

**Minutes of the Committee of the Whole Meeting,  
held in Council Chambers on Wednesday October 12, 2016**

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**Present:** Mayor P. Ives  
Councillors R. Arnott, K. Grant, M. Grant  
H. MacKinnon, B. Price, M. Swift

**Absent:** Nil

**Call to Order:**

The meeting was called to order at 4:15 p.m.

**1. Delegations: NIL**

**2. Minutes of Meetings: NIL**

**3. Department Reports:**

**a. Fire Department - Report (May - August, 2016)**

The Fire Department Report for May - August, 2016 was received for information.

**b. Recreation Department Management Report (May - August, 2016)**

The Recreation Department Report for May - August, 2016 was received for information.

**c. Planning and Building Department (May - August, 2016)**

The Planning and Building Department Report for May - August, 2016 was received for information.

**d. Parks, Building Maintenance and Marina Departments Report (May - August, 2016)**

The Parks, Building Maintenance and Marina Department Report for May - August, 2016 was received for information.

**e. Public Works - Capital and Operational Status (May - August, 2016)**

The Public Works Department Report for May - August, 2016 was received for information.

**f. Administration Department Report (May - August, 2016)**

The Administration Department Report for May - August, 2016 was received for information.

**4. Staff Reports:**

**a. Rezoning Application RZ 15-2 / Liquor in Grocery Stores**

Marvin Kamenz, Municipal Planner, provided an update for Council on the change in liquor licensing regulations related to allowing liquor to be sold in grocery stores. He also outlined the proposed zoning bylaw amendment and its implications for allowing liquor to be sold in grocery stores in Comox.

**a. Rezoning Application RZ 15-2 / Liquor in Grocery Stores**

**COMMITTEE RECOMMENDATION:**

That staff be directed to draft a Zoning Amendment Bylaw for Council's consideration as proposed in the October 12, 2016 Planning Report on Rezoning Application RZ 15-2.

*CARRIED*

**b. Proposed 2017 Water Rate Increases**

Don Jacquest, Director of Finance, provided a summary of Comox's water system, as well as the Regional District's plans which will lead to an increased bulk water rate for the Town. He also explained the reasons for proposed water rate increases to customers who pay either the flat rate or the metered rate.

**COMMITTEE RECOMMENDATIONS:**

1. That the minimum residential metered rate be maintained at \$15 per month (including 14 m3 of water) and that the use over 56 m3 in each 4-month billing period be charged at \$1.12 per m3.

*CARRIED*

2. That the rate for residential use in excess of 500 m3 per residential unit per annum be set at \$1.45 per m3.

*CARRIED*

3. That we begin charging metered commercial & institutional customers a minimum of \$15 per month (including 14 m3 of water) - the same as we currently charge metered residential customers.

*CARRIED*

4. That the unmetered flat rate for water be increased by \$24 to \$351 per residential or commercial unit.

*CARRIED*

**c. Utility Collaboration Report - Suggestion of Standing Committee at the Comox Valley Regional District**

**COMMITTEE RECOMMENDATION:**

That the suggestion of the Comox Valley Regional District, to establish a standing committee to consider matters relating to potable water, wastewater, rainwater and drainage across the entire Comox Valley, not be supported.

*CARRIED*

**d. Planning Report PR 16-11 / Development Application Processing Review**

Jennifer Waite, Student Planning Technician, provided a summary for Council on the average processing times for development applications.

5. **Correspondence:**

- a. **Paul Kingan: 55+ BC Games**

**COMMITTEE RECOMMENDATION:**

That the 55+ BC Games medal winners from Comox, as advised by Paul Kingan in his October 6, 2016 email, be sent letters of congratulations.

*CARRIED*

6. **Exclude the Public:**

- a. **Exclude the Public**

**Exclude the Public**

That the Public be Excluded from the Special In-Camera Meeting of Council on Wednesday October 12, 2016 pursuant to the following sub-sections of section 90 of the Community Charter:

(1)(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality.

*CARRIED*

**Adjournment:**

Regularly moved and seconded that the meeting adjourn at 6:07 p.m.

*CARRIED*

Certified correct pursuant to Section 97(1)(b) of the Community Charter.

*"Paul Ives"*

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CHAIR