

**TOWN OF COMOX**  
**Minutes of the Committee of the Whole Meeting,**  
**held in Council Chambers on Wednesday January 25, 2017**

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**Present:** Mayor P. Ives  
Councillors R. Arnott, K. Grant, M. Grant  
H. MacKinnon, B. Price, M. Swift

**Absent:** Nil

**Call to Order:**

The meeting was called to order at 4:15 p.m.

The Agenda was Adopted.

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**1. Delegations: NIL**

**2. Minutes of Meetings: NIL**

**3. Department Reports:**

**a. Fire Department - Annual Report for 2016**

The Fire Department Annual Report for 2016 was received for information.

**b. Public Works - Capital and Operational Status (October to December 2016)**

The Public Works - Capital and Operational Status (October to December 2016) was received for information.

**c. Parks, Building Maintenance and Marina Departments Report (September - December, 2016)**

The Parks, Building Maintenance and Marina Departments Report (September - December, 2016) was received for information.

**d. Planning and Building Department - September 1, 2016 - December 31, 2016**

The Planning and Building Department Report from September 1, 2016 - December 31, 2016 was received for information.

**e. Fourth Quarter (December 31st) Financial Statement Report**

The Fourth Quarter (December 31st) Financial Statement Report was received for information.

**f. Recreation Department Management Report (September - December, 2016)**

The Recreation Department Management Report (September - December, 2016) was received for information.

**4. Staff Reports:**

**a. Point Holmes Recreation Association (PHRA) - Agreement Renewal**

**COMMITTEE RECOMMENDATION:**

That the lease agreement between the Point Holmes Recreation Association and the Town of Comox, for land legally described as District Lot 459, Nanaimo Land District, be renewed for a five (5) year term ending January 31, 2022, for the purposes of operating a public boat ramp.

*CARRIED*

**b. Robb Avenue Phase 2 Update**

The Municipal Engineer's January 16, 2016 report, titled "Robb Avenue Phase 2 Update" was received for information.

Ms. Shelley Ashfield, Municipal Engineer, summarized comments received from the public including any actions taken in response.

**c. First Draft of 2017 - 2021 Financial Plan**

The First Draft of the 2017 - 2021 Financial Plan was received for information.

Mr. Don Jacquest, Director of Finance, summarized the draft Financial Plan, including core services, proposed changes and capital projects. He noted that 2017 is another big year for capital projects.

**5. Correspondence: NIL**

**6. Exclude the Public: NIL**

**Adjournment:**

Regularly moved and seconded that the meeting adjourn at 5:27 p.m.

*CARRIED*

Certified correct pursuant to Section 97(1)(b) of the Community Charter.

*"Paul Ives"*

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CHAIR