

Cart Change Application for solid waste curbside automated collection service

The personal information on this form is being collected under the authority of section 26(c) of the Freedom of Information and Protection of Privacy Act (FIPPA) and will be used for the administration of the Town of Comox *Solid Waste Management Bylaw 2027*. Should you have any questions regarding the collection or use of your personal information, please contact the Town of Comox at town@comox.ca or 250-339-2202.

This form must be completed by the property owner as a cart change will affect the Municipal Utility solid waste fees which are noted on the annual Property Tax Notice. Submission of this form is:

- confirmation that the form has been completed by the property owner and,
- considered authorization for the Town of Comox to apply the applicable rates to the Municipal Utility solid waste fees.

Fees:

Processing Fee of \$35 for each cart change that is made, whether to: exchange a cart for a different size, add a cart or to return an added cart. This fee must be paid before an approved cart change will be made.

Municipal Utility solid waste fee will be pro-rated for the remainder of the current calendar year based on a:

- Service increase (add a cart or exchange a cart for a larger size).
Depending on when this application is processed, this amount will either be due before the cart change is made or it will instead be noted on the current year's Property Tax Notice.
- Service decrease (remove an added cart or exchange a cart for a smaller size).
If the calculation (including the \$35 per cart processing fee) results in a credit, it will be held in the property tax account to apply against subsequent charges.

Thereafter, the full annual rate will be noted on the future annual Property Tax Notices – see rates on page 2.

Cart Availability:

- The Town's ability to fulfill a request for an additional or different size cart will depend on the inventory at the time the application is processed.
- Carts provided in this program may have been previously used and could show some reasonable wear and tear.

Approved cart changes will be in place for a minimum of one full year before another cart change request will be considered for this address.

I AM THE PROPERTY OWNER OF:

Civic House # _____ Unit # _____ Street _____

My contact details are:

First Name: _____ Last Name: _____

Email: _____ Phone: _____

Mailing Address (if different than above): _____

By signing this application, I hereby certify that:

- I am the property owner for the cart change/s I have selected on page 2 of this application.
- The information I have provided in this application is accurate.
- I have, and will, meet all the terms and conditions as outlined throughout this application.

| | |
|-------|---------------------------|
| Date: | Property Owner Signature: |
|-------|---------------------------|

CART SIZES ARE PRINTED ON THE LIDS

EXCHANGE A CART FOR A DIFFERENT SIZE

- The property owner may request to exchange a recycling or organics cart for a different size. The cart being exchanged must be for the same type and quantity, for example: exchange your one organics cart for one smaller or one larger organics cart.
- The cart you are exchanging must be clean and have only reasonable wear and tear.
- The new cart will be charged for based on the Municipal Utility solid waste annual rates shown below.

Exchange the current Recycle cart for: 240L @ \$26.20
 360L @ \$33.75

Exchange the current Organics cart for: 120L @ \$136.79
 240L @ \$147.97
 360L @ \$167.53

ADD A CART

➤ *RECYCLING*

- *Recycle BC* provides the Town with a financial incentive to collect recycling on their behalf; 75% of this financial incentive has been allocated back to households thereby reducing the basic annual fee for the first recycling cart provided to the property.
- The property owner may request one or more additional recycling carts which will be charged for based on the Municipal Utility solid waste annual rates: Recycling 240L @ \$55.30
 Recycling 360L @ \$61.14

➤ *ORGANICS*

- The property owner may request one or more additional organics carts which will be charged for based on the Municipal Utility solid waste annual rates: Organics 120L @ \$136.79
 Organics 240L @ \$147.97
 Organics 360L @ \$167.53

➤ *GARBAGE*

- The property owner may request only one additional Garbage cart which will be charged for based on the Municipal Utility solid waste annual rates: Garbage 120L @ \$252.79

Please provide an explanation of why this cart is needed: _____

This reason will be considered as part of the evaluation and may be followed by an onsite waste audit to confirm that all organic and recycle materials are being diverted away from the garbage cart thereby retaining valuable space in the local landfill.

RETURN AN ADDED CART

A basic set of carts were assigned to each property and must be retained there. If the property owner later added a cart, then a minimum of one full year must pass before the property owner can request it be returned. The pro-rated credit for the return will be based on the Municipal Utility solid waste annual rates:

| | |
|---|---|
| <input type="checkbox"/> Garbage 120L @ \$252.79 | <input type="checkbox"/> Organics 120L @ \$136.79 |
| <input type="checkbox"/> Recycling 240L @ \$55.30 | <input type="checkbox"/> Organics 240L @ \$147.97 |
| <input type="checkbox"/> Recycling 360L @ \$61.14 | <input type="checkbox"/> Organics 360L @ \$167.53 |

Submit completed form by mail or delivery to: Town of Comox, Municipal Works Yard (Attention: Public Works)
 1390 Guthrie Road, Comox BC V9M 0A5
 Or send by email to publicworks@comox.ca

This form can be found at comox.ca/cartchanges