

TOWN OF COMOX
Minutes of the Regular Council Meeting,
held in Council Chambers on Wednesday January 17, 2018

Present: Acting Mayor K. Grant
Councillors R. Arnott, M. Grant, H. MacKinnon,
B. Price, M. Swift

Absent: P. Ives

Call to Order:

The meeting was called to order at 5:30 p.m.

The Agenda was Adopted.

There were 14 visitors in attendance.

1. DELEGATIONS:

- a. Norman Carruthers & Maggie Hodge Kwan (Comox Valley Community Foundation) 2018 Vital Signs Report**

Vital Signs Project

Dr. Carruthers and Ms. Hodge Kwan briefly described the purpose and past support of the Comox Valley Community Foundation. They provided an overview of the Vital Signs project and identified its purpose. They identified the process leading up to the 201 Vital Signs Report (to be released in October 2018) and explained that Council can help by providing data, completing the survey and providing financial support.

- b. Jonathan Page & Chris Durupt (Anandia Labs & McElhanney Consulting) DVP 18-1 / Military Row & Knight Road**

Anandia Labs

Mr. Page and Mr. Durupt described the proposed Cannabis Innovation Centre. They explained that they will be providing quality control testing and genetics for Canada's cannabis industry. They explained that they are licensed by Health Canada and will employ approximately 25 scientists and support staff. They described the site security and odour control measures that will be used at the facility, as well as the preliminary storm water management plan.

2. MINUTES OF MEETINGS:

- a. Regular Council Meeting Minutes**

RCM Meeting

That the Minutes of the Regular Meeting of Council, held in Council Chambers on Wednesday December 6, 2017, be Approved.

(2018.001) -- CARRIED

- b. Committee of the Whole Meeting Minutes**

COW Meeting

That the Minutes of the Committee of the Whole meeting, held in Council Chambers on Wednesday December 13, 2017, be Received.

(2018.002) -- CARRIED

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COMMITTEE RECOMMENDATIONS:

- (1) Updated Strategic Plan

2016-2018 Strategic Plan

That Council approve the updated 2016 - 2018 Strategic Plan.

(2018.003) -- CARRIED

c. Committee of the Whole Meeting Minutes

COW Meeting

That the Minutes of the Committee of the Whole meeting, held in Council Chambers on Wednesday January 10, 2018, be Received.

(2018.004) -- CARRIED

COMMITTEE RECOMMENDATIONS:

- (1) Proposed 2018 Flat Rate for Water Increase

Water Rate Increase

That the flat rate for water be increased by \$24 to \$375 for each residential and commercial customer for the 2018 calendar year.

(2018.005) -- CARRIED

- (2) Boundary Extension Request - Torrence Road

Torrence Rd Boundary Extension

That the Town of Comox proceed with a boundary extension proposal in the Noel, Torrence and Lazo Roads area that includes the following:

- 480 Torrence Rd – Lot A, DL 186, Comox District Plan 24247
- Vacant Land – Lot 20, DL 186, Comox District Plan 449, Except Plan 24247 N ½
- 456 Torrence Rd – N ½ of S ½ of Lot 20, DL 186, Comox District Plan 449
- Vacant Land – Lot 10, DL 186, Comox District Plan 449, Except that part shown coloured in red on plan 412RW and except that part in Plan 22339
- 274 Torrence Rd – Lot A, DL 186, Comox District Plan 13375
- 1310 Lazo Rd – Parcel A, DL 186, Comox District Plan 449, Except LOT 1 PL28612W
- Vacant Land – Lot A, DL 186, Comox District Plan 2234
- 1250 Lazo Rd – Lot B, DL 186, Comox District Plan 2234
- Adjacent portions of Torrence and Lazo Roads plus undeveloped south end of King Road; and further,

That Town of Comox staff be authorized to develop, sign and submit the proposal to the Ministry of Municipal Affairs and Housing.

(2018.006) -- CARRIED

3. COMMITTEE REPORTS: NIL

4. UNFINISHED BUSINESS:

a. Management Report - January 17, 2018

Management Report

That the January 17, 2018 Management Report be received and filed for information.

(2018.007) -- CARRIED

5. SPECIAL REPORTS:

a. Comox Valley Regional District Meeting Minutes

CVRD Meeting Minutes

That the following Comox Valley Regional District meeting minutes be received for information:
- Comox Valley Regional District Board held on Tuesday, December 12, 2017.

(2018.008) -- CARRIED

6. BYLAWS: NIL

7. NEW BUSINESS:

a. Planning Report PR 17-10 / Comox Planning Procedures Amendment

Planning Procedures Amendment

That Comox Planning Procedures Amendment Bylaw 1870 be given First, Second and Third Readings.

(2018.009) -- CARRIED

b. BC Physical Literacy for Communities Initiative Program - Letter of Support SD71

Literacy for Communities Initiative

That the Town of Comox provide a letter of support to School District No. 71 (SD71) for their application for funding through the Sport for Life Society - Physical Literacy for Communities Initiative program.

(2018.010) -- CARRIED

c. Development Variance Permit Application: DVP 18-1 Military Row & Knight Road

Anandia Labs

That Development Variance Permit DVP 18-1 be issued, subject to the Development Variance Permit Conditions listed in Schedule 1 of the January 17, 2018 Planning Report on DVP 18-1.

(2018.011) -- CARRIED

Marvin Kamenz, Municipal Engineer, summarized the Development Variance Permit application submitted by Anandia Labs for the development of a Cannabis Innovation Centre.

d. CV Coalition to End Homelessness - Correspondence Confirming Contribution

Coalition to End Homelessness

That Council authorize staff to provide correspondence to the Vancouver Island Regional Director of BC Housing confirming the Town's contribution of \$30,000 to the Coalition to End Homelessness program, in order that the Comox Valley Transition Society may be in a position to secure additional funds being offered through BC Housing.

(2018.012) -- CARRIED

8. CORRESPONDENCE:

a. Power of Five Committee - Care for seniors with dementia

Care for Seniors

That the November 28, 2017 letter from Melanie Olson of the Power of Five Committee, regarding care for seniors with dementia, was received and filed for information.

(2018.013) -- CARRIED

- b. **Jim Whitehead (Comox Town Residents Association) Dissolution of the Comox Town Residents Association (C.T.R.A.)**

Dissolution of CTRA

That the December 14, 2017 letter from Jim Whitehead, President of the Comox Town Residents Association (CTRA), advising of the dissolution of the CTRA, be received and a letter of thanks be sent.

(2018.014) -- CARRIED

- c. **Robert Deane (Brooklyn Creek Watershed Society) Award for Brooklyn Creek Watershed Society**

Brooklyn Creek Watershed Society

That the December 15, 2017 email from Robert Deane, President of the Brooklyn Stream Keepers Association, advising of their award of Project Watershed's 2017 Keeping it Living award, be received and a letter of congratulations sent.

(2018.015) -- CARRIED

- d. **Wayne Tedder (Royal Canadian Legion) 2017 Poppy Campaign**

2017 Poppy Campaign

That the December 22, 2017 letter from Wayne Tedder, Poppy Chair for the Royal Canadian Legion Comox Branch, thanking Council for its continued support of the Poppy Campaign, be received and filed for information.

(2018.016) -- CARRIED

- e. **Jake Martens (Comox Valley Regional District) 2018 Comox Valley water committee voting structure**

Water Committee Voting

That the January 12, 2018 letter from Jake Martens, Manager of Legislative Services for the Comox Valley Regional District, requesting the assignment of votes for the Comox Valley Water Committee, be received; and further,

That the distribution of weighted votes for the Town of Comox Directors on the Comox Valley Water Committee for 2018 be as follows: Councillor Ken Grant - 2 votes, and Councillor Barbara Price - 1 vote.

(2018.017) -- CARRIED

9. LATE ITEMS:

- a. **Bylaw 1876 - Comox Water Rates and Regulations Bylaw Amendment No. 24, 2018**

Water Rate Increase

That Bylaw 1876 - Comox Water Rates and Regulations Bylaw Amendment No. 24, 2018 be given First, Second and Third Readings.

(2018.018) -- CARRIED

10. DELEGATIONS: NIL

11. REPORTS FROM MEMBERS OF COUNCIL:

- a. **Councillor Marg Grant**

Councillor Grant advised that she attended the Chamber of Commerce's Economic Forecast and a Seniors' Centre meeting. She advised that the Seniors' Centre now has over 600 members.

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b. Councillor MacKinnon

Councillor MacKinnon advised that he:

- attended a Homelessness Coalition meeting,
- attended the Chamber's Economic Development breakfast,
- met with the Recreation Director regarding the Physical Literacy for Communities Initiative, and
- will be attending a Vancouver Island Regional Library board meeting on Saturday.

c. Councillor Price

Councillor Price advised that she:

- attended two Integrated Regional Transportation Select Committee meetings,
- attended an AVICC meeting and participated in a teleconference meeting,
- attended Ruth Masters' Celebration of Life, and
- chaired the co-management meeting of the Lazo-Northeast Comox Wildlife Management Area.

Councillor Price also reviewed her attendance at the CVRD Committee of the Whole meeting.

d. Councillor Swift

Councillor Swift advised that she attended the Chamber's Economic Forecast breakfast, a Filberg board meeting and the sewage commission meeting.

e. Councillor Arnott

Councillor Arnott reviewed his attendance at a Business in Action meeting.

f. Acting Mayor Ken Grant

Acting Mayor Grant advised that he attended the sewer commission meeting.


14. EXCLUDE THE PUBLIC: NIL

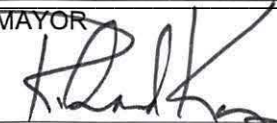
Adjournment:

Regularly moved and seconded that the meeting adjourn at 6:49 p.m.

CARRIED

Certified correct pursuant to Section 97(1)(b) of the Community Charter.



MAYOR


CORPORATE OFFICER
