

**Minutes of the Regular Council Meeting,  
held in Council Chambers on Wednesday December 2, 2015**

**Present:** Mayor P. Ives  
Councillors K. Grant, M. Grant, H. MacKinnon,  
B. Price, M. Swift

**Absent:** R. Arnott

**Call to Order:**

The meeting was called to order at 5:30 p.m.

The Agenda was Adopted with the addition of 1 delegation.

There were 12 visitors in attendance.

**1. DELEGATIONS:**

**a. Dave Knublely - Request for burning permits for farms in Comox**

**Farm Burning Permits**

Mr. Knublely requested that Council grant farms a one-week burning period in both the fall and spring, and that burning permits be good for the one-week period. He also asked that the size of burn piles be larger than 1 metre by 1 metre.

**b. Eric Hoerbuerger (River Dam Holdings) Support 537 Anderton Road**

**537 Anderton Road**

Mr. Hoerbuerger stated that he was available to answer any questions Council may have.

**c. Derek Jensen (McElhanney Consulting Services Ltd.) - Dakota Place**

**Dakota Place**

Mr. Jensen advised that he was available to answer any questions of Council.

**d. Chris Denford & William Bomhoff (Berwick) - Applicants**

**1666 Comox Avenue**

Mr. Denford presented updated plans for the Berwick Expansion. Mr. Bomhoff showed the results of their analysis of the three options brought forward to Council for retention of the third garry oak tree. He stated that it is not possible to save the third tree, however their revised plans eliminates the sixth floor with the height now matching that of the existing building.

**e. Linda Rutherford (Berwick Comox Valley) Community outreach to seniors**

**1666 Comox Avenue**

Ms. Rutherford stated that she wanted to talk about the human impact of the Berwick Centre. She explained how Berwick events are designed to include the general public, and identified a number of ways in which Berwick contributes to the well-being of the community.

**f. Richard De Luca and Susan Wood (Comox By the Sea BIA) Berwick Proposed Expansion**

**1666 Comox Avenue**

Ms. Wood stated that she believes that the Berwick Expansion is an important part of Comox's downtown revitalization. She advised that the Comox Downtown BIA is supportive of the expansion in downtown Comox.

**2. MINUTES OF MEETINGS:**

**a. Regular Council Meeting Minutes**

**RCM Minutes**

*That the Minutes of the Regular Meeting of Council, held in Council Chambers on Wednesday November 18, 2015, be Approved.*

(15.289) -- CARRIED

**b. Committee of the Whole Meeting Minutes**

**COW Minutes**

*That the Minutes of the Committee of the Whole Meeting, held in Council Chambers on Wednesday November 25, 2015, be Received.*

(15.290) -- CARRIED

**COMMITTEE RECOMMENDATIONS:**

- (1) Bylaw No. 1809 (Town of Comox Parks and Recreation Fees Bylaw, 2015)

**Parks and Recreation Fees**

*That Bylaw No. 1809 (Town of Comox Parks and Recreation Fees Bylaw, 2015) be forwarded to Council for First, Second and Third Readings.*

(15.291) -- CARRIED

**c. Special Council Meeting Minutes**

**Special Council Minutes**

*That the Minutes of the Special Council Meeting, held in Council Chambers on Wednesday November 18, 2015, be Approved.*

(15.292) -- CARRIED

**3. COMMITTEE REPORTS: NIL**

**4. UNFINISHED BUSINESS:**

**a. Management Report - December 2, 2015**

**Management Report**

*That the Management Report for December 2, 2015 be received and filed for information.*

(15.293) -- CARRIED

**5. SPECIAL REPORTS:**

**a. 2015 Year in Review**

**2015 Year in Review**

The Mayor's "Year in Review - 2015" was received for information.

**b. Council Committee List, Auditors and Signing Authority for 2015/2016**

**Committee List, Auditors and Signing Authority**

- 1. *That the Council Committee list for 2015/2016 be approved, as included in the December 2, 2015 Regular Council Meeting agenda.*

(15.294) -- CARRIED

- 2. *That MNP LLP be appointed as auditors for 2016*

(15.295) -- CARRIED

- 3. *That signing authority for 2016 be given to Mayor Paul Ives, Councillor Ken Grant, Councillor Maureen Swift, Richard Kanigan, Donald Jacquest and Shelly Russwurm.*

(15.296) -- CARRIED

**c. 2016 Comox Regular Council and Committee of the Whole Meeting Schedules**

**RCM and COW Meeting Schedules**

*That the 2016 Regular Council and Committee of the Whole meeting schedules be approved, as included in the December 2, 2015 Regular Council Meeting agenda.*

(15.297) -- CARRIED

**d. Appointments to Comox Valley Regional District Board**

**CVRD Board Appointments**

It was agreed that Councillors Ken Grant and Barbara Price remain as Comox Valley Regional District board directors, with five voting units each, and Councillors Maureen Swift and Marg Grant remain as alternate directors.

**e. Comox Valley Regional District Meeting Minutes**

**CVRD Meeting Minutes**

*That the following Comox Valley Regional District meeting minutes be received for information:  
- Comox Valley Regional District Board held Tuesday, November 24, 2015.*

(15.298) -- CARRIED

**6. BYLAWS:**

**a. Bylaw No. 1809 (Town of Comox Parks and Recreation Fees Bylaw, 2015)**

**Parks and Recreation Fees**

*That Bylaw No. 1809 (Town of Comox Parks and Recreation Fees Bylaw, 2015) be given First, Second and Third Readings.*

(15.299) -- CARRIED

**7. NEW BUSINESS:**

**a. Rezoning Application RZ 15-8 / Development Variance Permit Application DVP 15-9 (537 Anderton Road)**

**537 Anderton Road**

1. *That Comox Zoning Amendment Bylaw No. 1820 be given First and Second Reading; and*  
(15.300) -- CARRIED

2. *That a Public Hearing, located at Council Chambers, 1801B Beaufort Avenue, be scheduled for Bylaw No. 1820.*

(15.301) -- CARRIED

**b. Development Variance Permit Application: DVP 15-8 Dakota Place**

**Parcel Coverage - Dakota Place**

*That Development Variance Permit DVP 15-8 be issued, subject to the Development Variance Permit Conditions listed in Schedule 1 of the December 2, 2015 Planning Report on DVP 15-8.*

(15.302) -- CARRIED

**c. Rezoning Application: RZ 15-7 / Development Permit Application: DP 15-9 (Berwick Congregate Care, 1666 and 1700 Comox Avenue)**

**1666 Comox Avenue**

1. *That Comox Zoning Amendment Bylaw No. 1825 be given First and Second Readings.*

(15.303) -- CARRIED

2. *That Comox Phased Development Agreement Authorization Bylaw No. 1826: Berwick Congregate Care be given First and Second Readings.*

(15.304) -- CARRIED

**c. Rezoning Application: RZ 15-7 / Development Permit Application: DP 15-9 (Berwick Congregate Care, 1666 and 1700 Comox Avenue)**

**1666 Comox Avenue**

3. *That a Public Hearing be scheduled for Bylaw Nos. 1825 and 1826, and be located at d'Esterre House, 1801 Beaufort Avenue.*

(15.305) -- CARRIED

**8. CORRESPONDENCE:**

**a. Stuart Swain - Poor Air Quality**

**Poor Air Quality**

*That the November 26, 2015 email from Stuart Swain, requesting that Council do something about the burning of waste forestry slash, be received and filed for information.*

(15.306) -- CARRIED

**b. Invest Comox Valley - Berwick Expansion Economic Impact**

**1666 Comox Avenue**

*That the Berwick Expansion Economic Impact, received from Invest Comox Valley on November 27, 2015, be received and filed for information.*

(15.307) -- CARRIED

**9. LATE ITEMS: NIL**

**10. DELEGATIONS: NIL**

**11. REPORTS FROM MEMBERS OF COUNCIL:**

**a. Councillor Marg Grant**

Councillor Grant reviewed her attendance at the National Child Day events and library board meeting. She also advised that she attended the Fire Department's banquet, the tree planting in commemoration of the City of Courtenay's 100th anniversary and the BIA tree light up celebration.

**b. Councillor Ken Grant**

Councillor Grant advised that he attended the Fire Department banquet and reviewed his attendance at an Economic Development Society meeting.

**c. Councillor MacKinnon**

Councillor MacKinnon advised the he attended the Fire Department banquet, a BIA meeting and met with Compass Adventures along with Councillor Arnott. He also advised that he met with the Comox Valley Homelessness Coalition.

**d. Councillor Price**

Councillor Price advised that she attended an AVICC Solid Waste teleconference meeting, a UBCM teleconference meeting and the Fire Department banquet.

She also reviewed her attendance at:

- a UBCM Executive meeting in Vancouver,
- a Comox Archives and Museum Society meeting, and
- a walk about meeting at Aspen School regarding active travel planning.

**e. Councillor Swift**

Councillor Swift advised that she attended the National Children's Day events, the Fire Department banquet and the tree planting event at Simms Park in Courtenay. She also advised that she attended the Christmas tree light up event and assisted with the set up of the Filberg Craft Fair.

**f. Mayor Ives**

Mayor Ives advised that he met with representative of Tourism Vancouver Island along with the CAO and Economic Development Society. He also advised that he attended an Island Coastal Economic Trust board meeting, attended a mayor's lunch hosted by chief councillor Rob Everson and was visited by Ecole Robb Road's kindergarten class. Mayor Ives reviewed his participation in the Economic Development Society's tour of three sites designated under the foreign direct investment category, as well as attended their quarterly board meeting. Mayor Ives also mentioned the release of the Climate Leadership Team's recommendations.

**14. EXCLUDE THE PUBLIC: NIL**

**Adjournment:**

Regularly moved and seconded that the meeting adjourn at 6:41 p.m.

*CARRIED*

Certified correct pursuant to Section 97(1)(b) of the Community Charter.

*"Paul Ives"*

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MAYOR

*"Richard Kanigan"*

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CORPORATE OFFICER