

TOWN OF COMOX
Minutes of the Regular Council Meeting,
held in Council Chambers and d'Esterre Seniors' Centre (1801 Beaufort Ave) on
Wednesday March 18, 2020

Present: Mayor R. Arnott
Councillors A. Bissinger (electronically), K. Grant, S. McGowan,
P. McKenna, N. Minions (electronically), M. Swift
Staff A. Kenning, Chief Administrative Officer
S. Russwurm, Corporate Officer
C. Freundlich, Director of Finance
M. Kamenz, Director of Development Services
S. Ashfield, Director of Operations

Absent: Nil

Call to Order:

The meeting was called to order at 4:30 p.m.

The Agenda was Amended to include the addition of a discussion on electronic meetings, and Adopted as Amended.

There were 12 members of the public in attendance.

1. MEETING TIME AND LOCATION:

a. Meeting Location and Time

Meeting Location and Time

That, in accordance with section 7(1) of the Comox Council Procedure Bylaw, 2009, the March 18, 2020 Regular Meeting of Council begin at 4:30 p.m.; and further, that Council adjourn at 5:30 p.m. and move the location of the Regular Meeting to the d'Esterre Seniors Centre located at 1801 Beaufort Avenue, Comox.

(2020.074) -- CARRIED

1.1 EXCLUDE THE PUBLIC:

a. Exclude the Public

Exclude the Public

That the Public be Excluded from the In-Camera session of Council on Wednesday March 18, 2020 pursuant to the following sub-sections of section 90 of the Community Charter:

(1)(c) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

(1)(g) litigation or potential litigation affecting the municipality; and

(1)(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

(2020.075) -- CARRIED

THE MEETING WAS CLOSED TO THE PUBLIC AT 4:31 P.M.

THE REGULAR COUNCIL MEETING RECONVENED AT 4:57 P.M.

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REGULARLY MOVED AND SECONDED THAT THE MEETING RECESS AT 4:57 P.M. UNTIL 5:30 P.M.

CARRIED

THE REGULAR COUNCIL MEETING RECONVENED AT 5:30 P.M. AT D'ESTERRE SENIORS CENTRE, 1801 BEAUFORT AVENUE.

1.3 DELEGATIONS: NIL

2. MINUTES OF MEETINGS:

a. Regular Council Meeting Minutes

RCM Minutes

That the Minutes of the Regular Meeting of Council, held in Council Chambers on Wednesday March 4, 2020, be Approved.

(2020.076) -- CARRIED

b. Committee of the Whole Meeting Minutes

COW Minutes

That the Minutes of the Committee of the Whole Meeting, held in Council Chambers on Wednesday March 11, 2020, be Received.

(2020.077) -- CARRIED

COMMITTEE RECOMMENDATIONS:

(1) Building Capacity - Human Resources

Human Resources

That the positions of Communications/Legislative Coordinator and Land Use Planner be hired with an estimated start date of June 2020, and that the hiring of a Human Resources Coordinator and a Parks Planner/Coordinator wait until input can be obtained from the new CAO on the nature of the positions.

(2020.078) -- CARRIED

(2) Budget - Early Approval of Capital Expenditures

Early Approval Capital Expenditures

1. *That a staff report be provided on the need for the replacement of the mowing tractor and the purchase of a garbage truck for parks use.*

(2020.079) -- CARRIED

2. *That early budget approval be granted for \$115,000 for the replacement of the recreation registration software.*

(2020.080) -- CARRIED

c. Special Council Meeting Minutes

Special Council Meeting Minutes

1. *That the Minutes of the Special Council Meeting (Public Hearing), held at the Comox Community Centre on Thursday March 5, 2020, be Approved.*

(2020.081) -- CARRIED

2. *That the Minutes of the Special Meeting of Council, held in Council Chambers on Wednesday March 11, 2020, be Approved.*

(2020.082) -- CARRIED

3. COMMITTEE REPORTS: NIL

4. UNFINISHED BUSINESS:

a. Management Report - March 18, 2020

Management Report

That the Management Report for March 18, 2020 be received and filed for information.

(2020.083) -- CARRIED

b. Rezoning Application RZ 19-7 / Development Permit Application DP 19-5 / Development Variance Permit Application DVP 20-3 (695 Aspen)

695 Aspen Road

1. That Comox Zoning Amendment Bylaw 1934 be given Third Reading.

(2020.084) -- CARRIED

2. That Comox Phased Development Agreement Authorization Bylaw 1935: Aspen-Murrelet be given Third Reading.

(2020.085) -- CARRIED

5. SPECIAL REPORTS:

a. Comox Valley Regional District Meeting Minutes

CVRD Meeting Minutes

That the following Comox Valley Regional District meeting minutes be received for information:

- Comox Valley Regional District Board held on Tuesday, February 25, 2020, and

- Comox Strathcona Regional Hospital District Board held on Thursday, February 27, 2020.

(2020.086) -- CARRIED

6. BYLAWS: NIL

7. NEW BUSINESS AND NOTICES OF MOTION:

a. Increase to 2020 Water and Sewer Fees

Water and Sewer Fees

1. That the Comox Water Rates and Regulations Amendment Bylaw No. 1940, 2020 be given First, Second and Third Readings.

(2020.087) -- CARRIED

2. That the Comox Sewer User Rates Amendment Bylaw No. 1941, 2020 be given First, Second and Third Readings.

(2020.088) -- CARRIED

AT 5:49 P.M., MAYOR ARNOTT LEFT THE MEETING DECLARING A CONFLICT OF INTEREST WITH THE NEXT ITEM ON THE AGENDA (2020 MARINA RATES) AS HE IS A TENANT IN THE COMOX MUNICIPAL MARINA.

ACTING MAYOR MCKENNA ASSUMED THE CHAIR.

b. Increase to 2020 Marina Rates

Municipal Marina Fees and Regulations

That the Comox Municipal Marina Fees and Regulations Bylaw No 1938, 2020 be given First, Second and Third Readings.

(2020.089) -- CARRIED

AT 5:57 P.M., MAYOR ARNOTT RETURNED TO THE MEETING AND RESUMED THE CHAIR.

8. CORRESPONDENCE:

- a. **Jesse Ketler (CVRD): Requesting permission for a Regional Poverty Reduction Assessment and Strategy funding application**

Regional Poverty Reduction Strategy

That the Town of Comox consent to the Comox Valley Regional District applying on behalf of the Town of Comox for grant funding to develop a regional poverty reduction action plan focused on housing affordability, children and youth, transportation and food security.

(2020.090) -- CARRIED

- b. **Jesse Ketler (CVRD): Requesting permission for a Regional Active Transportation Plan funding application**

Regional Active Transportation Plan

That the Town of Comox consent to the Comox Valley Regional District applying on behalf of the Town of Comox for grant funding to undertake gap analysis work in support of a regional active transportation plan.

(2020.091) -- CARRIED

9. LATE ITEMS:

- a. **LATE ITEM: Electronic Council Meetings**

Electronic Council Meetings

1. *That Council permit a motion for discussion on electronic Council meetings.*

(2020.092) -- CARRIED

2. *That, in light of the COVID-19 outbreak, all Town of Comox Council meetings be moved to electronic participation only and all Committee of the Whole meetings be cancelled, until further notice.*

(2020.093) -- DEFEATED

[Opposed: Mayor Arnott, Councillors KGrant NMinions SMcGowan PMcKenna MSwift]

3. *That the March 25, 2020 Committee of the Whole meeting be cancelled pending receipt of information from the provincial government on electronic Council meetings.*

(2020.094) -- CARRIED

10. DELEGATIONS: NIL

11. REPORTS FROM MEMBERS OF COUNCIL:

- a. **Councillor McKenna**

Councillor McKenna advised that he attended the Public Hearing and the Walk of Achievement award ceremony.

- b. **Councillor Swift**

Councillor Swift advised that she attended the Regional District sewage, sport commission and committee of the whole meetings.

- c. **Councillor McGowan**

Councillor McGowan advised that she attended:
- the Public Hearing,
- the Comox Archives and Museum Society AGM, and
- a Food Policy Council meeting.

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d. Councillor Grant

Councillor Grant advised that he attended:

- the Regional District sewage, sport commission and committee of the whole meetings; and
- the Public Hearing.

e. Councillor Minions

Councillor Minions advised that she:

- attended the Public Hearing,
- attended the waste management meeting,
- attended the homelessness Point in Time count, and
- met with two members of the public.

f. Councillor Bissinger

Councillor Bissinger advised that she attended:

- the waste management meeting, and
- the Public Hearing.

g. Mayor Arnott

Mayor Arnott advised that he:

- attended the Public Hearing,
- participated in a North Island College survey,
- attended the Regional District sewage commission meeting, and
- met with the a bio-regional commercial fishery group.

14. EXCLUDE THE PUBLIC: NIL

Adjournment:

Regularly moved and seconded that the meeting adjourn at 6:22 p.m.

CARRIED

Certified correct pursuant to Section 97(1)(b) of the Community Charter.



MAYOR



CORPORATE OFFICER