

**Minutes of the Regular Council Meeting,
held in Council Chambers on Wednesday May 4, 2016**

Present: Mayor P. Ives
Councillors R. Arnott, K. Grant, M. Grant
H. MacKinnon, B. Price, M. Swift

Absent: Nil

Call to Order:

The meeting was called to order at 5:30 p.m.

The Agenda was Adopted.

There were 0 visitors in attendance.

Mayor Ives presented the Vancouver Island Real Estate Board's 2016 Commercial Building Award of Merit to RDH Building Engineering Ltd. and AFC Construction for the Parks and Public Works Buildings project.

1. DELEGATIONS:

a. Cory Vanderhorst (Meyers Norris Penny) - Town of Comox Audit Findings Report

2015 Audit

Mr. Vanderhorst summarized the 2015 audit findings for the Town of Comox, including financial statement highlights, the draft audit report and audit findings report, auditor independence and financial analysis. He thanked staff and Council for their assistance. He identified that it was a clean audit, with no irregularities and no conflicts of interest. Mr. Vanderhorst stated that financial sustainability is healthy and trending in a positive direction, and that flexibility is steady. He also stated that the Town is not highly vulnerable to other funding sources.

2. MINUTES OF MEETINGS:

a. Regular Council Meeting Minutes

RCM Minutes

That the Minutes of the Regular Meeting of Council, held in Council Chambers on Wednesday April 20, 2016, be Approved.

(2016.105) -- CARRIED

3. COMMITTEE REPORTS: NIL

4. UNFINISHED BUSINESS:

a. Management Report - May 4, 2016

Management Report

That the Management Report for May 4, 2016 be received and filed for information.

(2016.106) -- CARRIED

5. SPECIAL REPORTS:

a. Comox Valley Regional District Meeting Minutes

CVRD Meeting Minutes

*That the following Comox Valley Regional District meeting minutes be received for information:
-Comox Valley Regional District Board held on Tuesday, April 12, 2016;
-Comox Valley Regional District (Comox Strathcona Waste Management) Board held on Thursday, April 14, 2016,
-Comox Strathcona Regional Hospital District Board held on Thursday, April 14, 2016; and
-Comox Valley Regional District Board held on Tuesday, April 26, 2016.*

(2016.107) -- CARRIED

6. BYLAWS:

a. Comox Development Cost Charges Bylaw No. 1830

Comox DCC Bylaw

That Comox Development Cost Charges Bylaw No. 1830 be Adopted.

(2016.108) -- CARRIED

b. Bylaw No. 1838: Comox Financial Plan Bylaw, 2016

Financial Plan Bylaw

That Bylaw No. 1838: Comox Financial Plan Bylaw, 2016 be Adopted.

(2016.109) -- CARRIED

c. Bylaw No. 1839: Comox Tax Rates Bylaw, 2016

Tax Rates Bylaw

That Bylaw No. 1839: Comox Tax Rates Bylaw, 2016 be Adopted.

(2016.110) -- CARRIED

7. NEW BUSINESS:

a. Draft 2015 Annual Financial Statements

2015 Audit Financial Statements

That the Draft 2015 Annual Financial Statements be received and approved.

(2016.111) -- CARRIED

b. Planning Report PR 16-5: Extension of Comox Downtown Vitalization Program

Downtown Revitalization

1. That Comox Downtown Revitalization Tax Exemption Amendment Bylaw No. 1841 be given First Reading;

(2016.112) -- CARRIED

2. That having given Comox Downtown Revitalization Tax Exemption Amendment Bylaw No. 1841 First Reading, having received the May 4, 2016 Planning Report on PR 16-5, and in accordance with Section 226(6)(b) of the Community Charter, Council has considered the bylaw in conjunction with the objectives and policies set out under Section 165(3.1)(c) of the Community Charter in its Financial Plan;

(2016.113) -- CARRIED

3. That Comox Downtown Revitalization Tax Exemption Amendment Bylaw No. 1841 be given Second and Third Reading, and

(2016.114) -- CARRIED

4. That Comox Planning Procedures Amendment Bylaw No. 1842 be given First, Second and Third Reading.

(2016.115) -- CARRIED

c. Permanent Disability Rehabilitation Pass

Permanent Disability Rehabilitation Pass

1. *That a discounted Permanent Disability Rehabilitation Pass or PDRP be established.*
(2016.116) -- CARRIED
2. *That Bylaw No. 1840: Town of Comox Parks and Recreation Fees Bylaw Amendment No. 1, 2016 be given First, Second and Third Readings.*
(2016.117) -- CARRIED

8. CORRESPONDENCE:

a. Jerad Langille, CPA, CA Auxiliary Constable (Comox Valley RCMP) RCMP Auxiliary Program

Auxiliary Constable Support

That the April 10, 2016 letter from Jared Langille, Auxiliary Constable with the Comox Valley RCMP, requesting the support of Council in maintaining the level of service of Auxiliary Constables, be received and filed for information.

(2016.118) -- CARRIED

b. Scott Park (Highland Senior Secondary) Grad Cruise

Highland Grad Cruise

That the April 20, 2016 letter from Scott Park, Highland Secondary Grad Cruise Coordinator, requesting permission to hold the 8th Annual Highland Grad Cruise on Saturday June 4, 2016, be received and permission granted.

(2016.119) -- CARRIED

c. Kari Warner (Heart and Stroke Foundation of Canada) Big Bike Event

Big Bike Event

That the April 26, 2016 letter from Kari Warner of the Heart and Stroke Foundation of BC & Yukon, requesting to hold the Big Bike Event in Comox on Monday June 13, 2016, be received and permission granted.

(2016.120) -- CARRIED

9. LATE ITEMS: NIL

10. DELEGATIONS: NIL

11. REPORTS FROM MEMBERS OF COUNCIL:

a. Councillor Swift

Councillor Swift attended the water forum put on by VIHA and stated that she will be attending the CTRA water forum. She also reviewed her attendance at a Filberg Heritage Lodge and Park Association board meeting and a Mack Laing Nature House Advisory Committee meeting. She attended the Fire Department's fundraising barbeque, as well as the Battle of Atlantic ceremony in place of the Mayor.

b. Councillor Arnott

Councillor Arnott reviewed his attendance at a Nautical days meeting, and advised that he attended the VIHA water forum, the Honour House awareness and fundraising event and the McHappy Days event.

c. Councillor Ken Grant

Councillor Grant advised that he

- toured the Campbell River water park with Councillor MacKinnon,
- attended the water forum,
- attended the Lazo Road rehabilitation project ribbon cutting,
- met with the new owners of the Comox Mall, and
- was invited to a 10 year old birthday party to talk about Town issues.

d. Councillor Marg Grant

Councillor Grant advised that she attended

- the water forum,
- the Lazo Road announcement,
- the Honour House awareness and fundraising event,
- the McHappy Days event, and
- a Mack Laing Nature House Advisory Committee meeting.

e. Councillor MacKinnon

Councillor MacKinnon advised that he attended

- the water forum,
- a Transition Centre fundraising breakfast on behalf of Council,
- the Lazo Road announcement,
- a Maple Lake Committee meeting,
- a Choral Concert Fundraiser,
- the Comox Valley Social Planning Council meeting, and
- a Homelessness Coalition meeting.

f. Councillor Price

Councillor Price reviewed her attendance at a CVRD board meeting, and advised that she attended the Lazo Road announcement, the Anne Frank day at the Comox Mall and a Comox Archives and Museum Society meeting.

g. Mayor Ives

Mayor Ives advised that he attended

- the Island Health water forum,
- the Vancouver Island Real Estate Board commercial building awards,
- the funding announcement for the Lazo Road project, and
- the Dragon Boat open house.

Mayor Ives also advised that he participated in the Snow to Surf race as well as handing out awards, attended the Honour House event and attended the Mayor's Caucus Meeting.

14. EXCLUDE THE PUBLIC: NIL

Adjournment:

Regularly moved and seconded that the meeting adjourn at 6:26 p.m.

CARRIED

Certified correct pursuant to Section 97(1)(b) of the Community Charter.

"Paul Ives"

MAYOR

"Richard Kanigan"

CORPORATE OFFICER