
Publications & Subscriptions	300	85	1,300	1,655	1,800	1,800	1,800	1,800	1,800
Stationery & Office Supplies	500	571	500	309	500	500	500	500	500
Other		70		104					
	<u>21,800</u>	<u>21,829</u>	<u>22,150</u>	<u>15,589</u>	<u>22,650</u>	<u>22,650</u>	<u>22,650</u>	<u>22,650</u>	<u>22,650</u>
Planning Studies									
NE Comox Storm Drainage Study	6,415	4,058	5,000	5,676	5,000	finish review & develop implementation plan			
Funding expanded study area	20,000		20,000		20,000				
Subdivision Bylaw Review	80,000		100,000	56,911	43,000				
Review Storm Drain capacity for OCP planned infill development									
Residential sound attenuation requirements fo	5,000	5,900							
DCC Review	25,000	4,725	20,275	16,839	0				
Sediment/Erosion Control bylaw			7,000		4,600				
Storm Water Mgmt bylaw			15,000	4,900	15,000				
Review Storm Water Plans in Brooklyn Creek watershed					20,000				
Tree Protection Bylaw Review						10,000			
Zoning, Parking and screening update (OCP Implementation continued)							10,000		
Flood Plain Bylaw								20,000	
Other studies to be determined									20,000
	<u>136,415</u>	<u>14,683</u>	<u>167,275</u>	<u>84,326</u>	<u>107,600</u>	<u>10,000</u>	<u>10,000</u>	<u>20,000</u>	<u>20,000</u>
Total Services & Materials	<u>158,215</u>	<u>36,512</u>	<u>189,425</u>	<u>99,915</u>	<u>130,250</u>	<u>32,650</u>	<u>32,650</u>	<u>42,650</u>	<u>42,650</u>
TOTAL PLANNING	<u>498,491</u>	<u>368,675</u>	<u>518,473</u>	<u>424,863</u>	<u>461,648</u>	<u>370,616</u>	<u>377,316</u>	<u>394,150</u>	<u>401,121</u>

PROPOSED INCREASES TO CORE SERVICE:

Totals \$0

**Downtown Business
Improvement Area**

	2014	2014	2015	2015	2016	2017	2018	2019	2020
	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>
Revitalization & Beautification Committee									
BIA Levy paid to BIA Assn	72,900	72,900	72,900	72,900	72,900	72,900	72,900	72,900	Expires 2019
Committee Expenses									
TOTAL BIA Expenditure	<u>72,900</u>	<u>72,900</u>	<u>72,900</u>	<u>72,900</u>	<u>72,900</u>	<u>72,900</u>	<u>72,900</u>	<u>72,900</u>	<u>0</u>

NO INCREASES TO CORE SERVICE

None this year

Totals \$0

**Recreation Department
Operating & Capital Plan**

	2014	2014	2015	2015	2016	2017	2018	2019	2020
	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>
<u>RECREATION REVENUE:</u>									
Programs - Senior	12,500	10,576	12,750	11,505	12,750	12,750	13,000	13,260	13,500
Programs - Adult	140,000	126,295	142,800	155,260	156,000	160,000	163,200	166,000	174,300
Programs - Teen	5,000	14,438	5,100	2,266	2,311	2,357	2,404	2,452	2,501
Programs - Children	95,000	96,617	96,900	88,755	100,000	102,000	104,040	106,120	111,426
Programs - Summer Programs		24,001		48,481	50,000	51,000	53,550	54,620	57,351
Programs - Hands on Farm	20,000	7,657	20,400	6,941	8,000	8,160	8,320	8,480	8,640
Programs - Special Events	6,000	444	6,120	524	1,500	1,530	1,560	1,590	2,020
Program Revenue Adjustments	(8,000)	(13,958)	(8,160)	(13,491)	(12,000)	(12,240)	(12,480)	(12,730)	(12,980)
Contract Programs - Adult	220,000	161,406	224,400	176,888	228,888	240,000	244,800	248,000	249,000
Contract Programs - Teen	30,000	13,866	30,600	23,044	23,737	24,202	24,686	25,180	25,684
Contract Programs - Children	295,000	337,856	300,900	358,227	365,392	372,700	380,154	387,757	395,512
Contract Programs - Rev Adjs				1,306	(75)	(75)	(80)	(85)	(90)
Total Programs	815,500	779,198	831,810	859,706	936,503	962,384	983,154	1,000,644	1,026,864
Administration Fees	33,000	29,232	35,000	29,543	30,133	30,736	31,351	31,978	32,618
Fitness Studio	385,000	361,212	410,000	461,248	484,345	495,052	504,953	515,052	525,353
Racquet Court Use	16,500	6,510	17,000	16,377	17,340	17,340	18,000	18,200	18,600
Janitorial recoveries	3,000	3,343	3,060	6,135	6,257	6,382	6,510	6,640	6,773
Vending Machines	250	85	255	572	582	594	606	618	630
Field User Fees	8,500	5,884	8,670	6,240	6,365	6,492	6,622	6,754	6,889
Recreation Centre Rentals	87,500	83,970	89,250	76,645	78,518	80,088	81,690	83,323	84,989
Chimo Rental	40,000	41,108	45,000	48,193	47,422	48,391	49,359	50,346	51,353
Other Rentals	1,020	9,011	1,040	1,204	1,061	1,061	1,082	2,000	2,100
Dragon Boat Rentals	3,500	-	3,570	(142)	142	142	142	142	142
Other income	2,000	1,185							
Misc Revenue taxable	4,500	4,957	2,040	5,079	4,500	4,590	4,680	4,773	5,010
Donations	12,000	10,850	12,240	1,300	1,400	1,400	1,400	1,400	1,400
Memberships - Fitness Centre	-	57,361	-	-					
Memberships - Racquet Courts	-	8,552	-	-					
TOTAL RECREATION REVENUE	1,412,270	1,402,458	1,458,935	1,512,100	1,614,568	1,654,652	1,689,549	1,721,870	1,762,721
					% increase over prior year budget:	11%	2%	2%	2%

RECREATION EXPENDITURES

Recreation Department Operating & Capital Plan

	2014	2014	2015	2015	2016	2017	2018	2019	2020
	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>
Personnel budget									
Core Personnel Budget	979,330	941,753	983,497	924,010	1,061,743	1,102,478	1,126,587	1,150,948	1,173,962
	13.7 FTE	13.7 FTE	14.3 FTE	14.3 FTE	14.7 FTE	14.7 FTE	14.7 FTE	14.7 FTE	14.7 FTE
Recreation administration									
Staff travel	800	379	816	1,315	832	849	866	875	875
Postage & courier	700	924	714	587	728	743	758	766	766
Telephone	4,750	5,863	4,845	5,306	4,942	5,041	5,142	5,193	5,193
Advertising	38,000	39,118	38,760	33,380	35,000	35,000	35,000	35,000	35,000
Public Relations	5,000	3,397	5,000		5,000	5,000	5,000	5,000	5,000
Contract Services	6,500	11,143	-		-	-	-	-	-
Professional Services	500		510	125	510	510	510	510	510
Staff training & education	7,400	5,453	7,548	4,356	7,699	7,853	8,010	8,090	8,090
Liability insurance	12,500	10,704	12,750	12,443	10,714	11,000	11,000	11,000	11,000
Computer licenses & support	-		-		-	-	-	-	-
Memberships	1,500	1,103	1,500	981	1,000	1,000	1,000	1,000	1,000
Purchased Repair									
Machine Rental & Service	500		510		520	531	541	546	546
Office equipment leases	3,000	3,254	3,060	3,314	3,121	3,184	3,247	3,279	3,279
Licenses	1,750	1,567	1,785	964	1,821	1,857	1,894	1,913	1,913
Cash shortfalls	500	51	1,500	(45)	100	102	104	106	108
Credit card discounts & bank charges	32,000	32,720	32,640	36,810	33,293	33,959	34,638	34,984	35,500
Subscriptions & publications	2,650	2,490	1,500	667	800	816	832	849	866
Materials & supplies	2,500	2,617	2,550	5,431	2,601	2,653	2,706	2,733	2,733
Stationery & office supplies	6,250	4,443	6,375	4,292	6,503	6,633	6,765	6,833	6,833
Printing	200		200	79	250	250	255	258	258
	127,000	125,226	122,563	110,005	115,434	116,981	118,268	118,935	119,470
Recreation Centre Computers									
Contract services (licensing & support)	7,500	2,505	7,650	6,293	7,803	7,959	8,118	8,199	8,199
Professional services	5,000		10,000	8,834	10,200	10,404	10,612	10,718	10,718
Administrative Recovery for Computer S	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Materials & supplies	1,500		1,530	588	1,561	1,592	1,624	1,640	1,640
	19,000	7,505	24,180	20,715	24,564	24,955	25,354	25,557	25,557
Recreation Centre Building & Equipment									
Cable service (internet access)	1,600	3,153	1,632	1,199	1,665	1,698	1,732	1,749	1,749
Contract services	35,500	38,519	44,000	38,859	44,500	45,000	45,500	45,955	45,955

Recreation Department Operating & Capital Plan	2014	2014	2015	2015	2016	2017	2018	2019	2020
	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>
Property insurance	26,500	27,568	27,030	28,450	27,571	28,122	28,684	28,971	28,971
Purchased repairs	50,000	46,583	25,000	9,753	55,500	26,010	26,530	26,795	26,795
Equipment rentals	500		510	465	520	531	541	546	546
Storage Container Rental								-	-
Garbage bin rent & disposal	800	964	816	1,111	832	849	866	875	875
Hydro	62,500	56,239	66,250	63,247	68,900	71,312	73,451	74,186	76,000
Natural gas	9,500	7,125	9,690	4,723	9,884	10,081	10,283	10,386	10,386
Cost of offsetting nat gas use	1,000		1,020		1,040	1,061	1,082	1,093	1,093
Municipal equipment recovery	250	2,310	255	940	260	265	271	274	274
Materials & supplies	17,000	16,911	17,340	25,947	17,687	18,041	18,401	18,585	18,585
Janitor supplies	11,500	10,578	11,730	13,953	12,500	13,000	13,500	14,000	14,500
Municipal water & sewer	2,140	3,366	2,183	3,946	4,000	4,100	4,200	4,200	4,200
	<u>218,790</u>	<u>213,316</u>	<u>207,456</u>	<u>192,593</u>	<u>244,859</u>	<u>220,070</u>	<u>225,041</u>	<u>227,615</u>	<u>229,929</u>
Vandalism	1,500	1,364	2,500		2,500	2,500	2,500	2,500	2,500
Safety Programs and supplies	750	265	750	673	750	750	750	750	750
Program Costs									
All Programs									
Wages & employer contributions	160,000	151,820	163,200	241,748	176,464	179,993	183,593	187,265	191,010
Advertising	6,000	5,291	6,120	1,308	3,000	3,060	4,021	5,000	5,000
Contracted services	2,500	3,950	2,550	3,288	2,601	2,653	2,706	2,733	2,733
Contracted Instruction	550,000	579,411	561,000	621,265	612,220	633,664	645,338	651,291	674,317
Program training	2,500	795	2,550	2,365	2,601	2,653	2,706	2,733	2,733
Program Insurance	2,000	1,950	2,040		2,081	2,122	2,165	2,187	2,187
Equipment Repairs	500	495	510	1,607	520	531	541	546	546
Rental	1,000	566	1,020		1,040	1,061	1,082	1,093	1,093
Materials & Supplies	40,000	28,641	31,500	28,383	31,500	32,000	32,000	32,500	32,500
	<u>764,500</u>	<u>772,919</u>	<u>770,490</u>	<u>899,964</u>	<u>832,027</u>	<u>857,737</u>	<u>874,152</u>	<u>885,348</u>	<u>912,119</u>
Recreation Vehicle Costs									
Wages & employer contributions									
Insurance	1,200	912	1,224	1,029	1,248	1,273	1,299	1,312	1,312
Purchased Repair	300		306		312	318	325	328	328
Materials & supplies									

**Recreation Department
Operating & Capital Plan**

	2014 <u>Budget</u>	2014 <u>Actual</u>	2015 <u>Budget</u>	2015 <u>Actual</u>	2016 <u>Budget</u>	2017 <u>Budget</u>	2018 <u>Budget</u>	2019 <u>Budget</u>	2020 <u>Budget</u>
Fuel	1,000	659	1,020	686	1,040	1,061	1,082	1,093	1,093
	<u>2,500</u>	<u>1,571</u>	<u>2,550</u>	<u>1,715</u>	<u>2,600</u>	<u>2,652</u>	<u>2,706</u>	<u>2,733</u>	<u>2,733</u>
Total Operating Expenditures	<u>2,113,370</u>	<u>2,063,919</u>	<u>2,113,986</u>	<u>2,149,675</u>	<u>2,284,477</u>	<u>2,328,123</u>	<u>2,375,358</u>	<u>2,414,386</u>	<u>2,467,020</u>
Net Operating Expenditure (Exp - Rev)	<u>701,100</u>	<u>661,461</u>	<u>655,051</u>	<u>637,575</u>	<u>669,909</u>	<u>673,471</u>	<u>685,809</u>	<u>692,516</u>	<u>704,299</u>
				% increase over prior year budget:	2%	1%	2%	1%	2%

PROPOSED INCREASES TO CORE SERVICE:

Programmer addnl hrs (5 hrs / wk starting Sept)
 Clerk Typist 1 addnl hrs (7 hrs / wk starting Sept)
 Janitorial addnl hrs (4 hrs / wk starting Sept)

3,500	10,596	10,808	11,024	11,244
4,221	10,296	10,502	10,712	10,926
2,695	8,085	8,247	8,412	8,580

Totals \$157,256

Parks Department

	2014 Budget	2014 Actual	2015 Budget	2015 Actual	2016 Budget	2017 Budget	2018 Budget	2019 Budget	2020 Budget
Personnel Budget									
Total Personnel Budget	860,426		897,519		925,242	943,747	962,622	981,875	1,001,513
less charged to garbage	-50,000		-55,000		-56,100	-57,222	-58,366	-59,533	-60,724
less charged out to culture					-15,000	-15,000	-15,000	-15,000	-15,000
Cost of Salaries, Wages and Benefits	<u>810,426</u>	<u>783,287</u>	<u>842,519</u>	<u>800,271</u>	<u>854,142</u>	<u>871,525</u>	<u>889,256</u>	<u>907,342</u>	<u>925,789</u>
	<i>11.5 FTE</i>	<i>11.5 FTE</i>	<i>11.5 FTE</i>	<i>11.5 FTE</i>	<i>11.5 FTE</i>	<i>11.5 FTE</i>	<i>11.5 FTE</i>	<i>11.5 FTE</i>	<i>11.5 FTE</i>
Administration									
Travel & Conventions	1,000	672	1,000	896	1,000	1,000	1,000	1,000	1,000
Telephone	3,100	2,356	3,200	3,394	3,300	3,400	3,400	3,400	3,400
Contract Services		212							
Training & Education	2,200	960	2,300	1,833	2,400	2,500	2,500	2,500	2,500
Liability Insurance (5% MIA)	4,450	3,568	4,650	3,498	3,571	3,750	3,750	3,750	3,750
Memberships	600		600	209	600	600	600	600	600
Licencing & fees	250	683	250	683	250	250	250	250	250
Publications & Subscriptions	500	76	500	133	500	500	500	500	500
Stationery & Office Supplies	800	734	800	775	800	800	800	800	800
Water Supply		648							
	<u>12,900</u>	<u>9,909</u>	<u>13,300</u>	<u>11,421</u>	<u>12,421</u>	<u>12,800</u>	<u>12,800</u>	<u>12,800</u>	<u>12,800</u>
Tool Repair & Safety Equipment									
Tool Repair	1,200		1,200		1,200	1,200	1,200	1,200	1,200
New Equipment	1,600		1,600	193	1,600	1,600	1,600	1,600	1,600
Safety Equipment	4,000	4,740	4,000	2,842	4,000	4,000	4,000	4,000	4,000
	<u>6,800</u>	<u>4,740</u>	<u>6,800</u>	<u>3,035</u>	<u>6,800</u>	<u>6,800</u>	<u>6,800</u>	<u>6,800</u>	<u>6,800</u>
Parks Workshop Operation									
Contract Services		523							
Property Insurance	630	738	630	1,120	630	630	630	630	630
Janitor	1,350	1,582	1,350	1,582	2,350	2,350	2,350	2,350	2,350
Garbage Disposal	900	989	900	1,115	900	900	900	900	900
Light & Power	1,000	4,055	4,500		4,750	5,000	5,250	5,500	5,500
Materials & Supplies	2,000	292	2,000	279	2,000	2,000	2,000	2,000	2,000
Water & sewer service				1,293					
	<u>5,880</u>	<u>8,179</u>	<u>9,380</u>	<u>5,389</u>	<u>10,630</u>	<u>10,880</u>	<u>11,130</u>	<u>11,380</u>	<u>11,380</u>
Parks studies									
Contract services			2,323	Land survey					
Parks Maintenance									

Parks Department

	2014 <u>Budget</u>	2014 <u>Actual</u>	2015 <u>Budget</u>	2015 <u>Actual</u>	2016 <u>Budget</u>	2017 <u>Budget</u>	2018 <u>Budget</u>	2019 <u>Budget</u>	2020 <u>Budget</u>
Incremental cost for parks and boulevards developed in NE corridor							30,000	30,000	30,000
Telephone		755		754					
Contract services	42,000	53,032	38,000	124,676	50,000	50,000	50,000	50,000	50,000
Insurance	700	820	700	853	700	700	700	700	700
Garbage disposal	550	549	550	634	550	550	550	550	550
Licenses									
Hydro	1,150	1,222	1,150	1,265	1,150	1,150	1,150	1,150	1,150
Municipal equipment rental	90,000	99,043	90,000	103,839	90,000	90,000	90,000	90,000	90,000
Materials & supplies	80,000	65,119	80,000	100,764	90,000	90,000	90,000	90,000	90,000
Doggie Bags	7,000	6,902	7,000	6,787	9,000	9,000	9,000	9,000	9,000
Benches & Park Furniture	2,500		2,500	4,912	2,500	2,500	2,500	2,500	2,500
Plant materials		19,413		7,079					
Water and sewer use	44,000	45,440	46,000	44,241	48,000	50,000	52,000	52,000	52,000
		160		160					
	<u>267,900</u>	<u>292,455</u>	<u>265,900</u>	<u>395,964</u>	<u>291,900</u>	<u>293,900</u>	<u>325,900</u>	<u>325,900</u>	<u>325,900</u>
Lanscaping									
Contract services				46,948					
Municipal equipment rental									
Lanscaping materials		<i>Harbourwood Park</i> <i>Reforestation</i> 1,825		22,102	<i>Anderton Pk</i> <i>Drip irrigation</i> 21,000	15,000	15,000	15,000	15,000
Lanscaping Projects	15,000	1,825	15,000	69,050	21,000	15,000	15,000	15,000	15,000
Total Expenditures	<u>1,118,906</u>	<u>1,102,718</u>	<u>1,152,899</u>	<u>1,285,130</u>	<u>1,196,893</u>	<u>1,210,905</u>	<u>1,260,886</u>	<u>1,279,222</u>	<u>1,297,669</u>
INCREASES TO CORE SERVICE									
Maintenance of parks, boulevards & green spaces once NE Comox is developed							30,000	30,000	30,000
Totals \$90,000									

Facilities Maintenance

	2014 <u>Budget</u>	2014 <u>Actual</u>	2015 <u>Budget</u>	2015 <u>Actual</u>	2016 <u>Budget</u>	2017 <u>Budget</u>	2018 <u>Budget</u>	2019 <u>Budget</u>	2020 <u>Budget</u>
Personnel Budget									
Total Personnel Budget	170,448		174,029		180,134	183,686	187,310	191,006	194,777
less charged out to capital projects	-35,000		-35,000		-35,000	-35,000	-35,000	-35,000	-35,000
Total Personnel Budget	<u>135,448</u>	<u>108,418</u>	<u>139,029</u>	<u>125,387</u>	<u>145,134</u>	<u>148,686</u>	<u>152,310</u>	<u>156,006</u>	<u>159,777</u>
	2.0 FTE	2.0 FTE	2.0 FTE	2.0 FTE	2.0 FTE	2.0 FTE	2.0 FTE	2.0 FTE	2.0 FTE
Services & Materials Budget									
Maintenance Shop									
Telephone	1,500	778	1,500	767	1,500	1,500	1,500	1,500	1,500
Contract Services	200		200		1,000	1,000	1,000	1,000	1,000
Training				90					
Building Insurance		236		358					
Materials & Supplies	10,000	248	10,000	262	10,000	10,000	10,000	10,000	10,000
Tools	2,600	1,409	2,600	4,300	4,000	4,000	4,000	4,000	4,000
Safety Equipment	1,500	38	1,500	99	1,500	1,500	1,500	1,500	1,500
	<u>15,800</u>	<u>2,709</u>	<u>15,800</u>	<u>5,876</u>	<u>18,000</u>	<u>18,000</u>	<u>18,000</u>	<u>18,000</u>	<u>18,000</u>
Building / facility Maintenance									
Cable Service									
Contract services	26,000	26,636	30,000	69,684	40,000	40,000	50,000	50,000	50,000
Building insurance	20,000	22,796	20,000	23,680	23,342	23,342	23,342	23,342	23,342
Purchased repair	500		500	237	500	500	500	500	500
Janitor Services	22,000	22,787	22,000	22,787	22,000	22,000	22,000	22,000	22,000
Garbage disposal	1,350	1,486	1,350	1,292	1,350	1,350	1,350	1,350	1,350
Grants to others (City - skateboard park m	4,000	498	4,000		4,000	4,000	4,000	4,000	4,000
Hydro	36,603	28,264	33,000	33,132	36,300	39,930	43,923	48,315	53,147
Natural gas & propane		435		312					
Municipal equipment rental	4,500	14,069	4,500	17,404	15,000	15,000	15,000	15,000	15,000
Materials & supplies	18,000	23,119	19,000	33,272	22,000	22,000	22,000	22,000	22,000
Replace playground components	6,000	3,420	6,000	2,360	8,000	8,000	8,000	8,000	8,000
Janitor Supplies	1,125	2,772	1,125	2,185	3,000	3,000	4,000	4,000	4,000
Water and sewer for mun. Buildings	4,700	4,692	4,900	4,081	5,100	5,300	5,300	5,300	5,300
	<u>144,778</u>	<u>150,974</u>	<u>146,375</u>	<u>210,426</u>	<u>180,592</u>	<u>184,422</u>	<u>199,415</u>	<u>203,807</u>	<u>208,639</u>
	<u>296,026</u>	<u>262,101</u>	<u>301,204</u>	<u>341,689</u>	<u>343,726</u>	<u>351,108</u>	<u>369,725</u>	<u>377,813</u>	<u>386,416</u>

PROPOSED INCREASES TO CORE SERVICE:

Totals \$0

MUNICIPAL MARINA:

	2014 <u>Budget</u>	2014 <u>Actual</u>	2015 <u>Budget</u>	2015 <u>Actual</u>	2016 <u>Budget</u>	2017 <u>Budget</u>	2018 <u>Budget</u>	2019 <u>Budget</u>	2020 <u>Budget</u>
Expenditure:									
Marina Caretaker	59,546	65,733	61,630		62,219	70,242	71,647	73,080	74,542
Accounting Clerk	6,672	7,372	6,906		7,004	7,144	7,287	7,433	7,582
Salaries & Benefits	66,218	73,105	68,536	81,204	69,223	77,386	78,934	80,513	82,124
	<i>.91 FTE</i>	<i>.91 FTE</i>	<i>.91 FTE</i>	<i>.91 FTE</i>	<i>.91 FTE</i>	<i>.91 FTE</i>	<i>.91 FTE</i>	<i>.91 FTE</i>	<i>.91 FTE</i>
Administration									
Postage & Courier	130	250	130	250	300	300	300	300	300
Cable		733		757	850	850	850	850	850
Advertising	250		250						
Contract Services				410	250	250	250	250	250
Liability Insurance (5% gen + marine)	9,250	10,764	9,500	8,372	8,750	9,000	9,000	9,000	9,000
Property Insurance	2,600		2,800	2,548	2,800	3,000	3,000	3,200	3,000
Memberships		200		200	200	200	200	200	200
Municipal Computer Charge	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
Printing	250	592	250	189	250	250	250	250	250
Stationery & Office Supplies	1,000	1,000	1,000	1,114	1,000	1,000	1,000	1,000	1,000
	<u>15,480</u>	<u>15,539</u>	<u>15,930</u>	<u>15,840</u>	<u>16,400</u>	<u>16,850</u>	<u>16,850</u>	<u>17,050</u>	<u>16,850</u>
Operation & Maintenance									
Telephone	1,500	2,457	1,500	2,659	2,900	2,950	3,000	3,050	3,100
Training Staff		800							
Contract Services (including security)	3,500	7,644	13,500	10,922	12,000	12,250	12,500	12,750	13,000
Purchased Maintenance	2,000	255	2,000	215	2,000	2,000	2,000	2,000	2,000
Equipment Rentals	500		500		500	500	500	500	500
Garbage Bin Rental & Service	2,500	2,725	2,500	3,910	4,000	4,000	4,000	4,000	4,000
Provincial Lease	12,000	13,604	12,000	13,604	15,000	15,000	15,000	15,000	15,000
Bank charges (Spitter Cr Card Fees)		473		454	500	500	500	500	500
Hydro	28,000	26,736	30,000	29,615	28,000	30,000	31,000	32,000	33,000
Municipal Equipment Rental	500		500	1,828	500	500	500	500	500
Maintenance Materials & Supp.	6,000	7,009	12,000	4,757	12,500	13,000	13,500	14,000	14,500
Water Supply (incl Pcl Taxes)	1,680	1,680	1,780	1,680	1,780	1,880	1,980	2,080	2,180
	<u>63,180</u>	<u>63,383</u>	<u>76,280</u>	<u>69,644</u>	<u>79,680</u>	<u>82,580</u>	<u>84,480</u>	<u>86,380</u>	<u>88,280</u>
Total Operating Expenditures	144,878	152,027	160,746	166,688	165,303	176,816	180,264	183,943	187,254
Contribution to Marina Reserve	55,000	55,000	85,000	85,000	85,000	85,000	85,000	85,000	85,000
Planning & Design for enhancement of m	20,000	74,613		6,434					
Contribution to Waterfront Devel Reserve	25,000	0							
Capital Improvements	1,050,000	0	0	0	0	0	0	0	0
Total Expenditures	1,294,878	281,640	245,746	258,122	250,303	261,816	265,264	268,943	272,254
PROPOSED INCREASES TO CORE SERVICE:									
Two more months full time (180 hrs /yr)						6,779	6,915	7,053	7,194
Totals \$27,941									

Cultural Services

	2014 <u>Budget</u>	2014 <u>Actual</u>	2015 <u>Budget</u>	2015 <u>Actual</u>	2016 <u>Budget</u>	2017 <u>Budget</u>	2018 <u>Budget</u>	2019 <u>Budget</u>	2020 <u>Budget</u>
Cultural									
Buick/McLaughlin Insurance	40	40	40	50	40	40	40	40	40
Vintage Fire Truck Insurance	170	173	170	170	170	170	170	170	170
Sid Williams Theatre	20,000	20,000	20,000	20,000	20,000	20,000			
Comox Valley Art Gallery	5,000	5,000	5,000	5,000	5,000	5,000			
Comox Archives & Museum Society	25,000	25,000	25,000	25,000	25,000	25,000			
The Alberni Project			2,500	2,500	2,500				
Grants to be allocated by Council							50,000	50,000	50,000
	<u>50,210</u>	<u>50,213</u>	<u>52,710</u>	<u>52,720</u>	<u>52,710</u>	<u>50,210</u>	<u>50,210</u>	<u>50,210</u>	<u>50,210</u>
Christmas Lighting & Seasonal Banners									
Wages & Benefits		4,904		5,942	5,000 *	5,000 *	5,000 *	5,000 *	5,000
Contract Services	2,000	5,573	2,000	2,986	3,500	3,000	3,000	3,000	3,000
Repairs	2,000		2,000		2,000	2,000	2,000	2,000	2,000
Municipal Equipment Rental	650	795	650	733	650	650	650	650	650
Materials & Supplies	2,000	7,901	2,000	1,365	2,000	2,000	2,000	2,000	2,000
	<u>6,650</u>	<u>19,173</u>	<u>6,650</u>	<u>11,026</u>	<u>13,150</u>	<u>12,650</u>	<u>12,650</u>	<u>12,650</u>	<u>12,650</u>
Comox Nautical Days									
Wages and Benefits (setup / takedown)		10,543		10,728	10,000 *	10,000 *	10,000 *	10,000 *	10,000
Contract Services	20,000	20,000	21,000	21,113	27,000	22,000	22,000	22,000	22,000
Insurance		87		90					
Purchased Repairs									
Janitor Service	1,000	720	1,000	800	1,000	1,000	1,000	1,000	1,000
Grant to Nautical Days Committee	21,000	21,000	22,000	22,000	23,000	24,000	25,000	26,000	27,000
Garbage collection contractor									
Materials & Supplies	1,000	209	1,000	1,191	1,250	1,250	1,250	1,250	1,250
Municipal Equipment Rental		1,135		1,410					
	<u>43,000</u>	<u>53,694</u>	<u>45,000</u>	<u>57,332</u>	<u>62,250</u>	<u>58,250</u>	<u>59,250</u>	<u>60,250</u>	<u>61,250</u>
TOTAL CULTURAL SERVICES	<u>99,860</u>	<u>123,080</u>	<u>104,360</u>	<u>121,078</u>	<u>128,110</u>	<u>121,110</u>	<u>122,110</u>	<u>123,110</u>	<u>124,110</u>

PROPOSED INCREASES TO CORE SERVICE:

Increased Grant to Nautical Days Committee (over 2015 budget)					1,000	2,000	3,000	4,000	5,000
Totals \$15,000									

* Wages & Benefits budgeted to Culture starting 2016 are subtracted from cost of wages & benefits in Parks dept

Fiscal Services

	2014 <u>Budget</u>	2014 <u>Actual</u>	2015 <u>Budget</u>	2015 <u>Actual</u>	2016 <u>Budget</u>	2017 <u>Budget</u>	2018 <u>Budget</u>	2019 <u>Budget</u>	2020 <u>Budget</u>
Short Term Debt Charges									
Interest on Temporary Borrowing	4,500	555	6,000	203	0	2,000	2,000	2,000	2,000
Interest on Prepaid Taxes	6,500	4,848	7,000	4,443	5,000	5,250	5,500	5,750	6,000
Interest credited to Deposits	2,000		2,000		2,000	2,000	2,000	2,000	2,000
	<u>13,000</u>	<u>5,403</u>	<u>15,000</u>	<u>4,646</u>	<u>7,000</u>	<u>9,250</u>	<u>9,500</u>	<u>9,750</u>	<u>10,000</u>
Interest on Long Term Debt									
Downtown Revit Local Imp (4.98% then 2% 2015)	23,631	22,509	9,500	9,500	9,500	9,500	9,500 ends 2018 then local service		
Brooklyn Creek Diversion (4.98% ends 2014)	25,952	25,952	ended 2014						
Brooklyn Creek Diversion (4.17% ends 2015)	3,304	3,304	937	2,589 ended 2015					
Library Debt (\$2.1Million@4.65% to 2017)	97,650	97,650	97,650	97,650	97,650	30,365 ends 2017 then shift to capital			
Rec Centre Expansion (\$1 Million in 2011 at 4.2% inter)	42,000	42,000	42,000	42,000	42,000	42,000 10,874 ends 2018 then shift to capita			
Yard Buildings (2.5% interest on funds transferred from less allocated to Water & Sewer Funds)	5,733								
	-2,800								
	<u>195,470</u>	<u>191,415</u>	<u>150,087</u>	<u>151,739</u>	<u>149,150</u>	<u>81,865</u>	<u>20,374</u>	<u>0</u>	<u>0</u>
Principal on Debt									
Downtown Revit Local Imp (ends 2018)	24,237	24,237	24,237	24,237	24,237	24,237	24,237 ends 2018 then local service		
Brooklyn Creek Diversion (ends 2014)	45,053	45,053	ended 2014						
Brooklyn Creek Diversion (ends 2015)	6,600	6,600	6,600	6,600 ended 2015					
Library Debt (\$2,100,000 borrowed 2008, ends 2017)	198,436	198,436	198,436	198,436	198,436	198,436 ends 2017 then shift to capital			
Rec Centre Expansion (\$1Million in 2011 @ 12.661%)	126,610	126,610	126,610	126,610	126,610	126,610	126,610 ends 2018 then shift to capita		
	<u>400,936</u>	<u>400,936</u>	<u>355,883</u>	<u>355,883</u>	<u>349,283</u>	<u>349,283</u>	<u>150,847</u>	<u>0</u>	<u>0</u>
Subtotal - debt charges (interest & principal)	<u>609,406</u>	<u>597,754</u>	<u>520,970</u>	<u>512,268</u>	<u>505,433</u>	<u>440,398</u>	<u>180,721</u>	<u>9,750</u>	<u>10,000</u>
Transfers to Reserves									
Capital Works Reserve - General	125,000	125,000	25,000	25,000	0	0	85,000	285,000	100,000
Capital Works Reserve - for inter reserve repayment of 800,000 internal loan			25,000	25,000	150,000	150,000	150,000	150,000	150,000
Equipment Replacement Reserve	25,000	25,000	25,000	25,000	0	0	75,000	75,000	75,000
Reserve for Fire Dept Capital Expenditures	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Reserve for Public Safety, Policing & Emergencies (from Police surplus)					250,000				
Reserve for Affordable Housing Initiatives	33,350	33,350	33,350	0 see Gen Govt for cash contribution to 2016 project					
Int Cr to Mack Laing Trust Account	2,500	2,283	2,300	1,848	2,350	2,400	2,450	2,500	2,750
	<u>235,850</u>	<u>235,633</u>	<u>160,650</u>	<u>126,848</u>	<u>452,350</u>	<u>152,400</u>	<u>362,450</u>	<u>562,500</u>	<u>377,750</u>
Total Debt Payments and Transfers	<u>845,256</u>	<u>833,387</u>	<u>681,620</u>	<u>639,116</u>	<u>957,783</u>	<u>592,798</u>	<u>543,171</u>	<u>572,250</u>	<u>387,750</u>
PROPOSED INCREASES TO CORE SERVICE:									
Contribution to Capital Works Reserve (over 2015 levels)							60,000	260,000	75,000
Contribution to Equipment Replacement Reserve (over 2015 levels)							50,000	50,000	50,000
Contribution to Public Safety, Policing & Emergencies Reserve (from Police surplus)					250,000				
Totals \$795,000									

Water Operating & Capital

	2014 Budget	2014 Actual	2015 Budget	2015 Actual	2016 Budget	2017 Budget	2018 Budget	2019 Budget	2020 Budget
						\$6 incr. flat fees			
							\$3 incr. flat fees		
WATER FUND REVENUE									
Sales of Service									
Water Fees - residential flat rate (incl PMQs)	1,847,550	1,860,551	1,852,455	1,860,000	1,868,805	1,919,745	1,936,395	1,963,920	1,974,000
Water Fees - metered (single, duplex & strata)	49,960	59,319	43,680	64,746	50,362	50,362	50,362	50,362	50,362
Water Fees - commercial & institutional	283,810	304,342	289,752	300,811	310,000	321,655	327,203	332,608	337,872
		<i>at \$0.99/m3</i>	<i>at \$0.99/m3</i>	<i>at \$0.99/m3</i>	<i>at \$1.04/m3</i>	<i>at \$1.09/m3</i>	<i>at \$1.12/m3</i>	<i>at \$1.15/m3</i>	<i>at \$1.18/m3</i>
Connection Fees	6,000	2,370	6,000	9,945	6,000	6,000	6,000	6,000	6,000
Capital Improvement Fees									
Sprinkling Permits									
	<u>2,187,320</u>	<u>2,226,582</u>	<u>2,191,887</u>	<u>2,235,502</u>	<u>2,235,167</u>	<u>2,297,762</u>	<u>2,319,960</u>	<u>2,352,890</u>	<u>2,368,234</u>
Other Transfers									
Surplus	85,000		241,663			19,218		11,473	13,175
Water Capital Reserve			725,000	451,550	433,036				
Water DCC Reserve	69,993		277,893		286,110	1,683	7,574	0	172,854
Kye Bay Pcl Tx (22@\$312; prior 27@\$446.78)	12,063	25,658	6,864	6,864	6,864	6,864	6,864	6,864	6,864
Pt Holmes Pcl Tax (75@\$371)	27,316	27,300	27,316	27,300	27,316	27,316	27,316	27,316	27,316
Parcel Tax (5,904@\$45; 5,857 2015; 5,806 2014)	259,875	261,597	260,550	263,565	265,680	267,030	269,280	270,630	271,980
	<u>454,247</u>	<u>314,555</u>	<u>1,539,286</u>	<u>749,279</u>	<u>1,019,006</u>	<u>322,111</u>	<u>311,034</u>	<u>316,283</u>	<u>492,189</u>
TOTAL WATER FUND REVENUE	<u>2,641,567</u>	<u>2,541,137</u>	<u>3,731,173</u>	<u>2,984,781</u>	<u>3,254,173</u>	<u>2,619,873</u>	<u>2,630,994</u>	<u>2,669,173</u>	<u>2,860,423</u>
WATER FUND EXPENDITURES									
Administration									
Administration Charge	90,000	88,210	95,000	92,350	100,000	105,000	110,000	115,000	120,000
Engineering Charge	160,000	187,000	165,000	218,000	170,000	175,000	180,000	185,000	190,000
	<u>250,000</u>	<u>275,210</u>	<u>260,000</u>	<u>310,350</u>	<u>270,000</u>	<u>280,000</u>	<u>290,000</u>	<u>300,000</u>	<u>310,000</u>
Bulk Water Purchases	<u>1,472,000</u>	<u>1,449,543</u>	<u>1,504,000</u>	<u>1,343,764</u>	<u>1,534,500</u>	<u>1,598,000</u>	<u>1,615,000</u>	<u>1,632,000</u>	<u>1,649,000</u>
<i>net increase</i>	<i>-4%</i>	<i>2%</i>	<i>2%</i>	<i>-7%</i>	<i>2%</i>	<i>4%</i>	<i>1%</i>	<i>1%</i>	<i>1%</i>
<i>(Memo: consumption)</i>		<i>2,346,000 m3</i>	<i>2,350,000 m3</i>	<i>2,220,000 m3</i>	<i>2,325,000 m3</i>	<i>2,350,000 m3</i>	<i>2,375,000 m3</i>	<i>2,400,000 m3</i>	<i>2,425,000 m3</i>
<i>(Memo: rate / m3)</i>		<i>\$0.64 / m3</i>	<i>\$0.64 / m3</i>	<i>\$0.64 / m3</i>	<i>\$0.66 / m3</i>	<i>\$0.68 / m3</i>	<i>\$0.68 / m3</i>	<i>\$0.68 / m3</i>	<i>\$0.68 / m3</i>
Maintenance of System									
Municipal Personnel	140,000	137,344	140,000	117,809	140,000	140,000	140,000	140,000	140,000
Contracted Maintenance	15,000	19,187	15,000	16,036	15,000	15,000	15,000	15,000	15,000

Water Operating & Capital

	2014 Budget	2014 Actual	2015 Budget	2015 Actual	2016 Budget	2017 Budget	2018 Budget	2019 Budget	2020 Budget
Municipal Equipment Rentals	45,000	36,945	45,000	26,758	45,000	45,000	45,000	45,000	45,000
Materials & Supplies	52,000	82,840	52,000	44,252	52,000	52,000	52,000	52,000	52,000
	252,000	276,316	252,000	204,855	252,000	252,000	252,000	252,000	252,000
Meter Reading & Maintenance									
Municipal Personnel	22,000	8,201	24,000	11,269	26,000	26,000	26,000	26,000	26,000
Contract services		2,226		2,210					
License Fees		816		816					
Municipal Equipment Rental	4,000	1,093	4,000	1,205	4,000	4,000	4,000	4,000	4,000
Material & Supplies	14,000	4,419	18,000	62	22,000	22,000	22,000	22,000	22,000
	40,000	16,755	46,000	15,562	52,000	52,000	52,000	52,000	52,000
Hydrant Maintenance									
Municipal Personnel	31,000	18,134	31,000	15,752	31,000	31,000	31,000	31,000	31,000
Contract Services		1,679		493					
Municipal Equipment Rental	11,000	4,728	11,000	2,909	11,000	11,000	11,000	11,000	11,000
Materials & Supplies	8,000	17,592	9,000	7,631	10,000	10,000	10,000	10,000	10,000
	50,000	42,133	51,000	26,785	52,000	52,000	52,000	52,000	52,000
Water Sys Studies review system capacity for O	5,000								
Computer Mapping		12,800							
Contract Services	18,000		18,000	12,600	19,000	19,000	19,000	20,000	20,000
Program licenses									
Materials & Supplies	500		500		500	500	500	500	500
	18,500	12,800	18,500	12,600	19,500	19,500	19,500	20,500	20,500
Debt Charges									
Kye Bay Water & Sewer							<i>ends 2024</i>		
Debt Interest	7,207	4,234	2,900	2,900	2,900	2,900	2,900	2,900	2,900
Debt Principal	4,856	21,007	3,957	3,957	3,957	3,957	3,957	3,957	3,957
Point Holmes Water LAS									
Debt Interest	12,555	12,555	12,555	12,555	12,555	12,555	12,555	12,555	12,555
Debt Principal	14,761	14,761	14,761	14,761	14,761	14,761	14,761	14,761	14,761
Other Interest	1,400								
	40,779	52,557	34,173	34,173	34,173	34,173	34,173	34,173	34,173
Contributions to Reserves									
Water Capital Reserve	61,638	61,638	75,000	75,000	75,000	75,000	98,571	75,000	75,000
Capital Works Reserve	80,000	80,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000

Water Operating & Capital

	2014 <u>Budget</u>	2014 <u>Actual</u>	2015 <u>Budget</u>	2015 <u>Actual</u>	2016 <u>Budget</u>	2017 <u>Budget</u>	2018 <u>Budget</u>	2019 <u>Budget</u>	2020 <u>Budget</u>
Equipment Reserve	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
	191,638	191,638	135,000	135,000	135,000	135,000	158,571	135,000	135,000
Total Operating Expenditures	<u>2,319,917</u>	<u>2,316,952</u>	<u>2,300,673</u>	<u>2,083,089</u>	<u>2,349,173</u>	<u>2,422,673</u>	<u>2,473,244</u>	<u>2,477,673</u>	<u>2,504,673</u>
<u>WATER FUND CAPITAL EXPENDITURES:</u>									
Connections (new and upgrades)	38,000	75,790	38,000	131,643	57,000	38,000	40,000	40,000	40,000
Additional Hydrants	5,250	1,552	5,500	0	5,750	6,000	6,250	6,500	6,750
Other (see Capital Expenditure Plan)	278,400	122,335	1,387,000	622,228	842,250	153,200	111,500	145,000	309,000
TOTAL CAPITAL	<u>321,650</u>	<u>199,677</u>	<u>1,430,500</u>	<u>753,871</u>	<u>905,000</u>	<u>197,200</u>	<u>157,750</u>	<u>191,500</u>	<u>355,750</u>
TOTAL WATER FUND EXPENDITURES	<u>2,641,567</u>	<u>2,516,629</u>	<u>3,731,173</u>	<u>2,836,960</u>	<u>3,254,173</u>	<u>2,619,873</u>	<u>2,630,994</u>	<u>2,669,173</u>	<u>2,860,423</u>
NET SURPLUS (DEFICIT)	0	24,508	0	147,821	0	0	0	0	0
									Net Expenditure has been balanced from water reserves & surplus: 0

INCREASES TO CORE SERVICE

None this year

Totals \$0

Sewer Operating & Capital

	2014 Budget	2014 Actual	2015 Budget	2015 Actual	2016 Budget	2017 Budget	2018 Budget	2019 Budget	2020 Budget
<u>SANITARY SEWER FUND REVENUE</u>									
	\$27 Increase		\$27 Increase		\$21 Increase				
	at \$321/unit	at \$321/unit	at \$348/unit	at \$348/unit	at \$369/unit	at \$369/unit	at \$369/unit	at \$369/unit	at \$369/unit
flat rate customer count	5,575	5,575	5,590	5,570	5,590	5,640	5,690	5,720	5,750
rate per customer	\$ 321	\$ 321	\$ 348	\$ 348	\$ 369	\$ 369	\$ 369	\$ 369	\$ 369
User Fees - residential	1,789,575	1,801,062	1,945,320	1,938,732	2,062,710	2,081,160	2,099,610	2,110,680	2,121,750
User Fees - commercial & institutional	290,000	312,667	320,000	323,283	350,000	380,000	416,000	416,000	416,000
Note - our proposed rate increases are driven almost solely by RD Requisition increases (2018 RD Swr Reqn is \$890,000 [64%] higher than 2013 requisition)									
Connection Fees	500	1,900	500	3,950	500	500	500	500	500
	<u>2,080,075</u>	<u>2,115,629</u>	<u>2,265,820</u>	<u>2,265,965</u>	<u>2,413,210</u>	<u>2,461,660</u>	<u>2,516,110</u>	<u>2,527,180</u>	<u>2,538,250</u>
Other Transfers:									
Surplus									
Sewer Capital Reserve		7,336	650,000	450,000			83,048		
Sewer DCC Reserve	242,550	242,550			0	0	348,975	0	0
Development Works Agreement for Anderton Corridor project									309,600
Kye Bay Pcl Tx (22@355; prior 27@\$509.03)	13,744	29,232	7,810	7,810	7,810	7,810	7,810	7,810	7,810
Lanc.LiftStn PclTx (\$165*148)	19,965	19,965	19,965	24,420	24,420	24,420	24,420	24,420	24,420
Pt Holmes Lift Stn Pcl Tx (\$1,100*18)	19,800	19,800	19,800	19,800	19,800	19,800	19,800	19,800	19,800
Parcel Tax (5,802@\$45; 5,752 2015; 5,700 2014)	255,645	256,500	256,320	258,840	261,090	262,350	264,600	265,950	267,300
	<u>551,704</u>	<u>575,383</u>	<u>953,895</u>	<u>760,870</u>	<u>313,120</u>	<u>314,380</u>	<u>748,653</u>	<u>317,980</u>	<u>628,930</u>
TOTAL SEWER FUND REVENUE	<u>2,631,779</u>	<u>2,691,012</u>	<u>3,219,715</u>	<u>3,026,835</u>	<u>2,726,330</u>	<u>2,776,040</u>	<u>3,264,763</u>	<u>2,845,160</u>	<u>3,167,180</u>
<u>SANITARY SEWER FUND EXPENDITURES</u>									
Administration									
Administration Charge	90,000	88,210	95,000	92,350	100,000	105,000	110,000	115,000	120,000
Engineering Charge	160,000	187,000	165,000	218,000	170,000	175,000	180,000	185,000	190,000
	<u>250,000</u>	<u>275,210</u>	<u>260,000</u>	<u>310,350</u>	<u>270,000</u>	<u>280,000</u>	<u>290,000</u>	<u>300,000</u>	<u>310,000</u>
Maintenance of System									
Municipal Personnel	55,000	38,370	58,000	19,581	61,000	65,000	65,000	65,000	65,000
Contract Services	10,000	10,978	10,000	5,810	10,000	10,000	10,000	10,000	10,000
Municipal Equipment Rentals	10,000	13,195	10,500	6,352	11,000	12,000	12,000	12,000	12,000
Materials & Supplies	7,000	26,533	7,500	12,163	8,000	9,000	9,000	9,000	9,000
	<u>82,000</u>	<u>89,076</u>	<u>86,000</u>	<u>43,906</u>	<u>90,000</u>	<u>96,000</u>	<u>96,000</u>	<u>96,000</u>	<u>96,000</u>

Sewer Operating & Capital

	2014 <u>Budget</u>	2014 <u>Actual</u>	2015 <u>Budget</u>	2015 <u>Actual</u>	2016 <u>Budget</u>	2017 <u>Budget</u>	2018 <u>Budget</u>	2019 <u>Budget</u>	2020 <u>Budget</u>
Sewer System I & I									
Flow monitoring engineering study	10,000		10,000		10,000	10,000	10,000	10,000	10,000
Municipal Personnel	10,000	11,721	11,000	5,228	12,000	13,000	14,000	14,000	14,000
Contract Services	20,000	682	20,000		20,000	20,000	20,000	20,000	20,000
Municipal Equipment Rentals	2,000	2,192	2,500	925	3,000	3,500	3,500	3,500	3,500
Materials & Supplies	6,000	5,143	7,000		7,500	8,000	8,000	8,000	8,000
	<u>48,000</u>	<u>19,738</u>	<u>50,500</u>	<u>6,153</u>	<u>52,500</u>	<u>54,500</u>	<u>55,500</u>	<u>55,500</u>	<u>55,500</u>
Lift Station Operation									
Municipal Personnel	14,000	18,952	14,000	28,734	20,000	20,000	20,000	20,000	20,000
Telephone	1,600	2,275	1,600	2,269	2,300	2,300	2,300	2,300	2,300
Contract Services	10,000	5,056	10,000	4,921	10,000	10,000	10,000	10,000	10,000
Insurance (lift stations)	1,000	857	1,000	892	1,000	1,000	1,000	1,000	1,000
Repairs	5,000	6,451	5,000		5,000	5,000	5,000	5,000	5,000
Hydro	2,750	5,742	3,000	5,477	3,250	3,500	3,500	3,500	3,500
Municipal Equipment Rentals	1,000	3,467	1,000	4,284	1,000	1,000	1,000	1,000	1,000
Materials & Supplies	15,500	28,127	16,000	3,897	16,500	17,000	17,000	17,000	17,000
	<u>50,850</u>	<u>70,927</u>	<u>51,600</u>	<u>50,474</u>	<u>59,050</u>	<u>59,800</u>	<u>59,800</u>	<u>59,800</u>	<u>59,800</u>
Water Sys Studies review system capacity for O	6,000	445							
Mapping		12,800							
Contract Services	14,000		15,000	12,600	16,000	17,000	18,000	18,000	18,000
Program licenses									
Materials & Supplies	500		500		500	500	500	500	500
	<u>14,500</u>	<u>12,800</u>	<u>15,500</u>	<u>12,600</u>	<u>16,500</u>	<u>17,500</u>	<u>18,500</u>	<u>18,500</u>	<u>18,500</u>
Debt Charges									
Kye Bay Water & Sewer (debt ends 2024)						ends 2024	refinanced 2019		
Debt Interest	8,211	4,810	3,304	3,304	3,304	3,304	3,304	3,304	3,304
Debt Principal	5,533	23,934	4,508	4,508	4,508	4,508	4,508	4,508	4,508
Other Interest	1,400								
	<u>15,144</u>	<u>28,744</u>	<u>7,812</u>	<u>7,812</u>	<u>7,812</u>	<u>7,812</u>	<u>7,812</u>	<u>7,812</u>	<u>7,812</u>
Contributions to Reserves									
Sewer Reserve	170,594	170,594	128,386	128,386	486,057	250,859	0	210,647	19,817

Sewer Operating & Capital

	2014 Budget	2014 Actual	2015 Budget	2015 Actual	2016 Budget	2017 Budget	2018 Budget	2019 Budget	2020 Budget
Lift Stn Reserves (fund amortization)	16,419	16,419	16,419	16,419	16,419	16,419	16,419	16,419	16,419
Capital Works Reserve	90,000	90,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Equipment Reserve	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
	<u>327,013</u>	<u>327,013</u>	<u>204,805</u>	<u>204,805</u>	<u>562,476</u>	<u>327,278</u>	<u>76,419</u>	<u>287,066</u>	<u>96,236</u>
Regional Sewer System Requisition									
Total RD Requisition	4,303,482	4,303,482	4,776,865	4,776,865	5,063,477	5,727,461	6,185,658	6,185,658	6,185,658
Est % flows from Comox	35.100%	35.100%	36.750%	36.750%	31.180%	31.500%	31.500%	31.500%	31.500%
For CVRD Debt and operating expenses	<u>1,510,522</u>	<u>1,502,168</u>	<u>1,755,498</u>	<u>1,707,041</u>	<u>1,578,792</u>	<u>1,804,150</u>	<u>1,948,482</u>	<u>1,948,482</u>	<u>1,948,482</u>
	<u>1,510,522</u>	<u>1,502,168</u>	<u>1,755,498</u>	<u>1,707,041</u>	<u>1,578,792</u>	<u>1,804,150</u>	<u>1,948,482</u>	<u>1,948,482</u>	<u>1,948,482</u>
Note - our proposed rate increases are driven almost solely by RD Requisition increases (2018 RD Swr Reqn is \$890,000 [64%] higher than 2013 requisition)									
TOTAL OPERATING	<u>2,304,029</u>	<u>2,326,121</u>	<u>2,431,715</u>	<u>2,343,141</u>	<u>2,637,130</u>	<u>2,647,040</u>	<u>2,552,513</u>	<u>2,773,160</u>	<u>2,592,330</u>
CAPITAL EXPENDITURES:									
Connections	22,750		23,000		23,250	23,500	23,750	24,000	24,250
Other (see Capital Expenditure Plan)	305,000	247,290	765,000	471,979	65,950	105,500	688,500	48,000	550,600
TOTAL CAPITAL	<u>327,750</u>	<u>247,290</u>	<u>788,000</u>	<u>471,979</u>	<u>89,200</u>	<u>129,000</u>	<u>712,250</u>	<u>72,000</u>	<u>574,850</u>
TOTAL SEWER FUND EXPENDITURES	<u>2,631,779</u>	<u>2,573,411</u>	<u>3,219,715</u>	<u>2,815,120</u>	<u>2,726,330</u>	<u>2,776,040</u>	<u>3,264,763</u>	<u>2,845,160</u>	<u>3,167,180</u>
SEWER FUND SURPLUS (DEFICIT)	0	117,601	0	211,715	0	0	0	0	0
									Net Expenditure has been balanced from sewer reserves & surplus: 0

INCREASES TO CORE SERVICE

None this year

Totals \$0

**Capital Expenditure Plan
2016**

STATUS	Total	From Current Revenue		Transfers from Capital Reserve Funds										Other Sources of Finances:					
		General Revenue	Utility Funds	Capital Equipment Works	Marina Capital	Fire Dept Capital	Water	Sewer	Open Spac DCC's	Drain DCC's	Road DCC's	Water DCC's	Sewer DCC's	Protection District	Grants	Property Sales	Debt		
Administration																			
Equipment																			
Town Hall Upgrades		10,000	10,000																
Computers, printers & networking	purch in 2015	3,000	3,000	Replace all 2010 servers plus begin to upgrade desktop software for all users															
Website refresh		30,000	30,000																
Fire Department																			
		<i>Town Share 74% Equip & 67% Bldg</i>												<i>Dist Share 26% Equip & 33% Bldg</i>					
Firehall Renovations (roof & water conservation)		40,000	26,800														13,200		
Vehicle exhaust vent system for firehall		50,000	33,333														16,667		
Other Capital Equipment		10,000	7,400														2,600		
Replace Rescue # 38 (2001)	defer to 2018	0	0														0		
Public Works																			
Engineering 2016 projects	2015 Carry Over	110,000	110,000																
Engineering 2017 projects		50,000	50,000																
Equipment																			
Replace Unit 6 - 1994 Loader	Defer 2017	0	0																
Replace unit 9 - 2009 JD Backhoe	Advance fr 2019	209,000			209,000														
Replace Unit 21 - 2000 Service Truck		85,000			85,000														
1/2 Storm Drain / Sanitary Sewer Camera			37,500																
Cutoff saws and chain saws		4,200	4,200																
Emerg Generator for P/W Bldg	2015 Carry Over	26,000	26,000																
Major Roads																			
Comox Ave (Quay to Pritchard)	2015 Carry Over	174,000	174,000	350 metres - in conjunction with Ambleside development frontage improvements															
Lazo Road foreshore excl pathway	2015 Carry Over	1,698,446	570,820	700 metres - Project parts split up															
Balmoral & Torrence (Donovan to Albatros)	Defer 2017	0	0														1,127,626		
Robb (Ph1 Anderton-Church) resurface 1965-1979		889,000	889,000	650 metres															
Neighbourhood Roads																			
None in 2016 due to major project on Robb																			
Sidewalks																			
Comox Ave (Quay - Stewart)	2015 Carry Over	76,000		107 metres - contingent upon Ambleside development proceeding (which this section is designed to connect with)												76,000	<i>Comm.Wks Fund</i>		
Pedestrian impvmts (new to waterfront)	2015 Carry Over	300,000		cost increased by \$90,000 to include removing poles (and undergrounding utilities) along Wilcox												300,000	<i>Comm.Wks Fund</i>		
Lazo Road pathway	2015 Carry Over	101,554	0	700 metres												101,554	<i>CWF & BikeBC</i>		
Robb (Ph 1 Anderton-Church) new sidewalk N side		456,000															456,000		
Downtown Revitalization																			
	2015 Carry Over	48,120	48,120	Expenditure Program will be developed in consultation with downtown BIA															
Storm Drains																			
Connections		22,000	22,000																
Robb (east of Anderton)	New Project	18,400	18,400																
Pt Augusta (90 m N Cmx Ave)	Advance from 2018	12,000	12,000	90 metres															
McLeod to Douglas	Defer to 2018	0	0																
Recreation																			
Recreation Centre Computers & Software		6,000	6,000																
Recreation booking software	2015 Carry Over	45,000	45,000																
Recreation Centre Other equipment		30,000	30,000																
Geotech review of Rec Ctr drainage	2015 Carry Over	10,000	10,000																
Rec Centre Eng of future projects	NEW	10,000	10,000																
Rec Centre perimeter drainage (N side)		120,000	120,000																
Parks																			
Equipment																			
Replace push mowers, weed eaters, etc.		5,000	5,000																
Replace Unit 62 - 2000 Ford Pickup		35,000	35,000																
Replace Unit#75 (2004 Toro Mower)		95,000	95,000																
Install metal picnic tables on pads		6,000	6,000																
Land																			
Engineering Structures																			
Pickleball Feasibility	2015 Carry Over	2,940	2,940																
Water Park Feasibility	2015 Carry Over	10,000	10,000																
Baybrook site development	New for 2016	30,000	30,000																

**Capital Expenditure Plan
2016**

	STATUS	Total	From Current Revenue		Transfers from Capital Reserve Funds								Other Sources of Finances:						
			General Revenue	Utility Funds	Capital Equipment Works	Marina Capital	Fire Dept Capital	Water	Sewer	Open Spac DCC's	Drain DCC's	Road DCC's	Water DCC's	Sewer DCC's	Protection District	Grants	Property Sales	Debt	
McKenzie Park playground rehab	New for 2016	12,500	12,500																
Filberg Pk (path Cmx Av to Dairy Barn)	New for 2016	12,000	12,000																
Filberg Lodge - replace water line	New for 2016	15,000	15,000																
Baseball backstop at Highland	New for 2016	4,000	3,000														1,000	Community partner	
Outdoor basketball crts at Gaglardi	New for 2016	10,000	2,500														7,500	Community partner	
Brooklyn Creek erosion control & habitat restoration		50,000															50,000	Comm.Wks Fund	
Greenway Development - Brooklyn Creek		30,000							5,940	20% DCC Eligible							24,060	Comm.Wks Fund	
Wayfinding maps & signs		25,000	25,000																
New facilities at waterfront	2015 Carry Over	1,555,180	750,000	our share is Orig budget + Cda 150 allocation - 2015 expenditures (\$246,868) + \$200,000													805,180	ICET & WED	
Water Park Construction	defer to 2017	0	0																
Marina Improvements		30,000	30,000	zincs and floatation replacements															
Municipal Buildings & Facilities																			
d'Esterre upgrades (kitchen reno etc)		50,000	50,000																
1729 Comox Ave - replace heatpumps		20,000	20,000																
Other buildings		20,000	20,000																
Install bus shelters		0																	
Maintenance Equipment																			
Annual allowance for equipment		5,000	5,000																
		6,703,840	3,422,513	0	0	294,000	0	0	0	0	5,940	0	0	0	0	32,467	2,948,920	0	0
WATER FUND																			
Connections (new and upgrades incl Robb Ph1)		57,000	57,000																
Hydrants		5,750	5,750																
Water Metering		25,000	25,000																
Engineering																			
Engineering - Noel (Aitken to Aspen)	Defer to 2019	35,000	35,000																
Mains																			
Pritchard Skeena PRValve (UC-5)	2015 Carry Over	140,000						126,140					13,860	10% DCC Eligible					
Dryden to Cambridge High Pressure Line	2015 Carry Over	550,000						277,750					272,250	50% DCC eligible - must obtain Right of Way					
Remove PRV from Cambridge/Pritchard	2015 Carry Over	25,000	25,000																
Replace Marina Waterline	New Project	50,000	20,854					29,146											
Robb - additional hydrants	New Project	17,250	17,250																
McLeod Douglas Loop (CR-6)	Defer to 2018	0																	
		905,000	185,854	0	0	0	0	433,036	0	0	0	0	286,110	0	0	0	0	0	
SANITARY SEWER FUND																			
Connections		23,250	23,250																
Engineering																			
Comox Ave (Rodello to Anderton)		25,000	25,000																
Foreshore Replmt (Carthew-Ellis)	Defer to 2017	0	0																
Equipment																			
1/2 Sanitary Sewer / Storm Drain Camera		37,500	37,500																
Mains																			
Robb - manhole regrading	New Project	3,450	3,450					0											
Foreshore Replmt (Carthew-Ellis)	Defer to 2018	0	0					0											
		89,200	0	89,200	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
		7,698,040	3,422,513	275,054	0	294,000	0	0	433,036	0	5,940	0	0	286,110	0	32,467	2,948,920	0	0

**Capital Expenditure Plan
2017**

STATUS	Total	From Current Revenue		Transfers from Capital Reserve Funds								Other Sources of Finances:						
		General Revenue	Utility Funds	Capital Equipment Works	Marina Replacemen Capital	Fire Dept Capital	Water	Sewer	Open Spac DCC's	Drain DCC's	Road DCC's	Water DCC's	Sewer DCC's	Protection District	Grants	Property Sales	Debt	
Administration																		
Equipment																		
Town Hall Upgrades (Heat pump)	10,000	10,000																
Computers, printers & networking	25,000	25,000	desktop software upgrades for all Town computers															
Fire Department																		
		<i>Town Share 74% Equip & 67% Bldg</i>										<i>Dist Share 26% Equip & 33% Bldg</i>						
Fire station renovations	10,000	7,400															2,600	
Other Capital Equipment	10,000	7,400															2,600	
Replace Unit # 33 (Pumper) 1996	475,000	92,500					350,000										32,500	
Public Works																		
2017 Engineering of 2018 projects																		
Equipment																		
Replace Unit 6 - 1994 Loader	272,000			272,000														
Replace Unit 14 - 2008 Sweeper	0																	
Major Roads																		
Balmoral & Torrence (Donovan to Albatros)	310,000	310,000	500 metres on 2 roads - timing contingent upon RD finalizing site of pump station and route of piping															
Pt Augusta (90 m N CmX Ave)	93,000	93,000	90 metres - construction timed in conjunction with project at 1700 Comox Avenue															
Robb resurface (Ph2 Church-Pritchard)	841,800	841,800	750 metres															
Robb Ave widen & bike lanes	174,800		750 metres															
Comox Ave & Rodello roundabout	0	0															174,800 <i>Comm.Wks Fund</i>	
100% DCC eligible but insufficient funds to proceed in 2017																		
Neighbourhood Roads																		
Noel - Aitken to Aspen 1975	0																	
Sidewalks																		
Robb (widen south sidewalk)	203,550																203,550 <i>Comm.Wks Fund</i>	
Balmoral (Pritchard to Stewart S.side)	0	227 metres																
Noel - Aitken to Aspen	0	210 metres																
Balmoral (Golf Course - Comox Ave)	0		project removed															
Storm Drains																		
Connections	22,000	22,000																
Robb Storm (Church & East)	162,150	1,622	360 metres														160,528	
Balmoral (Stewart to 50 m east D25) 1975	0																	
Balmoral (Pritchard to 50 m west D24) 1975	0																	
Noel to Aitken (through Aspen greenway)	0		100 metres															
Pt Augusta (90 m N CmX Ave)	25,000	25,000	90 metres - construction timed in conjunction with project at 1700 Comox Avenue															
Recreation																		
Recreation Centre Computer	6,000	6,000																
Recreation Centre Other equipment	32,000	32,000																
Replace Gymnasium flooring	120,000	120,000																
Parks																		
Equipment																		
Replace push mowers, weed eaters, etc.	5,000	5,000																
Replace #71 (1998 Hustler Mower)	60,000	60,000																
Install metal picnic tables on pads	6,000	6,000																
Land																		
Engineering Structures																		
Rebuild Harbourwood playground	75,000	25,000	including surround, & softfall material															
Rebuild Marina Park playground	80,000	80,000															50,000 <i>Partner contributions</i>	
Develop Claddagh Greenspace	0	0																
Greenway Development - Highmoor	40,000								7,920	20% DCC Eligible							32,080 <i>Comm.Wks Fund</i>	
Water Park	300,000	150,000															150,000 <i>Partner contributions</i>	
Marina Improvements																		
	50,000					50,000	Boat launch float extension											
Municipal Buildings & Facilities																		
d'Esterre upgrades	10,000	10,000																
Construct storage at Highland field	30,000	23,000															7,000 <i>Partner contributions</i>	
Other buildings	30,000	30,000																
Install bus shelters	0																	

**Capital Expenditure Plan
2017**

STATUS	Total	From Current Revenue		Transfers from Capital Reserve Funds								Other Sources of Finances:						
		General Revenue	Utility Funds	Capital Equipment Works	Replacement	Marina Capital	Fire Dept Capital	Water	Sewer	Open Spac DCC's	Drain DCC's	Road DCC's	Water DCC's	Sewer DCC's	Protection District	Grants	Property Sales	Debt
Maintenance Equipment																		
Annual allowance for equipment	7,500	7,500																
	<u>3,535,800</u>	<u>2,040,222</u>	<u>0</u>	<u>0</u>	<u>272,000</u>	<u>50,000</u>	<u>350,000</u>	<u>0</u>	<u>0</u>	<u>7,920</u>	<u>160,528</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>37,700</u>	<u>617,430</u>	<u>0</u>	<u>0</u>
WATER FUND																		
Connections (new and upgrades incl Robb ph 2)	38,000		38,000															
Hydrants	6,000		6,000															
Water Metering	35,000		35,000															
Engineering																		
McLeod Douglas Loop (CR-6)	17,000		15,317										1,683	10% DCC Eligible				
Mains																		
Stewart (Robb to Cedar) upgrade to 8" for flows (1972)	101,200		101,200	125 metres														
Noel (Aitken to Aspen)	0		0															
Tie-in at Tutor Drive	0		0															
	<u>197,200</u>	<u>0</u>	<u>195,517</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,683</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
SANITARY SEWER FUND																		
Connections	23,500		23,500															
Engineering																		
Foreshore Replmt (Carthew-Ellis)	75,000		75,000															
Mains																		
Comox Ave (Rodello to Anderton)	0		0											100% DCC Eligible - Timing dependent upon Roadwork				
Robb (Stewart to 50 m W) old AC pipe	48,300		48,300															
	<u>146,800</u>	<u>0</u>	<u>146,800</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	<u>3,879,800</u>	<u>2,040,222</u>	<u>342,317</u>	<u>0</u>	<u>272,000</u>	<u>50,000</u>	<u>350,000</u>	<u>0</u>	<u>0</u>	<u>7,920</u>	<u>160,528</u>	<u>0</u>	<u>1,683</u>	<u>0</u>	<u>37,700</u>	<u>617,430</u>	<u>0</u>	<u>0</u>

Capital Expenditure Plan 2018	STATUS	Total	From Current Revenue		Transfers from Capital Reserve Funds							Other Sources of Finances:							
			General Revenue	Utility Funds	Capital Equipment Works	Marina Replacemen	Marina Capital	Fire Dept Capital	Water	Sewer	5% in Lieu of Parks	Open Spac DCC's	Drain DCC's	Road DCC's	Water DCC's	Sewer DCC's	Protection District	Grants	Property Sales
Administration																			
Equipment																			
Voting machines for 2018 & subsequent elections		12,000	12,000																
Town Hall Upgrades		10,000	10,000																
Computers, printers & networking		25,000	25,000	Upgrade of Finance software															
Fire Department																			
Replace Breathing Apparatus	defer to 2020	0	0																
Replace Rescue # 38 (2001)	from 2016	120,000	88,800																31,200
Other equipment (PPE, hose & nozzles)		10,000	7,400																2,600
Public Works																			
2018 Engineering of 2019 projects		50,000	500																49,500 Roundabout Design is DCC eligible
Equipment																			
Replace Unit 14 - 2008 Sweeper	From 2017	249,000		249,000															
Replace Unit 4 - Sanding Truck	Defer 2019	183,500	34,456		149,044														
Major Roads																			
Pt Augusta (90 m N Cmx Ave)	Advance 2017	0																	
Bolt (Murrelet - Anderton) 1982-1996		198,000	198,000	408 metres															
Bolt (above) shared bike lanes to Murrelet		12,500		357 metres															12,500 Comm.Wks Fund
Comox Ave & Rodello roundabout	From 2017	1,200,000	12,000									1,188,000	100% DCC eligible timing depends on sufficient DCC reserves						
Neighbourhood Roads																			
Bambrick Place 1975		110,000	110,000	200 metres															
Baybrook Drive 1976 & 1988		110,000	110,000	200 metres															
Cormorant Street 1975		120,000	120,000	220 metres															
Donovan Dr 1976 & 1988		160,000	160,000	347 metres															
Donovan Pl 1981		41,000	41,000	75 metres															
Ellis Street 1969		23,000	23,000	42 metres															
Hummingbird Ave 1975		60,000	60,000	120 metres															
Mack Laing Crt 1976		50,000	50,000	110 metres															
Orchard Park Drive 1976		135,000	135,000	290 metres															
Richardson Ave 1972		80,000	80,000	184 metres															
Sidewalks																			
Torrence (Hillside to Rdgemt - east side)		163,000		230 metres															163,000 Comm.Wks Fund
Bolt & Aspen (Jubilee to Murrelet)		515,000		720 metres															515,000 Comm.Wks Fund
Balmoral (Golf Course - Comox Ave)	Advance 2017	0		260 metres															
Storm Drains																			
Connections		22,000	22,000																
Comox Ave (Aitken to Alpine)		86,500	86,500	120 metres															
Pt Augusta (90 m N Cmx Ave)	Advance 2017	0	0	90 metres															
McLeod to Douglas	from 2016	26,000	26,000	56 metres															
Recreation																			
Recreation Centre Computer		6,000	6,000																
Recreation Centre Other equipment		34,000	34,000																
Recreation Centre (rebuild change rooms)	new project	250,000	250,000																
Parks																			
Equipment																			
Replace push mowers, weed eaters, etc.		5,000	5,000																
Replace #73 - 1994 Ford Tractor		70,000		70,000															
Install metal picnic tables on pads		6,000	6,000																
Land																			
Engineering Structures																			
Rebuild Robb Tennis Courts		75,000	50,000																25,000 Partner Contribution
Greenway Development - Brooklyn Creek		30,000								5,940	20% DCC Eligible								24,060 Comm.Wks Fund
Greenway Design - Lazo Road		12,000	12,000																waiting for final property to develop so we know we have land
Marina Improvements																			
Municipal Buildings & Facilities																			
d'Esterre upgrades		20,000	20,000																
Other buildings		30,000	30,000																
Install bus shelters		0																	

**Capital Expenditure Plan
2018**

Maintenance Equipment
Annual allowance for equipment

WATER FUND

Repairs to waterfront walkway
Connections (new and upgrades)
Hydrants
Water Metering
Mains
McLeod Douglas Loop (CR-6)

SANITARY SEWER FUND

Connections
Engineering
Comox Ave (Rodello to Anderton)
Mains
Foreshore Replmt (Carthew-Ellis)

STATUS	Total	From Current Revenue		Transfers from Capital Reserve Funds								Other Sources of Finances:							
		General Revenue	Utility Funds	Capital Equipment Works Replacemen	Marina Capital	Fire Dept Capital	Water	Sewer	5% in Lieu of Parks	Open Spac DCC's	Drain DCC's	Road DCC's	Water DCC's	Sewer DCC's	Protection District	Grants	Property Sales	Debt	
	7,500	7,500																	
	4,317,000	1,832,156	0	0	468,044	0	0	0	0	5,940	0	1,237,500	0	0	33,800	739,560	0	0	
	40,000		40,000																
	6,250		6,250																
	35,000		35,000																
	76,500		68,926									7,574	10% DCC Eligible						
	157,750	0	150,176	0	0	0	0	0	0	0	0	7,574	0	0	0	0	0	0	
	23,750		23,750																
	352,500		3,525										348,975	100% DCC Eligible					
	336,000		252,952							83,048									
	712,250	0	280,227	0	0	0	0	0	83,048	0	0	0	0	348,975	0	0	0	0	
	5,187,000	1,832,156	430,403	0	468,044	0	0	0	83,048	0	5,940	0	1,237,500	7,574	348,975	33,800	739,560	0	0

**Capital Expenditure Plan
2019**

STATUS	Total	From Current Revenue		Transfers from Capital Reserve Funds										Other Sources of Finances:					
		General Revenue	Utility Funds	Capital Equipment Works	Marina Replacemen	Marina Capital	Fire Dept Capital	Water	Sewer	5% in Lieu of Parks	Open Spac DCC's	Drain DCC's	Road DCC's	Water DCC's	Sewer DCC's	Protection District	Grants	Property Sales	Debt
Administration																			
Equipment																			
Town Hall Upgrades	10,000	10,000																	
Computers, printers & networking	30,000	30,000																	
Fire Department																			
Replace Breathing Apparatus	90,000	66,600																	
Other equipment	10,000	7,400																	
Vehicle exhaust vent system for firehall	0	0																	
Public Works																			
2019 Engineering of 2020 projects																			
Equipment	50,000																		
Replace unit 9 - 2009 JD Backhoe	0																		
Replace Unit 24 - 2007 Pickup	35,000	35,000																	
Major Roads																			
Noel (Pritchard to Torrence)	358,000	358,000	577 metres																
Noel Bike Lane Painting (Pr->Torr)	23,000		577 metres																
Church resurfacing (Robb to Noel)	113,000	113,000	205 metres																
Church widening (Robb to Noel)	57,000	57,000	205 metres																
Church bike lanes (Comox>BV & Robb>Noel)	14,200		355 metres																
Neighbourhood Roads																			
Brooklyn Place 1980	50,000	50,000	114 metres																
Cougar Cres	220,000	220,000	481 metres																
Koksilah Crt	25,000	25,000	52 metres																
Linden Ave	129,000	129,000	234 metres																
Linshart Road (Noel to Merino)	230,000	230,000	503 metres																
Mahtmoff Place 1973	50,000	50,000	96 metres																
Merino Place	35,000	35,000	71 metres																
Tsimshian Ave 1969	90,000	90,000	191 metres																
Sidewalks																			
Church (Noel to Robb east side)	146,000		205 metres																
Noel (Quarry to Pritchard N.side)	213,000		300 metres																
Storm Drains																			
Connections	22,000	22,000																	
Church Street	70,000	70,000	128 metres																
Beach Drive	11,500	11,500																	
Queens Ave	50,000	50,000																	
Recreation																			
Recreation Centre Computer	6,000	6,000																	
Recreation Centre Other equipment	35,000	35,000																	
Parks																			
Equipment																			
Replace push mowers, weed eaters, etc.	5,000	5,000																	
Replace Unit 78 - 2005 Ford Ranger	40,000	40,000																	
Install metal picnic tables on pads	6,000	6,000																	
Land																			
Engineering Structures																			
Rebuild Elks Park Playground	55,000	40,000																	
Rebuild Anderton Courts 5&6	75,000	50,000																	
Greenway Development - Brooklyn Creek	30,000																		
									5,940	20% DCC Eligible									
Marina Improvements																			
	15,000	15,000																	
Municipal Buildings & Facilities																			
d'Estere upgrades	20,000	20,000																	
Recreation Centre upgrades	30,000	30,000																	
Other buildings	35,000	35,000																	
Install bus shelters	0	0																	
Maintenance Equipment																			

**Capital Expenditure Plan
2019**

Annual allowance for equipment

STATUS	Total	From Current Revenue		Transfers from Capital Reserve Funds										Other Sources of Finances:				
		General Revenue	Utility Funds	Capital Equipment Works Replacemen	Marina Capital	Fire Dept Capital	Water	Sewer	5% in Lieu of Parks	Open Spac DCC's	Drain DCC's	Road DCC's	Water DCC's	Sewer DCC's	Protection District	Grants	Property Sales	Debt
	5,000	5,000																
	2,488,700	1,946,500	0	0	0	0	0	0	0	5,940	0	0	0	0	26,000	510,260	0	0
WATER FUND																		
Connections	40,000		40,000															
Hydrants	6,500		6,500															
Water Metering	110,000		110,000															
Engineering																		
Noel (Aitken to Aspen)	35,000		35,000															
Mains																		
	191,500	0	191,500	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
SANITARY SEWER FUND																		
Connections	24,000		24,000															
Engineering																		
Foreshore Replmt (Pt August to Jane)	48,000		48,000															
Mains																		
Foreshore Replmt (Pt Augusta - Jane)	0																	
	72,000	0	72,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	2,752,200	1,946,500	263,500	0	0	0	0	0	0	5,940	0	0	0	0	26,000	510,260	0	0

Capital Expenditure Plan 2020	STATUS	Total	From Current Revenue					Transfers from Capital Reserve Funds							Other Sources of Finances:					
			General Revenue	Utility Funds	Capital Equipment Works Replacemen	Marina Capital	Fire Dept Capital	Water	Sewer	5% in Lieu of Parks	Open Spat DCC's	Drain DCC's	Road DCC's	Water DCC's	Sewer DCC's	Protection District	Grants	Property Sales	Debt	
Administration																				
Equipment																				
Town Hall Upgrades		10,000	10,000																	
Computers, printers & networking		40,000	40,000	complete replacement of Town's 2015 servers																
Fire Department																				
Building Renovations (apparatus sprinklers)		30,000	20,000															10,000		
Other equipment		10,000	7,400															2,600		
Replace Breathing Apparatus	from 2018	60,000	44,400															15,600		
Public Works																				
Engineering next year's projects																				
		50,000	50,000																	
Equipment																				
Replace flat deck trailer (1992)		40,000			40,000															
Replace Unit # 15 (2009)		85,000	85,000																	
Major Roads																				
Roundabout Glacier & Comox Avenue		1,200,000	12,000										1,188,000	100% DCC eligible timing depends on sufficient DCC reserves						
Anderton resurface (Guthrie to Noel)		399,280	399,280	644 metres - project deferred from 2017 due to road maintenance																
Neighbourhood Roads																				
Noel - Aitken to Aspen 1975	from 2017	145,000	145,000	210 metres																
McKenzie (Rodello to Davis)		310,000	310,000	670 metres																
Gull		55,000	55,000	120 metres																
Downey (Aitken to Rodello)		130,000	130,000	286 metres																
Alpine (all)		105,000	105,000	232 metres																
Rodello (Downey to Robb)		145,000	145,000	320 metres																
Wallace (west of Rodello)		105,000	105,000	230 metres																
Cooke (Aitken to Rodello)		140,000	140,000	314 metres																
Sidewalks																				
Noel - Aitken to Aspen	from 2017	149,000	210 metres															149,000	Comm.Wks Fund	
Balmoral (Pritchard to Stewart S.side)	from 2017	162,000	227 metres															162,000	Comm.Wks Fund	
Comox Avenue Rodello to Ellis (south side)		900,000	0	600 metres (contingent upon right of way acquisition)																
Storm Drains																				
Connections		22,000	22,000																	
Balmoral (Stewart to 50 m east D25) 197	from 2017	31,600	316										31,284	100% DCC eligible						
Balmoral (Pritchard to 50 m west D24) 15	from 2017	31,600	316										31,284	100% DCC eligible						
Noel to Aitken (through Aspen greenway)	from 2017	90,000	90,000	100 metres																
Recreation																				
Recreation Centre Computer		6,000	6,000																	
Recreation Centre Other equipment		36,000	36,000																	
Parks																				
Equipment																				
Replace push mowers, weed eaters, etc.		5,000	5,000																	
Replace Pickup		40,000	40,000																	
Install metal picnic tables on pads		6,000	6,000																	
Land																				
Engineering Structures																				
Rehab Tot Lot Playground		20,000	20,000																	
Greenway Development - Brooklyn Creek		30,000											5,940	20% DCC Eligible				24,060	Comm.Wks Fund	
Develop Claddagh Greenspace	from 2017	65,000	65,000																	
Pickleball Court construction		150,000	50,000																100,000	Partner contribution
Marina Improvements																				
		10,000	10,000	condition assessment review (last one 2011)																
Municipal Buildings & Facilities																				
d'Estere upgrades		50,000	50,000																	
Recreation Centre upgrades		30,000	30,000																	
Other buildings		75,000	75,000																	
Install bus shelters		0	0																	
Maintenance Equipment																				
Annual allowance for equipment		5,000	5,000																	

**Capital Expenditure Plan
2020**

STATUS	Total	From Current Revenue		Transfers from Capital Reserve Funds										Other Sources of Finances:							
		General Revenue	Utility Funds	Capital Equipment Works Replacemen	Marina Capital	Fire Dept Capital	Water	Sewer	5% in Lieu of Parks	Open Spat DCC's	Drain DCC's	Road DCC's	Water DCC's	Sewer DCC's	Protection District	Grants	Property Sales	Debt			
	4,973,480	2,313,712	0	0	40,000	0	0	0	0	0	0	5,940	62,568	1,188,000	0	0	28,200	1,335,060	0	0	
WATER FUND																					
Connections	40,000		40,000																		
Hydrants	6,750		6,750																		
Water Metering (down Aitken, Downey, etc)	115,000		115,000																		
Mains																					
Noel (Aitken to Aspen)	144,000		15,696	Water capacity study has identified this project as needed										128,304	90% DCC Eligible						
Tie-in at Tutor Drive	50,000		5,450														44,550	90% DCC Eligible			
	355,750	0	182,896	0	0	0	0	0	0	0	0	0	0	0	172,854	0	0	0	0	0	0
SANITARY SEWER FUND																					
Connections	24,250		24,250																		
Mains																					
Servicing boundary extension area (Dev Wks Agmt)	309,600		309,600																		
Foreshore Replmt (Pt Augusta - Jane)	241,000		241,000																		
	574,850	0	574,850	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	5,904,080	2,313,712	757,746	0	40,000	0	0	0	0	0	0	5,940	62,568	1,188,000	172,854	0	28,200	1,335,060	0	0	0