

**TOWN OF COMOX**  
**Minutes of the Regular Council Meeting,**  
**held in Council Chambers on Wednesday August 17, 2016**

**Present:** Mayor P. Ives  
Councillors R. Arnott, K. Grant, M. Grant  
H. MacKinnon, B. Price, M. Swift

**Absent:** Nil

**Call to Order:**

The meeting was called to order at 5:30 p.m.

The Agenda was Adopted as amended to remove 1 delegation and add 1 late item.

There were 8 visitors in attendance.

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**1. DELEGATIONS:**

**a. Evie Morin - Planning and Building Permit requirements for accessory buildings**

**Planning and Building Brochures**

Ms. Morin summarized her main project worked on over the summer. She advised that she developed a number of drawings and developed brochures in order to minimize the questions from the public on building permit issues related to accessory buildings and decks. Ms Morin stated that her work will benefit homeowners, through increased access to information, and the Town of Comox, through increased efficiency and greater compliance.

**b. Dianne Hawkins and Mike Stolting (Comox Valley Chamber of Commerce) Comox Valley Governance Review**

**Governance Review**

Ms. Hawkins and Mr. Stolting provided an update of their work. They advised that they have now received signatures supporting a governance review from more than 10% of eligible electors in the Town of Comox, and are now asking Council to support the call for a governance review and write to the Province advising of their support.

**2. MINUTES OF MEETINGS:**

**a. Regular Council Meeting Minutes**

**RCM Minutes**

*That the Minutes of the Regular Meeting of Council, held in Council Chambers on Wednesday July 20, 2016, be Approved.*

(2016.199) -- CARRIED

**b. Public Hearing Meeting Minutes**

**Public Hearing Minutes**

*That the Minutes of the Public Hearing, held in Council Chambers on Wednesday July 20, 2016, be Approved.*

(2016.200) -- CARRIED

**3. COMMITTEE REPORTS: NIL**

**4. UNFINISHED BUSINESS:**

**a. Management Report - August 17, 2016**

**Management Report**

*That the Management Report for August 17, 2016 be received and filed for information.*

*(2016.201) -- CARRIED*

**b. 2015 Annual Report**

**Annual Report**

*That the 2015 Annual Report, as contained in the July 20, 2016 Regular Council Meeting agenda, be Approved.*

*(2016.202) -- CARRIED*

**5. SPECIAL REPORTS:**

**a. Comox Valley Regional District Meeting Minutes**

**CVRD Meeting Minutes**

*That the following Comox Valley Regional District meeting minutes be received for information:*

*-Comox Valley Regional District Board held on Tuesday, July 26, 2016;*

*(2016.203) -- CARRIED*

**b. Second Quarter (June 30th) Financial Statement Report**

**Financial Statement Report**

*The Second Quarter (June 30th) Financial Statement Report was received for information.*

**6. BYLAWS:**

**a. Permissive Tax Exemptions for 2017**

**Permissive Tax Exemptions**

*That Bylaw No. 1845 (Comox Permissive Tax Exemption Bylaw, 2016) be given First, Second and Third Readings.*

*(2016.204) -- CARRIED*

**b. OCP Amendment 16-4 DPA#12 Garry Oak Habitat**

**Garry Oak Habitat**

*1. That Comox Official Community Plan Amendment Bylaw No. 1844 be given Third Reading.*

*(2016.205) -- CARRIED*

*2. That Comox Official Community Plan Amendment Bylaw No. 1844 be Adopted.*

*(2016.206) -- CARRIED*

**7. NEW BUSINESS:**

**a. Grant to Comox Valley Recovery Centre for Construction of Transitional Housing**

**Grant for Transitional Housing**

*That Council authorize expenditure of the 2016 grant to address homelessness (\$30,000) for the Comox Valley Recovery Centre's construction of four units of transitional housing.*

*(2016.207) -- CARRIED*

**b. Street Closure - Wallace Avenue Community Street Party**

**Street Closure**

*That the Town of Comox - Road Permit Application dated August 9, 2016 from Lois Harvey of 2160 Wallace Avenue be received; and further,*

*That the request to close part of Wallace Avenue fronting 2160 Wallace Avenue between 4:00 p.m. and 8:00 p.m. on Sunday August 28, 2016 be approved, subject to all emergency service providers being notified and the applicant meeting all other conditions of the Town of Comox Road Permit.*

(2016.208) -- CARRIED

**8. CORRESPONDENCE:**

**a. Donna Stirling (BC Elders Communication Center Society): Letter to of Support**

**Letter of Support**

*That the August 2, 2016 email from Donna Stirling of the BC Elders Communication Centre Society, asking for a letter of support for their invitation of Prime Minister Trudeau to attend the 2017 BC Elders Gathering in Campbell River, be received, and that a letter of support be provided.*

(2016.209) -- CARRIED

**9. LATE ITEMS:**

**a. Appointment of Deputy Approving Officer**

**Deputy Approving Officer**

*That Shelley Ashfield, Municipal Engineer, be appointed as Deputy Approving Officer for the Town of Comox, effective August 18, 2016.*

(2016.210) -- CARRIED

**10. DELEGATIONS: NIL**

**11. NOTICE OF MOTION:**

**a. Notice of Motion - Parking on Beckton Avenue**

**Notice of Motion**

Councillor Arnott advised that he will be bringing forward a motion regarding parking on Beckton Avenue, for consideration at the September 7, 2016 Regular Council Meeting.

**12. REPORTS FROM MEMBERS OF COUNCIL:**

**a. Councillor Price**

Councillor Price advised that she:

- attended an AVICC Executive meeting;
- attended a Regional District strategic planning session;
- attended the Comox #2 pump station open house;
- toured the Shakesides house;
- attended a Comox Archives and Museum Society meeting;
- met with the owner of Martine's restaurant;
- announced Gas Tax funding for the Lake Cowichan water system, on behalf of UBCM;
- attended the July Regional District sewer, water and committee of the whole meetings; and
- attended a UBCM Executive meeting and teleconference meeting.

Councillor Price also reviewed her attendance at the Regional District water committee and committee of the whole meetings.

**b. Councillor MacKinnon**

Councillor MacKinnon advised that he:

- represented Council at the MBCS Quadra training vessel tour,
- attended Festival Weekend,
- volunteered at the Nautical Days' information booth, and
- attended the Mayor's luncheon.

**c. Councillor Marg Grant**

Councillor Marg Grant advised that she:

- met with Louis Bartholomew,
- attended Liz Stubbs' 90th birthday,
- served as an alternate for Councillor Price at the Regional District board meeting, and
- attended the Nautical Days' parade and Mayor's luncheon.

**d. Councillor Ken Grant**

Councillor Grant advised that he

- attended the Regional District sewer, water and committee of the whole meetings;
- attended the Nautical Days' events;
- participated in the Compass Adventure Gauntlet Race;
- attended the Nautical Days' parade and Mayor's lunch; and
- met with the new owners of the Mall.

**e. Councillor Arnott**

Councillor Arnott advised that he participated in the Compass Adventure Gauntlet Race and attended the Mayor's luncheon.

**f. Councillor Swift**

Councillor Swift advised that she attended the Filberg Heritage Lodge and Park Association's volunteer appreciation event and the Festival Weekend activities.

**g. Mayor Ives**

Mayor Ives mentioned that he:

- participated in the Compass Adventure Gauntlet Race;
- attended the photo op for the tennis club's donation towards an irrigation system for Anderton Park;
- participated in the Nanwakolas Council's golf tournament;
- attended the Nautical Days' parade and the Ceremony of Flags event;
- participated in the annual Mayor's review at HMCS Quadra;
- attended the 19 Wing Colonel, 407 Squadron and 442 Squadron Change of Command ceremonies; and
- attended the annual end of summer glider cadet parade for those receiving their wings.

**14. EXCLUDE THE PUBLIC: NIL**

**Adjournment:**

Regularly moved and seconded that the meeting adjourn at 6:25 p.m.

*CARRIED*

Certified correct pursuant to Section 97(1)(b) of the Community Charter.

*"Paul Ives"*

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MAYOR

*"Richard Kanigan"*

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CORPORATE OFFICER