

**Minutes of the Regular Council Meeting,  
held in Council Chambers on Wednesday October 21, 2015**

**Present:** Mayor P. Ives  
Councillors R. Arnott, K. Grant, M. Grant  
H. MacKinnon, B. Price, M. Swift

**Absent:** Nil

**Call to Order:**

The meeting was called to order at 5:30 p.m.

The Agenda was amended to include 2 Late Items and Adopted as amended.

There were 12 visitors in attendance.

**1. DELEGATIONS:**

- a. **Pearl McKenzie & Mary Jane (Maj) Birch (MARS) Requesting a letter of support and funding**

**MARS Letter of Support**

Ms. McKenzie described the work that the MARS does, and outlined their plans for developing their new centre. They requested a letter of support for an Island Coastal Economic Trust grant application, and consideration of funding from the Town.

- b. **Steve Cohlmeier (Cohlmeier Architecture) - Marina Park Vitalization Project - Public Open House Update**

**Marina Park Vitalization**

Mr. Cohlmeier and Mr. Baronas updated Council on the latest plans for Marina Park, along with a summary of the responses from the latest Open House. They identified Phase 1 projects, estimated to cost \$1.5 million. They requested that Council consider allocating the \$400,000 in matching funds no longer needed for the Canada 150 grant to Phase 1 to make the project more complete. They also identified that Phase 1 projects do not include underground servicing for the stage, a new playground, a water park and a spray fountain, estimated to cost \$370,000.

**AT THIS POINT IN THE MEETING COUNCILLOR SWIFT LEFT COUNCIL CHAMBERS CITING A CONFLICT OF INTEREST WITH THE NEXT ITEM ON THE AGENDA**

- c. **Leon & Shelley Bohmer - DVP 15-2 (85 Jane Place) Objection**

**85 Jane Place**

Mr. and Mrs. Bohmer advised Council of their opposition to the Development Variance Permit application. They stated that the variances requested are extreme, and that they would like clarification on the calculation of height allowances. They would like Council to delay the application for two weeks.

- d. **Carol Baert & Dave Hone - DVP 15-2 (85 Jane Place)**

**85 Jane Place**

Ms. Baert and Mr. Hone advised Council of their opposition to the Development Variance Permit application. They commented on the process and advised that they didn't realize how little time they would be given to respond to the application and information given in the staff report. They stated that the actual process was not consistent with that described to them by the Planner. They would like Council to deny the application or, alternatively, delay the application for two weeks.

**e. Colin Eves and John Gower (Applicants) - DVP 15-2 (85 Jane Place)**

**85 Jane Place**

Mr. Eves explained that he thought that a lower home, tucked up close to the bank, would be more preferable to the neighbours, as it would have less visual impact compared to a smaller footprint, two storey home. He stated he was proposing a modest home, compatible with the neighbourhood. He believes that his proposal is a win-win for himself and his neighbours.

**AT THIS POINT, COUNCILLOR SWIFT RETURNED TO COUNCIL CHAMBERS**

**f. Chris Gerrow & Jane Morris (Applicant) - DVP 15-7 (355 Douglas Street)**

**355 Douglas Street**

Mr. Grow stated that he is available to answer any questions of Council.

**2. MINUTES OF MEETINGS:**

**a. Regular Council Meeting Minutes**

**RCM Minutes**

*That the Minutes of the Regular Meeting of Council, held in Council Chambers on Wednesday, October 7, 2015, be Approved.*

(15.237) -- CARRIED

**b. Committee of the Whole Meeting Minutes**

**COW Minutes**

*That the Minutes of the Committee of the Whole Meeting, held in Council Chambers on Wednesday October 14, 2015, be Received.*

(15.238) -- CARRIED

**COMMITTEE RECOMMENDATIONS:**

(1) Open Burning on Large Lots

**Open Burning on Farmland**

1. *That the Comox Fire Prevention and Regulation Bylaw, 2007 be amended to permit a 7-day burning period between April 1-7 each year, for properties over 10.0 acres (4.0 hectares) in the Agricultural Land Reserve that have Farm Status; and further,*

*That the following conditions apply to the fires:*

- *the property owner be required to obtain a permit from the Fire Department indicating dates, size, allowable material to be burned and safety regulations;*
- *the size of fires be limited to one cubic meter at a time; and*
- *the number of fires be limited to one fire per property.*

*That the main motion be amended to add the following text: "That the fines for violating provisions of the bylaw be increased to \$750."*

(15.239) -- DEFEATED

[Opposed: Mayor Ives, Councillors RArnett KGrant MSwift]

2. *That the Comox Fire Prevention and Regulation Bylaw, 2007 be amended to permit a 7-day burning period between April 1-7 each year, for properties over 10.0 acres (4.0 hectares) in the Agricultural Land Reserve that have Farm Status; and further,*

*That the following conditions apply to the fires:*

- *the property owner be required to obtain a permit from the Fire Department indicating dates, size, allowable material to be burned and safety regulations;*
- *the size of fires be limited to one cubic meter at a time; and*
- *the number of fires be limited to one fire per property.*

(15.240) -- CARRIED

**COMMITTEE RECOMMENDATIONS:**

- (2) Steve Chambers (Comox Valley Pickleball Association) Seeking support for permanent outdoor pickleball courts

**Outdoor Pickleball**

*That the October 8, 2015 email from Steve Chambers of the Comox Valley Pickleball Association, requesting a letter of support and endorsement of a grant application to the Comox Valley Community Foundation, be received and the request granted.*

(15.241) -- CARRIED

**3. COMMITTEE REPORTS: NIL**

**4. UNFINISHED BUSINESS:**

- a. **Management Report - October 21, 2015**

**Management Report**

*That the Management Report for October 21, 2015 be received and filed for information.*

(15.242) -- CARRIED

**5. SPECIAL REPORTS:**

- a. **Comox Valley Regional District Meeting Minutes**

**CVRD Meeting Minutes**

*That the following Comox Valley Regional District meeting minutes be received for information:*

- *Comox Valley Regional District Board held Tuesday, September 29, 2015; and*
- *Comox Strathcona Regional Hospital District Board held on Thursday, October 8, 2015.*

(15.243) -- CARRIED

**6. BYLAWS:**

- a. **Bylaw 1819: Comox Reserve Funds Bylaw, 2015**

**Reserve Funds Bylaw**

*That Bylaw 1819 (Comox Reserve Funds Bylaw, 2015) be Adopted.*

(15.244) -- CARRIED

**AT THIS POINT IN THE MEETING COUNCILLOR SWIFT LEFT COUNCIL CHAMBERS CITING A CONFLICT OF INTEREST WITH THE NEXT ITEM ON THE AGENDA**

**7. NEW BUSINESS:**

- a. **Development Variance Permit DVP 15-2 (85 Jane Place)**

**85 Jane Place**

Marvin Kamenz, Municipal Planner, provided a presentation to Council on the application summary, issues and mitigating measures related to the DVP application. Regina Bozerocka, Planner, presented some LIDAR photos of the neighbouring properties for Council's information.

1. *That DVP 15-2 be issued, subject to the Development Variance Permit Conditions listed in Schedule 1 of the October 21, 2015 Planning Report on DVP 15-2.*

*That the main motion be tabled for two weeks.*

(15.245) -- DEFEATED

*[Opposed: Mayor Ives, Councillors RArnott KGrant MSwift]*

2. *That DVP 15-2 be issued, subject to the Development Variance Permit Conditions listed in Schedule 1 of the October 21, 2015 Planning Report on DVP 15-2.*

(15.246) -- CARRIED

**AT THIS POINT, COUNCILLOR SWIFT RETURNED TO COUNCIL CHAMBERS**

**b. Development Variance Permit Application: DVP 15-7 (355 Douglas Street)**

**355 Douglas Street**

*That Development Variance Permit DVP 15-7 be issued, subject to the Development Variance Permit Conditions listed in Schedule 1 of the October 21, 2015 Planning Report on DVP 15-7.*

(15.247) -- CARRIED

**c. Results of Joint RFP for Recreation Booking Software**

**Recreation Booking Software**

The October 14, 2015 report from the Director of Finance, titled "Results of Joint RFP for Recreation Booking Software" was received for information.

**e. Website Redesign Contract**

**Website Redesign**

*That Council receive the three proposals received from Proxenos Consulting, nrichmedia, and MEDIUMrare Interactive/Dialect/TheUpdateCompany and engage Proxenos Consulting for the website redesign project for the price of \$25,000 plus GST.*

(15.248) -- CARRIED

**8. CORRESPONDENCE:**

**a. Sharon Morgan (Pacific Pro Dive & Marine Adventures) Annual Pumpkin Carving Contest**

**Pumpkin Carving Contest**

*That the September 25, 2015 letter from Sharon Morgan of Pacific Pro Dive Ltd, requesting the use of half of the boat ramp at Marina Park on Sunday, October 25, 2015 for their Underwater Pumpkin Carving Contest, be received and that permission be granted.*

(15.249) -- CARRIED

**b. Stu MacKinnon (The Royal Canadian Legion) Annual Poppy Campaign**

**Annual Poppy Campaign**

*That the October 9, 2015 letter from Stu McKinnon of the Comox Branch 160 Legion, regarding the Remembrance Day Parade and Ceremonies, be received; and further,*

*That permission be granted to 1) reserve four parking spaces in front of the Cenotaph on November 10, 2015 between 6:00 and 8:00 p.m.; 2) close Comox Avenue from Ellis Street to Nordin Street on November 11, 2015 between 10:30 and 11:30 a.m.; 3) put up No Parking signs on both sides of Comox Avenue between Church and Port Augusta Streets from 7:00 to 11:30 a.m; and 4) use the Town reviewing stand and barricades.*

(15.250) -- CARRIED

**c. Stu MacKinnon (The Royal Canadian Legion) Poppy Flag Raising Ceremony & Presentation of the First Poppy**

**Poppy Flag Raising**

*That the October 9, 2015 letter from Stu McKinnon of the Comox Branch 160 Legion, requesting that the Mayor attend the Poppy Flag Raising Ceremony and receive the first poppy to kick off the 2015 Poppy Campaign be received and filed for information.*

(15.251) -- CARRIED

**9. LATE ITEMS:**

**a. Linda Magor - Halloween Fun Run - request for permission**

**Halloween Fun Run**

*That the October 20, 2015 email from Lynda Magor, requesting permission to hold a Halloween Fun Run in Northeast Woods on Saturday October 31, 2015, be received and permission granted.*

(15.252) -- CARRIED

**10. DELEGATIONS: NIL**

## 11. REPORTS FROM MEMBERS OF COUNCIL:

### a. Councillor Ken Grant

Councillor Grant advised that he attended a couple of Welcome Sign Committee meetings.

### b. Councillor Arnott

Councillor Arnott reviewed his attendance at a Community Justice Centre meeting.

### c. Councillor Swift

Councillor Swift reviewed her attendance at a Filberg Heritage Lodge and Park Association board meeting and a strategic planning session with the Regional Hospital board.

### d. Councillor Price

Councillor Price advised that she attended an official opening of a new daycare on Glacier View Drive, and an AVICC led solid waste management committee meeting.

### e. Councillor MacKinnon

Councillor MacKinnon advised that he attended:

- a federal all candidates meeting,
- a Community Justice Centre recognition meeting, and
- a Comox Valley Homelessness Coalition meeting.

He also advised that he will be attending a Comox Valley Chamber meeting this evening.

### f. Councillor Marg Grant

Councillor Grant advised that she attended the hospital board meeting with Councillor Swift.

### g. Mayor Ives

Mayor Ives reviewed his attendance at a meeting of Comox Valley Mayors with the Taiwanese Consulate delegation.

He also advised that he:

- participated in two days of meetings on the Climate Leadership Plan,
- attended a Community Foundation dinner,
- met with people interested in reinvigorating the Block Watch program, and
- attended an Economic Development Society Fall Forward Marketing Forum.

## 14. EXCLUDE THE PUBLIC: NIL

### Adjournment:

Regularly moved and seconded that the meeting adjourn at 7:49 p.m.

*CARRIED*

Certified correct pursuant to Section 97(1)(b) of the Community Charter.

*"Paul Ives"*

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MAYOR

*"Richard Kanigan"*

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CORPORATE OFFICER