

**TOWN OF COMOX**  
**Minutes of the Regular Council Meeting,**  
**held in Council Chambers on Wednesday April 17, 2019**

**Present:** Mayor R. Arnott  
Councillors A. Bissinger, K. Grant, S. McGowan,  
P. McKenna, M. Swift  
Staff R. Kanigan, Chief Administrative Officer  
S. Russwurm, Deputy Corporate Administrator  
C. Freundlich, Director of Finance

**Absent:** N. Minions

**Call to Order:**

The meeting was called to order at 5:30 p.m.

The Agenda was Adopted.

There were 16 visitors in attendance.

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**1. DELEGATIONS:**

- a. **Ryan Hughes (Griffin Homes): Development Variance Permit Application DVP 19-2 - 2065 Beach Drive**

**2065 Beach Drive**

Mr. Hughes introduced himself and briefly described his client's project and the requested easements.

- b. **Kris Nielsen (Mack Laing Heritage Society): Addressing concerns raised in Apr 4, 2019 correspondence**

**Mack Laing Heritage Society**

Mr. Nielsen advised that the Mack Laing Heritage Society has two core issues: the house and the trust money. He advised that he regrets that the Town re-affirmed its motion to continue with the amendment of the trust. He advised that his presentation is focused on the issue of the trusts, and questioned how many trusts exist. He also asked why some of the other factors, such as the cost of the cairn, were not included in the calculation of the reimbursement to the trust. Mr. Nielsen also asked why their request for an audit on the trust funds is not being undertaken.

**2. MINUTES OF MEETINGS:**

- a. **Regular Council Meeting Minutes**

**RCM Minutes**

*That the Minutes of the Regular Meeting of Council, held in Council Chambers on Wednesday April 3, 2019, be Approved.*

(2019.119) -- CARRIED

- b. **Committee of the Whole Meeting Minutes**

**COW Minutes**

*That the Minutes of the Committee of the Whole Meeting, held in Council Chambers on Wednesday April 10, 2019, be Received.*

(2019.120) -- CARRIED

## TOWN OF COMOX - REGULAR COUNCIL MEETING MINUTES

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### COMMITTEE RECOMMENDATIONS:

- (1) Comox Archives and Museum Society Grant

#### CAMS Grant

*That an additional \$7,500 per year be provided as a grant to the Comox Archives and Museum Society.*

(2019.121) -- CARRIED

- (2) Interim Report on Affordable Housing Initiatives

#### Affordable Housing Initiatives

*That staff be directed to target a 15% affordable housing amenity contribution;*

*That staff be directed to seek opportunities to work with developers to create non-market affordable housing units within the Town of Comox;*

*That staff be directed to target the creation of rent geared to income non-market affordable housing units;*

*That staff be directed to target the creation of non-market affordable housing units for seniors and the disabled;*

*That the Town request that the Comox Valley Regional District amend its Development Cost Charge Bylaws (DCCs) to exempt from required DCCs payments the construction or alteration of self-contained dwelling units in buildings in which each unit is not larger than 45 m<sup>2</sup>;*

*That staff be directed to seek funds from Comox Valley Regional District and other levels of government for the creation of non-market affordable housing units; and*

*That staff be directed to seek partnerships with non-profit affordable housing organizations for the operation of the non-market affordable housing units.*

(2019.122) -- CARRIED

- (3) Janice Sandholm (Royal LePage Snow to Surf Society) Permission for a flyby at Snow to Surf event

#### Snow to Surf Flyby

*That permission be granted for a flyby over Marina Park by the Royal Canadian Air Force Snowbirds on Sunday April 28, 2019 between 1300 and 1500 hours.*

(2019.123) -- CARRIED

### c. Public Hearing Meeting Minutes

#### Public Hearing Minutes

*That the Minutes of the Public Hearing, held in Council Chambers on Wednesday April 3, 2019, be Approved.*

(2019.124) -- CARRIED

### 3. COMMITTEE REPORTS: NIL

### 4. UNFINISHED BUSINESS:

#### a. Management Report - April 17, 2019

#### Management Report

*That the Management Report for April 17, 2019 be received and filed for information.*

(2019.125) -- CARRIED

**b. Electric Vehicle Charging Station - Grant Funding Opportunity**

**Electric Vehicle Charging Station**

*That the Town of Comox participate in the Mid-Island EV Network project and associated CleanBC Communities Fund application with the Regional District of Nanaimo as the lead applicant and dedicate a total of up to \$6,000 to be funded from General Revenue, and representing the Town's portion of the cost of one (1) dual port public electric vehicle charging station at a Town owned site within the community and that the location of the charging station be referred to staff.*

(2019.126) -- CARRIED

**c. PR 19-2 Streamlined Applications for Side-By-Side Secondary Suites and Coach Houses**

**Secondary Suites / Coach Houses**

- 1. *That Comox Official Community Plan Amendment Bylaw 1908 be given Third Reading.*  
(2019.127) -- CARRIED
- 2. *That Comox Official Community Plan Amendment Bylaw 1908 be Adopted.*  
(2019.128) -- CARRIED
- 3. *That Comox Zoning Amendment Bylaw 1909 be given Third Reading.*  
(2019.129) -- CARRIED
- 4. *That Comox Zoning Amendment Bylaw 1909 be Adopted.*  
(2019.130) -- CARRIED
- 5. *That Comox Planning Procedures Amendment Bylaw 1910 be given Third Reading.*  
(2019.131) -- CARRIED

**5. SPECIAL REPORTS:**

**a. Comox Valley Regional District Meeting Minutes**

**CVRD Meeting Minutes**

*That the following Comox Valley Regional District meeting minutes be received for information:  
- Comox Valley Regional District Board held on Tuesday, March 19 & Thursday March 21, 2019;*

(2019.132) -- CARRIED

**6. BYLAWS: NIL**

**7. NEW BUSINESS AND NOTICES OF MOTION:**

**a. Development Variance Permit Application DVP 19-2 (2065 Beach Drive)**

**2065 Beach Drive**

*That Development Variance Permit DVP 19-2 be issued subject to the Development Variance Permit Conditions listed in Schedule 1 to the April 17, 2019 Planning Report on DVP 19-2.*

(2019.133) -- CARRIED

**b. L. Tait - Highland Park Concession Licence to Occupy**

**Highland Concession Agreement**

*That Council authorizes the Corporate Administrator to execute the lease agreement between L. Tait and the Town of Comox for that portion of land legally described as Lot A, District Lot 194, Comox Land District, Except Plan 48028, Plan VIP43953 commonly known as Highland Park for the purposes of occupying and operating a concession stand in Highland Park for a two year term ending April 30, 2021.*

(2019.134) -- CARRIED

**c. Notice of Motion (Councillor Bissinger): Climate Emergency**

**Notice of Motion: Climate Emergency**

Councillor Bissinger provided the following Notice of Motion:

That the Town of Comox formally recognize the Climate Emergency; and further,

That the Town of Comox take a leadership role to work towards achieving carbon neutrality in the region by 2030;

That the Town of Comox consider all projects, procurements and decisions going forward through a lens of climate change mitigation and adaptation;

That staff prepare a report to Council within six months with tangible actions the Mayor/Council and Town staff can take to address this emergency; and

That Council seek commitment and financial support from the Comox Valley Regional District and its member communities for a shared position of Sustainability and Long Range Planning Manager for the Comox Valley.

**d. New Motion (Councillor McKenna): Communications Specialist**

**New Motion: Communications Specialist**

*That staff include in the 2019 budget, the provision of salary to hire a communications specialist in the year 2019.*

(2019.135) -- CARRIED

**8. CORRESPONDENCE:**

**a. Correspondence regarding Shakesides and the Mack Laing Trust**

**Shakesides Correspondence**

*That the following items of correspondence regarding Shakesides and the Mack Laing Trust be received and filed for information:*

- The March 31, 2019 email from James Taylor,
- The March 31, 2019 letter from Gloria and Les Herauf,
- The April 3, 2019 letter from John Tayless,
- The April 4, 2019 letter from J-Kristian Nielsen,
- The April 4, 2019 email from Barbara Martin,
- The April 5, 2019 letter from K'omoks First Nation Chief Nicole Rempel, and
- The April 7, 2019 email from Chris Carter.

(2019.136) -- CARRIED

**b. RG Garnett: Development Variance Application DVP 19-2 Comments**

**2065 Beach Drive**

*That the letter received April 9, 2019 from RG Garnett, regarding Development Variance Permit Application DVP 19-2, be received and filed for information.*

(2019.137) -- CARRIED

**9. LATE ITEMS: NIL**

**10. DELEGATIONS: NIL**

**11. REPORTS FROM MEMBERS OF COUNCIL:**

**a. Councillor McGowan**

Councillor McGowan advised that she attended:

- the water and sewer symposium,
- the Association of Vancouver Island and Coastal Communities Conference, and
- the Youth Environmental Action climate event with secondary students.

**b. Councillor Swift**

Councillor Swift advised that she attended:

- the Community Centre engagement session,
- the Economic Development Society Innovate 2030 event, and
- the Regional District board, sewer, water and committee of the whole meetings.

**c. Councillor McKenna**

Councillor McKenna advised that he attended:

- a volunteer connector event,
- the Association of Vancouver Island and Coastal Communities Conference, and
- the Youth Environmental Action climate event with secondary students.

**d. Councillor Bissinger**

Councillor Bissinger advised that she attended:

- the Community Centre engagement session,
- the Comox-Strathcona hospital and solid waste management board meetings, and
- the Youth Environmental Action climate event with secondary students.

**e. Councillor Grant**

Councillor Grant advised that he attended:

- the Regional District sewer, water and committee of the whole meetings,
- the Association of Vancouver Island and Coastal Communities Conference, and
- the Economic Development Society Innovate 2030 event.

**f. Mayor Arnott**

Mayor Arnott advised that he:

- attended the Economic Development Society Innovate 2030 event,
- met with a party interested in the industrial lands surrounding the airport,
- attended the Community Centre engagement session,
- met with residents on two occasions,
- attended a d'Estre Seniors' Centre meeting,
- attended the Youth Environmental Action climate event with secondary students, and
- attended the Regional District sewer commission meeting.

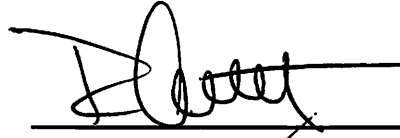
**14. EXCLUDE THE PUBLIC: NIL**

**Adjournment:**

Regularly moved and seconded that the meeting adjourn at 6:33 p.m.

*CARRIED*

Certified correct pursuant to Section 97(1)(b) of the Community Charter



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MAYOR



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CORPORATE OFFICER