

**Minutes of the Regular Council Meeting,  
held in Council Chambers on Wednesday April 6, 2016**

**Present:** Mayor P. Ives  
Councillors K. Grant, M. Grant  
H. MacKinnon, B. Price

**Absent:** R. Arnott, M. Swift

**Call to Order:**

The meeting was called to order at 5:30 p.m.

The Agenda was Adopted.

There were 10 visitors in attendance.

**1. DELEGATIONS:**

**a. John Watson (Comox Valley Economic Development Society) - CVEDS Strategic Plan**

**CVEDS Quarterly Report**

John Watson, Geoff Crawford, Lara Greasley and Brent Curtains provided a quarterly update for Council.

**b. John Bowman (North Island College) Strategic plan**

**NIC Strategic Plan**

Mr. Bowman provided an overview of North Island College's College Plan and Long Term Priorities.

**c. Harry Panjer (Comox Valley Community Foundation) Jody Macdonald (United Way Central and Northern Vancouver Island) Vital Signs Comox Valley 2016**

**Vital Signs Program**

Mr. Panjer and Ms. Macdonald advised Council of the new Comox Valley Vital Signs Program, focusing on quality of life. They advised that they may request some data be provided from the Town.

**d. Esther Stubbs - Development Variance Permit Application: DVP 16-2 1919 Guthrie Road - Pentecostal Church Community Garden**

**1919 Guthrie Community Garden**

Ms. Stubbs advised that she was available to answer any questions of Council.

**2. MINUTES OF MEETINGS:**

**a. Regular Council Meeting Minutes**

**RCM Minutes**

*That the Minutes of the Regular Meeting of Council, held in Council Chambers on Wednesday March 16, 2016, be Approved.*

(2016.065) -- CARRIED

**b. Committee of the Whole Meeting Minutes**

**COW Minutes**

*That the Minutes of the Committee of the Whole Meeting, held in Council Chambers on Wednesday March 23, 2016, be Received.*

(2016.066) -- CARRIED

**COMMITTEE RECOMMENDATIONS:**

- (1) Planning Report PR 16-1 Comox Planning Procedures Amendment Bylaw No. 1828

**Planning Procedures  
Amendment**

*That Comox Planning Procedures Bylaw Amendment No. 1828 be forwarded to Council for First, Second and Third Reading.*

(2016.067) -- CARRIED

**c. Special Council Meeting Minutes**

**Special Council Minutes**

*That the Minutes of the Special Council Meeting, held in Council Chambers on Wednesday March 16, 2016, be Approved.*

(2016.068) -- CARRIED

**3. COMMITTEE REPORTS: NIL**

**4. UNFINISHED BUSINESS:**

**a. Management Report - April 6, 2016**

**Management Report**

*That the Management Report for April 6, 2016 be received and filed for information.*

(2016.069) -- CARRIED

**5. SPECIAL REPORTS:**

**a. Comox Valley Regional District Meeting Minutes**

**CVRD Meeting Minutes**

*That the following Comox Valley Regional District meeting minutes be received for information:*

- *Comox Valley Regional District (Comox Strathcona Waste Management) Board held on Thursday, March 10, 2016;*
- *Comox Strathcona Regional Hospital District Board held on Thursday, March 10, 2016;*
- *Comox Valley Regional District Board held on Tuesday, March 22, 2016; and*
- *Comox Valley Regional District Board held on Thursday, March 24, 2016.*

(2016.070) -- CARRIED

**b. RISE AND REPORT - Mack Laing Trust**

**Rise and Report**

The Mayor advised that, at its March 16, 2016 Special In-Camera Council meeting, Council passed the following resolution:

"That Council rise on the package of information regarding the Mack Laing Trust, as contained in the March 16, 2016 Special In-Camera Council Meeting Agenda."

**c. Robb Avenue Project Update (Phase 1 Anderton Rd - Church St)**

**Robb Avenue Upgrades**

The March 31, 2016 staff report titled Robb Avenue Project Update was received for information.

**6. BYLAWS:**

**a. Comox Planning Procedures Amendment Bylaw No. 1828**

**Planning Procedures Bylaw  
Amendment**

*That Comox Planning Procedures Bylaw Amendment No. 1828 be given First, Second and Third Reading.*

(2016.071) -- CARRIED

**b. Zoning Bylaw Enforcement - MTI Provisions**

**Zoning Amendment - MTI Provisions**

1. That Comox Zoning Amendment Bylaw No. 1834 be given First and Second Readings.  
(2016.072) -- CARRIED
2. That in accordance with Section 890 (4) of the Local Government Act, the requirement to hold a public hearing on Comox Zoning Amendment Bylaw No. 1834 be waived.  
(2016.073) -- CARRIED

**c. Comox Development Cost Charges Bylaw No. 1830**

**Development Cost Charges Bylaw**

1. That Third Reading of Comox Development Cost Charges Bylaw No. 1830 be Rescinded.  
(2016.074) -- CARRIED
2. That Comox Development Cost Charges Bylaw No. 1830 be amended as outlined in the April 6, 2016 Planning Report on Comox Development Cost Charges Bylaw No. 1830.  
(2016.075) -- CARRIED
3. That Comox Development Cost Charges Bylaw No. 1830 be given Third Reading as amended.  
(2016.076) -- CARRIED
4. That the revised Town of Comox Development Cost Charge Bylaw 1526 Update - Technical Report, as contained in the April 7, 2016 Regular Council Meeting agenda, be received.  
(2016.077) -- CARRIED

**d. Rezoning Application RZ 16-1 (1823 Buena Vista Avenue)**

**1823 Buena Vista**

1. That Comox Zoning Amendment Bylaw No. 1833 be given Third Reading.  
(2016.078) -- CARRIED
2. That Comox Zoning Amendment Bylaw No. 1833 be Adopted.  
(2016.079) -- CARRIED

**7. NEW BUSINESS:**

**a. Enforcement of Zoning Bylaw – 1584, 1605 and 1635 Knight Road**

**1584, 1605 and 1635 Knight Road**

*That staff be directed to proceed with enforcement action, if a complete zoning application has not been received by August 31, 2016, through the issuance of one or more municipal ticket informations, against the owner of 1584, 1605 and 1635 Knight Road for zoning bylaw violations (operating multiple outdoor storage businesses without permissible zoning and failing to install a suitable agricultural land reserve buffer).*

(2016.080) -- CARRIED

**b. Development Variance Permit Application: DVP 16-2 1919 Guthrie Road - Pentecostal Church Community Garden**

**1919 Guthrie Community Garden**

*That Development Variance Permit DVP 16-2 be issued.*

(2016.081) -- CARRIED

**c. Planning Report PR 16-3 Parklet Expansion**

**Parklet Expansion**

*That approximately 1.7 metre addition to the existing parklet at Komox Grind be approved subject to execution of a revised Road Encroachment Agreement and in accordance with Schedule 1 Parklet Conditions, as contained in the April 6, 2016 Planning Report PR 16-3.*

(2016.082) -- CARRIED

**8. CORRESPONDENCE:**

**a. Barbara Price (Comox Archives and Museum Society) Letter of support**

**CAMS Letter of Support**

*That the March 30, 2016 email from Barbara Price of the Comox Archives and Museum Society, asking for a letter of support for their grant application to support Canada's 150th anniversary, be received and a letter of support provided.*

(2016.083) -- CARRIED

**9. LATE ITEMS: NIL**

**10. DELEGATIONS:**

**a. Councillor MacKinnon**

Councillor MacKinnon reviewed his Singapore vacation.

**b. Councillor Price**

Councillor Price advised that she attended the K'omoks First Nation Community to Community forum and the official opening of the 102nd exhibit, She also reviewed her attendance at two Regional District board meetings and advised that she attended the official opening of the Comox Legion dart tournament.

**c. Councillor Ken Grant**

Councillor Grant advised that he attended a meeting with MLA Don McRae and Electoral Area Rod Nichol regarding regional servicing.

**d. Councillor Marg Grant**

Councillor Grant advised that she attended the K'omoks First Nation Community to Community Forum and reviewed her attendance at the last Shakesides meeting. She also advised that she attended the 102nd Battalion exhibit as well as the Fire Youth Training Camp.

**e. Councillor Price**

Councillor Price continued to review her attendance at the Comox Valley Regional District board.

**f. Mayor Ives**

Mayor Ives reviewed his attendance at:

- the Community to Community Forum,
- the Comox Archives and Museum Society exhibit,
- the Top 20 under 40 Dinner and Awards in Nanaimo, and
- a Climate Leadership Team teleconference.

He also advised that he participated in a local government contract management committee teleconference, and attended a quarterly CVEDS board meeting.

**11. REPORTS FROM MEMBERS OF COUNCIL: NIL**

**14. EXCLUDE THE PUBLIC: NIL**

**Adjournment:**

Regularly moved and seconded that the meeting adjourn at 7:11 p.m.

*CARRIED*

Certified correct pursuant to Section 97(1)(b) of the Community Charter.

*"Paul Ives"*

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MAYOR

*"Richard Kanigan"*

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CORPORATE OFFICER