

**Minutes of the Committee of the Whole Meeting,  
held in Council Chambers on Wednesday October 28, 2015**

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**Present:** Mayor P. Ives  
Councillors K. Grant, M. Grant, H. MacKinnon,  
B. Price, M. Swift

**Absent:** R. Arnott

**Call to Order:**

The meeting was called to order at 4:15 p.m.

**1. Delegations:**

- a. **Stuart Robinson (Compass Adventure) Support for marina enhancement**

**Marina Enhancement**

Mr. Robinson advised Council of the history and growth of his company over the past 28 years. On behalf of Compass Adventure, he offered his support for the marina enhancement project, and thanked Council for their support.

**2. Minutes of Meetings: NIL**

**3. Department Reports: NIL**

**4. Staff Reports:**

- a. **Draft Terms of Reference for the Mack Laing Nature House Committee**

**COMMITTEE RECOMMENDATION:**

That the Terms of Reference for the Mack Laing Nature House Advisory Committee, as amended to

- reduce the participation of the Mack Laing Heritage Society to one member,
- include one member from the Comox Archives and Museum Society,
- include one member from the Brooklyn Creek Watershed Society,
- include a goal to review and consider the conditions in the Deed of Transfer between Mack Laing and the Town, and
- include a term of six months from the date of the first meeting be approved; and further

That staff be directed to advertise for volunteers to sit on the Advisory Committee.

*CARRIED*

- b. **Third Quarter (September 30th) Financial Statement Report**

The Third Quarter (September 30th) Financial Statement Report was received for information.

**c. Increases to 2016 Utility Fees**

**COMMITTEE RECOMMENDATION:**

That Bylaws 1821 to 1823 (Comox Water Rates and Regulations Bylaw Amendment No. 22, 2015, Comox Sewer User Rates Bylaw Amendment No. 11, 2015, and Comox Refuse Collection Bylaw Amendment No. 7, 2015) all be forwarded to Council for First, Second and Third Readings.

*CARRIED*

**d. Final Design of Marina Park Revitalization Project (Phase 1)**

**COMMITTEE RECOMMENDATION:**

That the Town recommit the \$394,919 in funds allocated June 17, 2015 for the Canada 150 application, to phase one of the Marina Park Revitalization Project.

*CARRIED*

**e. 2016 Point Holmes Pavilion Project - Request for Support**

**COMMITTEE RECOMMENDATION:**

That Council support the Point Holmes Recreation Association's 2016 pavilion reconstruction project, and that staff be authorized to expend up to \$3000 in order to cover the costs associated with the pavilion foundation/slab.

*CARRIED*

**f. Development Cost Charges - Draft Report**

Shelley Ashfield, Municipal Engineer, provided a summary of the proposed amendments as outlined in the October 2015 Draft Development Cost Charge Bylaw 1526 Update, completed by Koers and Associates Engineering Ltd.

**COMMITTEE RECOMMENDATION:**

That changes be made to the October 2015 Draft Development Cost Charge bylaw 1526 Update, completed by Koers and Associates Engineering Ltd., based on staff's recommendations in its October 21, 2015 Staff Report to the Committee of the Whole; and further,

That the updated Draft Report be presented to the development community and the public in order to solicit their feedback.

*CARRIED*

**g. Planning Report PR 15-10 / Follow-up on the Parklet Pilot Project**

**COMMITTEE RECOMMENDATION:**

That Schedule 1, Key Processing Steps for Parklet Applications, as contained in the October 28, 2015 Planning Report PR 19-10, be amended to remove item #4 (Parklet removal between the first Sunday of November to the last Friday of January), and that staff be directed to expand the trial parklet program into a permanent Parklet Program; and further,

That the renewal for the Komox Grind be in accordance with the permanent Parklet Program.

*CARRIED*

**5. Correspondence:**

**a. Draft Comox Lake Watershed Protection Plan**

**COMMITTEE RECOMMENDATION:**

That the Draft Comox Lake Watershed Protection Plan be referred back to staff for further consideration.

*CARRIED*

**b. Mountaineer Avian Rescue Society - Request for Letter of Support and funding**

**COMMITTEE RECOMMENDATIONS:**

1. That a letter of support be provided to the Mountaineer Avian Rescue Society, supporting their application to the Island Coastal Economic Trust for funding to help develop their new Wildlife ECO Centre.

*CARRIED*

2. That the Mountaineer Avian Rescue Society be advised that the Town of Comox has a No Grant-in-Aid policy with respect to requests for funding.

*CARRIED*

**c. Paul Kingan: 55+ BC Games**

**COMMITTEE RECOMMENDATION:**

That the medal winners from Comox, as advised by Paul Kingan of the 55+ BC Games, be sent letters of congratulations.

*CARRIED*

**AT THIS POINT IN THE MEETING COUNCILLOR MACKINNON LEFT COUNCIL CHAMBERS CITING A CONFLICT OF INTEREST WITH THE NEXT ITEM ON THE AGENDA**

**d. Scott, Sean, Ross and Ryan MacKinnon: Re-construction of old Brooklyn School basketball courts**

**COMMITTEE RECOMMENDATION:**

That Council provide a letter of support to the MacKinnon brothers for their proposal to reconstruct the basketball courts at the Phil & Jennie Gaglardi Academy; and further,

That their request for a financial contribution of \$2,500 be referred to the budget process for consideration.

*CARRIED*

**6. Exclude the Public: NIL**

**Adjournment:**

Regularly moved and seconded that the meeting adjourn at 5:47 p.m.

*CARRIED*

Certified correct pursuant to Section 97(1)(b) of the Community Charter.

*"Paul Ives"*

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CHAIR