

TOWN OF COMOX
Minutes of the Regular Council Meeting,
held in Council Chambers on Wednesday September 16, 2020

Present: Mayor R. Arnott
Councillors A. Bissinger (electronically), K. Grant, S. McGowan,
P. McKenna (electronically), N. Minions (in part, electronically), M. Swift

Absent: Nil

Staff Present: J. Wall, Chief Administrative Officer
S. Russwurm, Corporate Officer
C. Freundlich, Director of Finance (electronically)
M. Kamenz, Director of Development Services (electronically)
G. Schreiner, Fire Chief (electronically)
R. Sidhu, Information Tech.

Call to Order:

The meeting was called to order at 5:00 p.m.

The Agenda was Adopted as amended.

There were 0 members of the public in attendance.

Pursuant to sections 7(1) and 7(2) of the Local Government Meetings and Bylaw Process (COVID-19) Ministerial Order No. 3 M192, the meeting was conducted by electronic means with some or all members of Council participating electronically. Further, in accordance with section 3(1) of the Ministerial Order No. 3 M192, the public was not be permitted to be in attendance. Members of the public were able to attend to view the live-streamed proceedings of Council at d'Esterre Seniors' Centre, 1801 Beaufort Avenue.

1. INTRODUCTION AND APPROVAL OF LATE ITEMS:

a. Authorization of Grant Application - Rural and Northern Communities Program

Late Agenda Items

1. *That Council add to the agenda the authorization for a grant application to the Rural and Northern Communities Program for the Balmoral Avenue / Torrence Road project.*
(2020.283) -- CARRIED
2. *That Council add to the agenda a resolution to exclude the public in accordance with section 90(1)(g) of the Community Charter.*
(2020.284) -- CARRIED

2. ADOPTION OF AGENDA: NIL

3. DELEGATIONS: NIL

4. ADOPTION OF MINUTES:

a. Regular Council Meeting Minutes

RCM Minutes

That the Minutes of the Regular Meeting of Council, held in Council Chambers on Wednesday September 2, 2020, be Adopted.

(2020.285) -- CARRIED

b. Public Hearing Meeting Minutes

Public Hearing Minutes

That the Minutes of the Public Hearing, held at d'Esterre Seniors' Centre on September 2, 2020, be Adopted.

(2020.286) -- CARRIED

5. COUNCIL COMMITTEE MINUTES AND REPORTS:

a. Strategic Planning Committee Minutes

**Strategic Planning
Committee Minutes**

That the Minutes of the Strategic Planning Committee, held in Council Chambers on Wednesday September 9, 2020, be Received.

(2020.287) -- CARRIED

COMMITTEE RECOMMENDATIONS:

- (1) Strategic Priorities 2020

Strategic Priorities

That the 2020 Strategic Priorities, as included in the September 16, 2020 Regular Council Meeting agenda, be adopted.

(2020.288) -- CARRIED

AT 5:05 P.M., COUNCILLOR MINIONS JOINED THE MEETING.

6. CONSENT AGENDA:

a. Consent Agenda

Consent Agenda

1. *That the Consent Agenda items as follows be approved:*

(a) *Correspondence regarding bi-weekly garbage collection:*

- August 28, 2020 letter from Sharon Malone
- September 4, 2020 letter from Ken Kemper
- September 10, 2020 email from Morley Drake

(b) *Lee Winter - Hydro and Telus Towers*

(c) *Diane Stewart - Urinating Outside in Broad Daylight*

(d) *Nina Goodman (Canadian Hard of Hearing Association) Accessibility for People Who are Hard of Hearing During COVID-19 Pandemic*

(2020.289) -- CARRIED

2. *That the correspondence items from Sharon Malone and Ken Kemper, regarding garbage collection, be removed from the Consent Agenda for discussion.*

(2020.290) -- CARRIED

7. UNFINISHED BUSINESS:

a. Strategic Planning and Action Items Report - September 16, 2020

**Strategic Planning / Action
Items Report**

That the September 16, 2020 Strategic Planning and Action Items Report be received and filed for information.

(2020.291) -- CARRIED

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b. Rezoning Application RZ 18-6 / Development Permit Application DP 18-4 / Development Variance Permit Application DVP 19-7 (2310 Guthrie Road)

2310 Guthrie Road

1. *That Comox Zoning Amendment Bylaw 1897 be given Third Reading.*
(2020.292) -- CARRIED
2. *That Comox Phased Development Agreement Authorization Bylaw 1898: 2310 Guthrie Road be given Third Reading.*
(2020.293) -- CARRIED

8. SPECIAL REPORTS: NIL

9. BYLAW ADOPTIONS: NIL

10. NEW BUSINESS:

a. 2019 Annual Report

2019 Annual Report

That the 2019 Annual Report, as included in the September 16, 2020 Regular Council Meeting Agenda, be Adopted.

(2020.294) -- CARRIED

b. Bylaw Dispute Adjudication System

Bylaw Dispute Adjudication System

1. *That a Bylaw Dispute Adjudication System be established in the Town of Comox.*
(2020.295) -- CARRIED
2. *That Corporate Services be directed to bring forward Council Policy outlining the Town's responsibilities, standards and roles within a Bylaw Dispute Adjudication System.*
(2020.296) -- CARRIED
3. *That the following positions be appointed as Screening Officers for the purpose set out in the Local Government Bylaw Notice Enforcement Act:*
 - (a) Chief Administrative Officer
 - (b) Corporate Officer
 - (c) Director of Development Services
 - (d) Fire Chief
 - (e) Bylaw Enforcement Officer

(2020.297) -- CARRIED
4. *That the Comox Bylaw Notice Enforcement Bylaw No. 1961, 2020 be given First Reading.*
(2020.298) -- CARRIED
5. *That the Comox Bylaw Notice Enforcement Bylaw No. 1961, 2020 be given Second Reading.*
(2020.299) -- CARRIED
6. *That the Comox Bylaw Notice Enforcement Bylaw No. 1961, 2020 be given Third Reading.*
(2020.300) -- CARRIED

c. New Policy: Community Centre Visitor Code of Conduct

Council Policy - Community Centre

That the draft Council policy titled "Community Centre Visitor Code of Conduct", as included in the September 16, 2020 Regular Council Meeting agenda, be approved.

(2020.301) -- CARRIED

d. Planning Report on REA 20-3 - Komox Grind Parklet Agreement Renewal for 2021

Komox Grind Parklet

That the Road Encroachment Agreement for the existing parklet at Komox Grind be renewed for year 2021, subject to the conditions contained in Schedule 1 of the September 16, 2020 Planning Report on REA 20-3.

(2020.302) -- CARRIED

11. NOTICES OF MOTION: NIL

12. CORRESPONDENCE:

a. Alan Hemingway - Request for two additional handicapped parking spaces

Additional Parking - St. Peter's Church

That the September 9, 2020 letter from Alan Hemingway, asking for an increase from one to three handicapped parking spaces in front of the Saint Peter's Church, be received and referred to staff for a recommendation.

(2020.303) -- CARRIED

13. LATE ITEMS:

a. Authorization of Grant Applications - Rural and Northern Communities Program (Balmoral Avenue and Torrence Road) and Lazo Greenway

Grant Applications

1. *That Council formally authorize staff to proceed with an application for funding to the Rural and Northern Communities Program Intake for the reconstruction and upgrade of Balmoral Avenue and Torrence Road (from Donovan Drive to Albatross Avenue), with the municipal portion to be funded from the Capital Works Reserve.*

(2020.304) -- CARRIED

2. *That Council formally authorize staff to proceed with an application for funding to the Canada Infrastructure Grant Program for the construction of a multi-use greenway along Lazo Road, with the municipal portion to be funded from the General Operating Fund – Reserve for Future Expenditures.*

(2020.305) -- CARRIED

14. REPORTS FROM MEMBERS OF COUNCIL:

a. Councillor McGowan

Councillor McGowan advised that she:

- met with Susan Toresdahl of the Seniors' Centre,
- attended a d'Esterre Seniors' board meeting, and
- attended a community drug strategy meeting.

b. Councillor Swift

Councillor Swift advised that she attended:

- the first Economic Task Force meeting;
- a Ministry of Sports meeting regarding mental health;
- the Regional District sewer commission, water committee, sports commission; and
- the Regional District board meeting.

c. Councillor Grant

Councillor Grant advised that he attended:

- the Regional District water committee meeting,
- a meeting with BC Hydro regarding water,
- the Regional District sewer commission meeting,
- an open house for the sewer conveyancing options,
- the Regional District sports commission meeting,
- the Mayor's Cup tournament, and
- a meeting regarding vulnerable populations.

Councillor Grant also advised that he participated in a call with the BIA regarding some public nuisance issues their members are having.

d. Councillor Bissinger

Councillor Bissinger advised that she attended the site tour for the new condo building at 1700 Balmoral Avenue and the solid waste management meeting.

e. Councillor Minions

Councillor Minions also advised that she attended the site tour for the new condo building at 1700 Balmoral Avenue and the solid waste management meeting.

f. Councillor McKenna

Councillor McKenna advised that he:

- had a couple of conversations with strata presidents regarding organics, recycling and garbage collection;
- attended the site tour for the new condo building at 1700 Balmoral Avenue; and
- will be attending a Community Justice Centre meeting the following day.

g. Mayor Arnott

Mayor Arnott advised that he:

- attended a BIA meeting,
- attended a meeting regarding vulnerable populations, and
- participated in a Minister's meeting conference call regarding the Town's Bolt/Aspen multiuse path grant application.

17. RESOLUTION TO GO IN-CAMERA:

a. Exclude the Public

Exclude the Public

That the Public be Excluded from the In-Camera session of Council on Wednesday September 16, 2020 pursuant to the following sub-sections of section 90 of the Community Charter:

(1)(g) litigation or potential litigation affecting the municipality.

(2020.306) -- CARRIED

THE MEETING WAS CLOSED TO THE PUBLIC AT 5:52 P.M.

THE REGULAR COUNCIL MEETING RECONVENED AT 6:49 P.M.

18. RISE AND REPORT FROM IN-CAMERA: NIL

Adjournment:

Regularly moved and seconded that the meeting adjourn at 6:49 p.m.

CARRIED

Certified correct pursuant to Section 97(1)(b) of the Community Charter.



MAYOR



CORPORATE OFFICER