



**Statement of Financial Information
Year Ended December 31, 2015**

**Town of Comox
Statement of Financial Information
Contents
Year Ended December 31, 2015**

Required Information:

Please refer to:

Statement of assets and liabilities	Statement 1 of Consolidated Financial Statements
Operational statement	Statement 2 of Consolidated Financial Statements
Schedule of debts	Notes 5 to 7 of Consolidated Financial Statements
Schedule of guarantee and indemnity agreements	N/A - none outstanding during year
Schedule of Council remuneration	Schedule 1 of SOFI
Schedule of employee remuneration	Schedule 2 of SOFI
Schedule of severance agreements	N/A - none
Schedule of disbursements	Schedule 3 of SOFI
Schedule of grants and contributions.	Schedule 4 of SOFI
Preparation and approval of financial information	Schedule 5 of SOFI

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Schedule 1

Remuneration & Expenses for Elected Officials

	Remuneration	Expenses
Russ Arnott, Councillor	\$ 16,734	\$ 3,178
Ken Grant, Councillor	16,734	2,824
Marg Grant, Councillor	16,734	1,168
Paul Ives, Mayor	31,252	9,849
Hugh MacKinnon, Councillor	16,734	5,819
Barbara Price, Councillor	16,734	5,766
Maureen Swift, Councillor	16,734	3,118
	<u>\$ 131,656</u>	<u>\$ 31,722</u>

Expenses include expense claims by Council members, together with registration fees and travel expenses paid by the Town on their behalf.

In addition, each member of Council is covered under an accident insurance policy (when on Town business) which provides:

- 1) \$ 100,000 life insurance
- 2) \$ 300 weekly indemnity for total disability
- 3) \$ 3,000 additional medical expense

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Schedule 2

Remuneration & Expenses for Employees Earning over \$75,000

	Remuneration	Expenses
Debra Andrew, Deputy Director of Finance	\$ 82,112	3,170
Shelley Ashfield, Municipal Engineer	98,681	835
Al Fraser, Parks Superintendent	91,116	374
Brett Green, Foreman	90,095	2,471
Donald Jacquest, Director of Finance	115,897	2,216
Mandy Johns, Recreation Director	85,908	86
Marvin Kamenz, Town Planner	105,472	2,641
Richard Kanigan, Administrator	132,090	8,137
Jim Lariviere, Assistant Fire Chief	88,107	2,608
Shelly Russwurm, Deputy Corporate Administrator	91,378	1,042
Gord Schreiner, Fire Chief	104,474	1,241
Rick Shelton, Assistant Fire Chief	88,628	2,523
Glenn Westendorp, Public Works Superintendent	95,731	1,566
subtotal	1,269,687	28,910
all employees under \$75,000	3,420,096	40,564
	\$ 4,689,783	\$ 69,474

Reconciliation to Salaries, Wages & Employee Benefits reported in Financial Statement

Total employee remuneration (above) less taxable benefits	\$ 4,589,550
Plus Council remuneration (Schedule 1)	131,656
Increase to Accrued Payroll & Post-Employment Benefits in year	43,360
Plus employee benefits included in Disbursements (Schedule 3)	938,825
Salaries, wages and employee benefits reported on Schedule 1 of the Consolidated Financial Statements for the Town of Comox	\$ 5,703,391

NOTES:

1. Expenses include payments to employees plus expenses paid on their behalf.
2. No schedule of severance agreements is included because there were none in year.

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Schedule of Disbursements over \$25,000

Schedule 3

Above All Cleaning	43,530.92
Active Network	33,217.22
AFC Construction	1,330,381.63
Andrew Sheret Limited	86,597.63
B C Assessment Authority	156,456.40
B C Hydro	368,446.66
Black Press Group Ltd.	40,253.33
Boulevard Transportation Group	66,658.04
Brian McLean Chevrolet Oldsmobile Ltd.	25,165.88
Canadian Tire Jumpstart	45,359.55
Chimo Gymnastics Club	276,740.48
City Of Courtenay	25,752.45
Cohlmeyer Architecture Limited	199,622.64
Comox Business In Action	73,789.43
Comox District Consumers Co-op	35,995.92
Comox Firefighters Association	34,907.78
Comox Harbour Centre Management Inc	41,907.21
Comox Valley Dodge Chrysler Jeep	54,644.40
Comox Valley Martial Arts & Fitness	36,104.01
Comox Valley Regional District	6,463,199.50
Comox-Strathcona Regional Hospital Dist	2,079,424.48
Compass Adventure	60,947.23
COREsystems-0789965 BC Ltd	46,003.82
Corix Water Products Limited Partnership	104,128.23
CUPE Local 556	44,074.54
Current Environmental	45,768.01
Del Equipment Limited	61,586.68
Dynamic Traffic Services	31,771.43
Emterra Environmental	749,663.41
Enex Fuels Ltd.	55,368.07
Four Star Waterworks Ltd.	114,240.46
GCS Technology Services Inc.	144,630.79
Glenella Homes Ltd	84,565.50
Guillevin International Inc.	38,339.37
ICBC Insurance Corporation of BC	26,356.00
J R Edgett Excavating Ltd	41,448.49
Koers & Associates Engineering	28,081.75
Les Colville Welding & Fabricating Ltd.	30,931.45
Longview Ventures	178,920.60
McElhanney Consulting Services	50,734.67
Minister Of Finance	1,837,869.92
MNP LLP	30,870.00
Municipal Insurance Assn Of B.C.	70,701.00
Municipal Pension Plan	742,147.99
Nilson, Birgit	45,481.56
Pacific Blue Cross/ BC Life	353,727.29
R.F. Binnie & Associates Ltd	40,496.39
RDH Building Engineering Ltd.	66,960.71
Receiver General For Canada	2,561,173.18
Scotiabank	36,271.44
Scotiabank Visa	105,252.61
Silvacare Inc	45,007.22
Slegg Construction Materials	25,600.07
Stedman, Jane	26,024.71

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Schedule of Disbursements over \$25,000

Schedule 3

Tayco Paving Co Ltd	434,956.74
Telus	29,449.59
Thomson, Steve	53,136.68
Trane Canada ULC	26,126.14
Vancouver Island Regional Library	579,051.69
Wedler Engineering LLP	25,985.58
Westerra Equipment LP	94,134.06
Westview Ford Sales Ltd.	89,763.63
Willis Canada Inc	83,353.00
Worksafe BC	90,965.31
Young, Anderson	47,260.73
Zaharko Land Surveying Inc.	34,424.25
subtotal	21,031,907.55
Plus all payees disbursed under \$25,000	<u>1,755,931.61</u>
Total disbursements, all payees	<u><u>22,787,839.16</u></u>
<u>Reconciliation to Total Expenditures reported in Financial Statement:</u>	
Total Disbursements for all payees (reported above)	22,787,839.16
Plus Council & Employee remuneration (Sch. 1 and Sch. 2)	4,764,566.07
Less remittances of property taxes collected for others (net of offsets) not included in expenditures on the Financial Statements	(6,656,682.30)
Less long term debt principal payments not included in expenditures on the Financial Statements	(379,107.00)
Less employees share of payroll disbursements not included in expenditures on the Financial Statements	(1,421,016.20)
Less GST recoveries from disbursements in year	(306,064.24)
Less expenditures on tangible capital assets	(2,599,205.00)
Plus amortization expense from tangible capital assets	2,778,599.00
Less DCCs, development bonds and deposits refunded in year	(349,353.27)
Less accrued contract holdbacks	(265,811.77)
Plus changes in other asset & liability accounts included in expenses on the Financial Statements	<u>(508,494.45)</u>
Total Expenses reported on Statement 2 and Schedules 1 & 6 of the Consolidated Financial Statements for the Town of Comox	<u><u>17,845,270.00</u></u>

Town of Comox

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Schedule of Payments for Grants or Contributions

Schedule 4

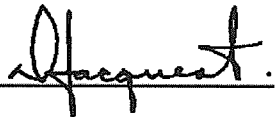
Recipient of Grant or Contribution		Purpose of Grant
Citizens On Patrol Society	\$ 4,500	Operation of Society
Comox Archives & Museum Society	25,000	Operation of Society
Comox Business in Action Association	72,900	Business Improvement Area
Comox Nautical Days Society	22,000	Festival Operations
Comox Valley Regional District	24,028	Emergency Preparedness
Comox Valley Art Gallery	5,000	Gallery Operations
Comox Valley Community Policing	5,850	Auxiliaries & Crime Prevention
Haines, Courtney	500	Mack Laing Bursary
School District No.71	1,000	Healthy Communities
Sid William Theatre Society	20,000	Theatre Operations
The Alberni Project	2,500	Operating grant
	<u>\$ 183,278</u>	

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Schedule 5

Preparation and Approval of Report

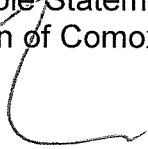
I certify that I have prepared the whole of the Statement of Financial Information and am responsible for its contents. It has not been audited by the Town's independent auditors.

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Donald Jacquest, Director of Finance

May 10, 2016
Date

This whole Statement of Financial Information has been approved by the Town of Comox Council.



Paul Ives, Mayor

May 20, 2016
Date