

**TOWN OF COMOX**  
**Minutes of the Regular Council Meeting,**  
**held in Council Chambers on Wednesday April 19, 2017**

**Present:** Mayor P. Ives  
Councillors R. Arnott, K. Grant, M. Grant,  
M. Swift

**Absent:** H. MacKinnon, B. Price

**Call to Order:**

The meeting was called to order at 5:30 p.m.

The Agenda was Adopted.

There were 3 visitors in attendance.

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**1. DELEGATIONS:**

**a. Cory Vanderhorst (Meyers Norris Penny) - Town of Comox Audit Findings Report**

**2016 Audit**

Mr. Vanderhorst summarized the 2016 audit findings for the Town of Comox, including financial statement highlights, the draft audit report and audit findings report. He thanked staff and Council for their assistance. He identified that it was a clean audit, with no irregularities and no conflicts of interest. Mr. Vanderhorst stated that financial sustainability is healthy and trending in a positive direction, and that flexibility is steady. He also stated that the Town is not highly vulnerable to other funding sources.

**2. MINUTES OF MEETINGS:**

**a. Regular Council Meeting Minutes**

**RCM Minutes**

*That the Minutes of the Regular Meeting of Council, held in Council Chambers on Wednesday April 5, 2017, be Approved.*

(2017.087) -- CARRIED

**b. Committee of the Whole Meeting Minutes**

**COW Minutes**

*That the Minutes of the Committee of the Whole Meeting, held in Council Chambers on Wednesday April 12, 2017, be Received.*

(2017.088) -- CARRIED

**COMMITTEE RECOMMENDATIONS:**

Legion Loading Zone

**Legion Loading Zone**

*That the March 29, 2017 report from the Municipal Engineer, titled "Legion Loading Zone" be referred back to staff.*

(2017.089) -- CARRIED

Comox Seniors' Centre Association (d'Esterre House) – Agreement Renewal

**Seniors' Centre Association Agreement**

*That the lease agreement between the Comox Seniors' Centre Association and the Town of Comox, for use of the building known as d'Esterre House situated at 1801 Beaufort Avenue, be renewed for a five (5) year term ending April 30, 2022.*

(2017.090) -- CARRIED

**COMMITTEE RECOMMENDATIONS:**

Computing Tax Rates from 2017 Revised Assessment Roll

**2017 Tax Rates Bylaw**

*That the 2017 Tax Rates Bylaw be drafted based upon a 3.2% increase in taxes across all property classes except Class 6 Business, which would have a 2.2% increase in taxes in 2017.*

(2017.091) -- CARRIED

Second Draft of 2017 - 2021 Financial Plan

**2017 - 2021 Financial Plan**

*That staff be authorized to draft a Financial Plan bylaw for Council consideration based upon the April 7, 2017 staff report from the Director of Finance, titled "Second Draft of 2017 - 2021 Financial Plan".*

(2017.092) -- CARRIED

Nautical Days Parade Select Committee - Terms of Reference

**Nautical Days Parade Committee**

*That the draft Terms of Reference for the Select Committee on Nautical Days' Parade Participation, as amended to remove item 2b (members of the public), be approved; and further,*

*That Councillors Marg Grant, Russ Arnott and Maureen Swift be appointed to the Committee.*

(2017.093) -- CARRIED

**3. COMMITTEE REPORTS: NIL**

**4. UNFINISHED BUSINESS:**

**a. Management Report - April 19, 2017**

**Management Report**

*That the Management Report for April 19, 2017 be received and filed for information.*

(2017.094) -- CARRIED

**b. RZ 16-6 Zoning Bylaw Consolidation**

**Zoning Bylaw Consolidation**

1. *That Council rescind Council Motion No. 2017.017 that Comox Zoning Bylaw 1850 be given First and Second Reading;*

(2017.095) -- CARRIED

2. *That Comox Zoning Bylaw 1850, as amended be given First and Second Reading;*

(2017.096) -- CARRIED

3. *That Council rescind Council Motion No. 2017.018 that a Public Hearing be scheduled for Comox Zoning Bylaw 1850 and be located at 1801B Beaufort Avenue (Council Chambers); and*

(2017.097) -- CARRIED

4. *That a Public Hearing be scheduled for Comox Zoning Bylaw 1850 and be located at 1801 Beaufort Avenue (d'Esterre House).*

(2017.098) -- CARRIED

**5. SPECIAL REPORTS:**

**a. Draft 2016 Annual Financial Statements**

**2016 Annual Financial Statements**

*That the Draft 2016 Annual Financial Statements be received and approved.*

(2017.099) -- CARRIED

**6. BYLAWS:**

**a. 2017 Financial Plan and Tax Rate Bylaws**

**Financial Plan and Tax Rates Bylaws**

1. *That Bylaw No. 1853 (Comox Financial Plan Bylaw, 2017) be given First, Second and Third Readings.*

(2017.100) -- CARRIED

2. *That Bylaw No. 1854 (Comox Tax Rates Bylaw, 2017) be given First, Second and Third Readings.*

(2017.101) -- CARRIED

**b. Bylaw No. 1856: Comox Fire Prevention and Regulation Bylaw, 2017**

**Fire Prevention and Regulation Bylaw**

1. *That Bylaw No. 1856 (Comox Fire Prevention and Regulation Bylaw, 2017) be Adopted.*

(2017.102) -- CARRIED

**7. NEW BUSINESS:**

**a. Comox Valley Sewage Commission - Alternate Appointment**

**Sewage Commission Alternate**

*That Councillor Marg Grant be appointed as a second alternate to represent the Town of Comox on the Comox Valley Sewage Commission.*

(2017.103) -- CARRIED

**8. CORRESPONDENCE: NIL**

**9. LATE ITEMS: NIL**

**10. DELEGATIONS: NIL**

**11. REPORTS FROM MEMBERS OF COUNCIL:**

**a. Councillor Arnott**

Councillor Arnott advised that he attended:

- the Comox Valley Community Arts Council's 50th anniversary celebration,
- the Marina Park Easter Eggstravaganza, and
- a Business in Action meeting.

**b. Councillor Marg Grant**

Councillor Marg Grant advised that she:

- attended the Association of Vancouver Island and Coastal Communities' Conference,
- attended a Water Committee meeting as an alternate, and
- attended a Comox Seniors' Association meeting.

**c. Councillor Swift**

Councillor Swift advised that she:

- attended the Association of Vancouver Island and Coastal Communities' Conference,
- attended a regular Filberg Association board meeting, and
- attended the Sewer Commission meeting.

**d. Councillor Ken Grant**

Councillor Ken Grant advised that he:

- attended the Regional District board, sewer commission and water committee meetings, and
- attended Randy's perogy party.

**e. Mayor Ives**

Mayor Ives advised that he attended:

- the Association of Vancouver Island and Coastal Communities' Conference,
- the sewer commission meeting,
- the opening ceremony for the lacrosse association, and
- Randy's perogy party.

Mayor Ives also advised that he and the CAO met with the Chamber of Commerce regarding their recent letter on development application timelines, attended the Berwick presentation on water issues and attended the Top 20 Under 40 awards event in Nanaimo.

**14. EXCLUDE THE PUBLIC:**

**a. Exclude the Public**

**Exclude the Public**

*That the Public be Excluded from the In-Camera Meeting of Council on Wednesday April 19, 2017, pursuant to the following sub-section of section 90 of the Community Charter:*

*(1)(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality.*

*(2017.104) -- CARRIED*

**Adjournment:**

Regularly moved and seconded that the meeting adjourn at 6:00 p.m.

*CARRIED*

Certified correct pursuant to Section 97(1)(b) of the Community Charter.

MAYOR

CORPORATE OFFICER